TRANSPORTATION WORKGROUP RECORD OF MEETING
JULY 21, 2026
WINDSOR TOWN OFFICE
Members Present: Steve Hoad, Jeff Frankel, Nancy Fish, Michelle Hall, Haleigh Moran, and Ray Bates

CALL TO ORDER: Steve Hoad opened the meeting with introductions at 2:00 p.m. Steve was identified as the lead point of contact for the workgroup. Steve has been working with Moving ME since 2024, as well as other public advisory committees. The group agreed to use AI software for secretarial purposes.

Steve began by reviewing some of the many transportation challenges for the Town of Windsor; no taxis, no public transit, and little to no ubers/lyfts drivers even though Maine surveys have found that approximately 30% of the population of Maine cannot drive. UMaine, supported by the Governor's Cabinet on Aging, is offering services to Towns in the form of 'Find a Ride' tools, free printing, manuals to set-up ride shares, scheduling software, and driver background checks. The group discussed how it may use those free services to advertise and recruit drivers. There are other helpful options to make driver recruitment more appealing, such as free green placards, provided by the DMV for non-profit drivers to transport handicap or disabled riders. The group also reviewed how more information can get out to residents. Zoom video recordings of meetings was explored, as well as using free printing services to display informational brochures at the Windsor Fair, Voting Day-Town Hall, and including with tax bills.

Goals of the Workgroup:

- Priority - Establish volunteer ride sharing options for Windsor residents.
- Improve pedestrian and biker safety.
- Seek funding options to sustain/establish ride sharing services.
- Communicate/ coordinate with other systems of transportation (KVCAP/ Concord Bus Transit) for easier access to Augusta-Waterville communities.

The Workgroup intends to apply for a mini grant through Lifelong Maine Drive. These applications will be accepted August 15th through September 15th. Applicants will be informed of their awards by September 30th. Awards will be distributed by October 30th, and all funds need to be utilized by July 2027 for August reporting. The group discussed how funds would be used if granted; a P.O. box, dedicated email address and phone number for scheduling, software purchasing, zoom account, stipend position for ride coordinator. The Workgroup contemplated the future of services after the grant funds run out and agreed a successful pilot program would encourage Town support of ride services in the municipal budget. The Workgroup will also seek congressionally directed funds and support at the legislative level through Maine Municipal Association advocacy.

Next Meeting: August 18, 2026 at 2:00 p.m., Town Hall
Respectfully Submitted,
Haleigh Moran
Town Manager