



SELECT BOARD RECORD OF MEETING
AUGUST 25, 2026
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Dustin Hinds, Ray Bates, William Appel, Jr., and Allison Whynot were present. David Batchelder was absent.

Public Attending: Ronnie Brann, Moira Teekema, Carol Chavarie, Dustin Creamer, Nancy Fish, Matthew Taylor, Andrew Ballantyne, and Tom Reed.

Employees Attending: Haleigh Moran (Town Manager), Keith Hall (Road Commissioner, Public Works Supervisor), Greg Feltis (Code Enforcement Officer)

CALL TO ORDER: Ray Bates opened with the Pledge of Allegiance at 6:00 p.m.

Code Enforcement: Greg Feltis reported.

- The owner of the Harmony Haven mobile home park contacted Greg yesterday to report three of his homes were found to be in non-compliance with the Town's setback requirement of 75 feet from the road. The owner is in the process of selling and/or refinancing when this was discovered. The owner reported his confusion as these setbacks were approved by the Code Enforcement Officer in 2021. The owner worked with his attorney to have a reasonable 'No-Limited-Action' letter drafted allowing a variance for these three properties except that if the homes burn down or were damaged, the setback would be corrected. All new mobile homes must and will remain in compliance with the 75-foot setback. After thorough review by Board members and Greg, **William Appel, Jr. made a motion to accept Greg to sign the 'No-Limited-Action' Letter, seconded by Allison Whynot and approved 4-0-0.**
- Greg is working with the different town departments to schedule fire drills in the meantime.

Public Works: Keith Hall reported.

- A recent inspection for compliance in the Worker's Comp Safety Incentive Program through Maine Municipal Association was completed at the Transfer Station and Public Works Department. Both inspections went well with limited issues identified and many rectified within the same day.
- Keith Hall reviewed the recent proposal from McGee for the Town's upcoming snowplow contract renewal. Keith stated he and the town manager met with Steve McGee at the transfer station last week and discussed some of the cost challenges with the current fuel prices. The proposed price would be an increase of \$3,000 from last year's contract. **William Appel, Jr. made a motion to approve the terms of the new McGee contract as proposed, seconded by Dustin Hinds and approved 4-0-0.**

- Haleigh Moran and Keith Hall then proposed to the Select Board approval to use funds from the reserve account designated to the Public Works new truck replacement fund and use of surplus funds from the Public Works Department budget to approve the purchase of a new plow vehicle in the current fiscal year. The warranty would start next year when we begin using the vehicle after sending plow gear out to bid. The goal is to save the town approximately \$30,000 and upwards by purchasing a vehicle now before the new emission requirements here in Maine hit the vehicle market. This led to a lengthy discussion as several residents felt the matter warranted a special town meeting for approval, and preferred to cover the amount needed to purchase the truck in addition to what is saved in the truck replacement fund from the unassigned fund balance rather than a surplus from the public works department budget. There is currently \$124,900 in reserve appropriations and \$45,000 needed to purchase the vehicle for the total price of about \$169,900.

The Select Board decided to make a motion for the budget committee to act on after the group came to the consensus of scheduling the matter for a special town meeting on September 16th at 6:30 p.m. The Budget Committee will meet at 6:00 p.m. the same day to vote based on the Select Board's motion. **William Appel, Jr. made a motion to commit to purchasing the new vehicle for Public Works using funds from the Public Works Truck Replacement reserve appropriations and the remainder covered from the unassigned fund balance, seconded by Dustin Hinds and approved 4-0-0.**

Consideration of Warrants #8, #9, and #10: Allison Whynot made a motion to approve Warrants #8, #9, and #10, seconded by William Appel, Jr. and approved 4-0-0.

Ray Bates made a motion to exit as Board of Selectmen and convene as Board of Assessors at 7:04 p.m., seconded by Dustin Hinds and approved 4-0-0.

William Appel, Jr. made a motion to accept the abatement of \$198.91 for the Shuman Road property the Gray family is gifting to the Town, seconded by Allison Whynot and approved 4-0-0.

William Appel, Jr. made a motion to exit as Board of Assessors and reconvene as Board of Selectmen, seconded by Allison Whynot and approved 4-0-0.

Food Bank: Moira Teekema reported.

- The Food Bank will have a stand by the Windsor Historical Society at the Windsor Fair. They have created budget cookbooks that will be available for purchase as a donation to the Food Bank. Moira will send the information to Joyce Perry so it can be advertised in the Town website and Facebook page.

MEETING ADJOURNED: Meeting Adjourned at 7:19 p.m.

Respectfully Submitted,

Haleigh Moran
Town Manager