



SELECT BOARD RECORD OF MEETING
JUNE 2, 2026
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Thomas McNaughton, Ray Bates, Allison Whynot, and William Appel, Jr.

Public Attending: Nancy Fish, Carol Chavarie, Judith Monsen, Matthew Taylor, Tom Reed.

Employees Attending: Joyce Perry (Cemetery Sexton), Haleigh Moran (Town Manager).

CALL TO ORDER: Thomas McNaughton opened with the Pledge of Allegiance at 6:00 p.m.

The meeting started with questions regarding the mileage report from Animal Control. Haleigh Moran will follow up with Joshua Barnes to inquire about trips to the Kennebec Valley Humane Society.

No Public Comment.

Cemetery Sexton: Joyce Perry reported.

- Joyce Perry asked for the Board's formal approval to change the deed recording fee from \$26.00 to \$31.00 based on the State's fee change. **Ray Bates made a motion to change the recording fee to \$31.00, seconded by Allison Whynot and approved 4-0-0.**
- A fallen stone in the Resthaven Cemetery has been repaired by Public Works.
- The group discussed progress with the Crypt Keeper software. Joyce continues to work on data entry but due to high demand within the town for Cemetery services, there has been some delay.
- Haleigh Moran will reach out to Kennebec Savings Bank to discuss potential liquidation of CD funds to purchase land for future cemetery use. The Board estimates the town will need to purchase 4-5 acres ideally.

Transfer Station: Haleigh Moran reported.

- Operations have continued to run smoothly with the new staff members. Two staff members hired for Saturdays would like to remain on Wednesdays and Fridays, reducing the need for additional staffing.
- Haleigh presented the quote from CurtisWorks for security cameras at the transfer station. **Ray Bates made a motion to appropriate ARPA funds in the amount of \$6,350.00, seconded by William Appel, Jr. and approved 4-0-0.**

- Haleigh will discuss with Dennis Curtis options for securing the NVR port, camera warranty, and if the app software can be configured to notify users of potential breaking and entering at the transfer station or public works buildings.
- The group also discussed relocating the location of spectrum internet to the Public Works building. Haleigh will contact Spectrum to arrange the transition and contact Dennis for an updated evaluation and quote once completed.

Consideration of Warrants #51, #52 and #53: Ray Bates made a motion to approve Warrants #51, #52 and #53, seconded by William Appel, Jr. and approved 4-0-0.

Previous Meeting Minutes: William Appel, Jr. made a motion to approve the meeting minutes for May 19, 2026, seconded by Ray Bates and approved 4-0-0.

Town Office: Haleigh Moran reported.

- The contract Delta Ambulance contract for fiscal year 2027 has been received. A 5% discount will be applied if the town chooses to pay for the full year up front versus quarterly. This amounts to about \$7,000.00 in savings for the town. **William Appel, Jr. made a motion to approve full payment for Delta's annual services if the town has funds to do so, seconded by Ray Bates and approved 4-0-0.**
- The group discussed concerns that Delta will be losing the towns of Benton and Fairfield next fiscal year and the impact this may have on cost increases for towns still utilizing Delta's services. Haleigh will contact Chris Mitchell and invite him to join the town for another Select Board meeting to review these concerns. Once this is arranged, an invitation will be extended to other towns so they may join the conversation.
- Haleigh reviewed the condition of the front entrance ramp to the office. Shawn Raymond was contacted to evaluate and will be providing a quote for services but stated the town should expect at least \$5,000.00-\$6,000.00 for labor and materials.

Thomas McNaughton made a motion to go into executive session pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters to include Select Board members Ray Bates, Allison Whynot, William Appel, Jr., and Town Manager Haleigh Moran at 7:37 p.m., seconded by Ray Bates and approved 4-0-0.

MEETING ADJOURNED: at 8:12 p.m.

Respectfully Submitted,

Haleigh Moran
Town Manager