



**Select Board Record of Meeting**  
**February 24, 2026**  
**Windsor Town Office**

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Attending:** Ray Bates, Thomas McNaughton, Allison Whynot, William Appel Jr.

**Public Attending:** Tom Reed, Carol Chavarie, Matthew Taylor

**Employees Attending:** Haleigh Moran – Town Manager

**Budget Committee Members Attending:** Moira Teekema, Dustin Creamer

**CALL TO ORDER: 6:00 p.m.** Thomas McNaughton

**Public Comment:**

Tom Reed stated that the conditions of the roads the Town maintains are in a good state. There are problems with areas of route 105 and route 32 that the State DOT needs to repair as they are a hazard for plows and regular drivers.

**Departments:**

**Public Works:** Haleigh Moran for Keith Hall

- There are 35 ½ hours left of the contract with McGee Trucking for plowing this season.

**Transfer Station:** Haleigh Moran for Tim Coston

- Shortage of \$101.40 from this past weekend.
- Amelia Jones, Town Clerk, will be going to the Transfer Station this coming Saturday to train employees in cash management.
- William Appel Jr. mentioned that there has always been one person to handle cash. Each attendant has a rotating duty so that only one person handles the cash, one handles recycling, and another would handle the scale and demo.
- Haleigh Moran stated that they will go back to one person handling cash for each day they are open.

**Discussion:**

- Allison Whynot met with Devin Noonan about access for cemetery burial equipment on the right-of-way road on his property for Resthaven Cemetery.
- Devin Noonan has concerns about the previous vote that affects his business plans and William Appel Jr. did state that he is welcome to submit another petition for the ordinance that affects him to place the warrant back on the ballot.
- Tom Reed stated that Devin Noonan can obtain signatures again for this warrant article to present this ordinance once more.
- Matthew Taylor questioned if there was an easement that the Town has for the use of this right-of-way road that they have used for many years prior.
- William Appel Jr. arranged with Tom Reed, Cemetery Committee, to measure the gate posts and lanes of Resthaven for alternatives to access the cemetery for large burial machinery.
- The Select Board will invite Devin Noonan to discuss concerns at the next regular Select Board Meeting.

**Audiovisual Equipment for Town Office:**

- Haleigh Moran has the new quote for the OWL system and microphones for recording Select Board and Planning Board Meetings. There was discussion as to whether or not to fund this project for audiovisual equipment within this fiscal year or the next.
- William Appel Jr. reviewing the quote stated that the wireless microphones, which should not require an amplifier, would only cost \$272.00. These are the most important part of the system due to the poor acoustics of the Town Office meeting area.
- Haleigh Moran stated that the funding can be worked into the line for the Town Hall Furnishings and Equipment. The OWL system and microphones would cost approximately \$1,450 after shipping and taxes.
- Ray Bates suggested purchasing two sets of microphones. Each set contains 4 microphones, so by purchasing two sets there would be enough to place microphones for each Board Member and a couple for public comment and guest table. Having two sets allows for both a set for the Select Board and one for the Planning Board as well.
- Haleigh Moran will obtain a new quote for the two sets of microphones.

**Article 33: Outside Agencies:**

Haleigh Moran brought forth new information about donating funds to Outside Agencies that benefit the residents of Windsor. Last year there were only 7 agencies that were funded. These were voted in by residents at the Town Meeting. Kelly McGlothlin, Treasurer, put together numbers and totaled the funds donated of \$2100.00 for FY2026.

- Family Violence Project
- KVCAP
- Sexual Assault Crisis & Support Center
- The LifeFlight Foundation
- Hospice Volunteer Service
- Sweetser – Mental Health Recovery Education
- Winslow Community Cupboard
- Ray Bates suggested that funds be split equally to the total of \$2100.00.

**Tom McNaughton motioned to provide funding to these 7 Outside Agencies for FY2027, seconded by Allison Whynot, and approved 4-0-0.**

Moira Teekema spoke with Debbie Gray about activities and funding for the entirely volunteer Young at Heart Senior Citizens group. There are many activities they offer for citizens monthly and schedule outings and trips annually to benefit this part of our community.

Debbie Gray also suggested to speak with the Town of Whitefield about the questionnaire they send out to all agencies looking for donations from the town. This letter clarifies what each group specifically does for the residents of their town and Whitefield uses this information to determine donation funding. Haleigh Moran will contact Whitefield to request this letter.

**Article 32: Cultural & Recreational Organizations:**

- These numbers include current requests and previous FY2026 allotments.
- Windsor Historical Society: Requesting \$3,500.00
- Windsor Youth Association: Requesting \$2,000.00
- Young at Heart Senior Citizens: Requesting \$500.00

Select Board recommends \$5,800.00.

There will be further discussion to solidify numbers for Select Board vote.

Ray Bates questioned what kind of fundraising the Historical Society does to fund projects.

- Tom Reed stated that they have donation boxes at each building during the Windsor Fair. There is not much else they do to raise money. Grants have been awarded in the past as well.
- Tom McNaughton stated, from their request letter there are several roof issues and one replacement roof needed for the historical buildings on the Windsor Fairgrounds property. These will be large sums of money as the materials need to be era appropriate to follow guidelines for registered historical buildings.
- Carol Chavarie mentioned that the Windsor Volunteer Fire Department has two major fundraising events they have annually. The Boot Drive collection and the Take It or Leave It auction. Windsor Rescue and WVFD are paid to attend the Windsor Fair and Fiber Frolic. Rescue does not do any fundraising.

**Kennebec County Budget Updates:** Ray Bates, Kennebec County Budget Committee Member

- County initial 7.7% increase in budget overall.
- Windsor's portion towards the county budget will increase 6.5% as projected for FY2027.
- Budget Meeting scheduled for February 25, 2026.
- Currently slated 42 Capital Projects in the amount of \$766,333.00. Committee will discuss with Facilities.
- Committee is looking to prioritize projects and where to cut costs.
- William Appel Jr. inquired as to the County's Budget projected completion. Ray stated the County says that they are looking to complete the budget in 4 meetings. The County Budget Committee foresees this process taking longer as they are looking into more detail of proposed budget.
- Heads of each department must present their proposed budgets and there are many.
- There will be two County Budget Public Hearings in Waterville and Augusta when budget is finalized. No dates currently set for these hearings.

Ray Bates also discussed the proposed legislature of **LD2174** which would enact law that would take away home rule. State will make all decisions on utilities. Towns will no longer have ordinances to regulate what is built in their municipality. No existing or new ordinances will be taken into consideration.

Ray Bates did state that our State House Representative Katrina Smith is currently working on this issue. Asking public to contact their representatives.

- Feb 25, 2026, Cross Building, Augusta Room 216. 1:00 p.m. In person testimony.
- If not able to go in person, write and submit testimony online:  
<https://www.mainelegislature.org/testimony/>

**Budget Committee:**

- First proposed meeting for March 16, 2026 at 6:00p.m.
- One more Select Board Special Meeting on budget March, 3, 2026 at 6:00 p.m.

**Ray Bates made a motion to approve the Meeting Minutes for February 10, 2026 and February 17, 2026, seconded by Allison Whynot, and approved 4-0-0.**

**William Appel Jr. made a motion to approve Payment Warrants #36 and #37, seconded by Allison Whynot, and approved 4-0-0.**

**Thomas McNaughton made a motion to go into executive session pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters to include Select Board Members Ray Bates, William Appel, Jr., Thomas McNaughton, Allison Whynot, and Town Manager Haleigh Moran, seconded by William Appel Jr. and approved 4-0-0 at 7:22 p.m.**

**MEETING ADJOURNED:** Thomas McNaughton motioned to exist executive session and adjourn the meeting, seconded by Allison Whynot and approved 4-0-0. Meeting adjourned at 8:04 p.m.

**UPCOMING MEETINGS:**

- **Planning Board Meeting – Monday, March 2, 2026 at 7:00 p.m.**
- **Special Select Board Meeting – Tuesday, March 3, 2026 at 6:00 p.m.**
- **Comprehensive Planning Group Meeting – Thursday, March 19, 2026 at 6:00 p.m.**
- **Select Board Meeting – Tuesday, March 24, 2026 at 6:00 p.m.**
- **Windsor Educational Foundation and Reed Fund – Monday, April 9, 2026 at 5:00 p.m.**

**Respectfully Submitted,**

**Moira Teekema  
Selectboard Secretary**