



Minutes of Windsor Planning Board Meeting

Monday August 4 , 2025

Windsor Town Office

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board members.

Members present: Carol Chaverie, Tom Squiers, Nancy Fish, Matthew Taylor,

Others present: Arthur Strout (code enforcement), Bonnie Squiers, Elwood Ellis, Amanda DeRaps, and Pater DeRaps

Call to Order-The meeting was called to order at 7 pm by Carol Chaverie

The Board voted to keep Carol Chavarie as board chair with **Tom making the motion, Matt second 4-0 approved**

Previous Minutes, Consideration and Action- Minutes from July 7 meeting and July 7 public hearing were both approved with day changed on public hearing from Tuesday to Monday. **Tom moved, Matt second 4-0 approved as amended**

Public Comment- none

Old Business- Savade Pond Subdivision. Elwood Ellis was present to represent this project. Adam had planned to submit the preliminary plan for this however the Board did not receive the documents. Elwood was supplied a list of needed items prior to the next meeting. Much discussion with the CEO regarding the need for a shoreland zoning application as well and this will need to be included. **A public hearing was scheduled for this project for Sept 3 at 5:30 at the town office.**

New Business- Amanda DeRaps and her uncle Peter had dropped off a site plan application however it was after the agenda deadline. Amanda would like to open a small

café on Route 17 in a location which previously housed an appliance store. Amanda was told to create a rough sketch of her plan showing septic and well and location of the addition. Amanda was also reminded she needed to submit 8 copies of the site plan application at least 7 days prior to the next meeting. **No Action by board at this time,**

The September meeting is scheduled for the 1st, which is Labor Day. **The board voted with Matt moved and Tom second to change the date to September 8. 4-0 approved**

Meeting was adjourned by Carol at 7:43PM.

Next regular meeting Monday September 8, 2025 at 7 pm, upstairs at the Town Office.

Special public hearing for Savade Pond subdivision for Sept 3 at 5:30 PM at the town office

Respectfully submitted by Nancy Fish, secretary.