



SPECIAL SELECT BOARD RECORD OF MEETING (moved from December 31, 2024)  
**DECEMBER 30, 2024**  
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** William Appel Jr., Chester D. Barnes Jr., Thomas McNaughton, and Allison Whynot. Andrew Ballantyne arrived at 6:08 p.m.

**Public Attending:** Tom Reed, Ray Bates, and Carol Chavarie.

**Employees Attending:** Kathy Johnson (*Tax Collector, Bookkeeper, Deputy Clerk*), Arthur Strout (*CEO, Plumbing Inspector and E911 Addressing Officer*), and Greg Feltis (*Health Officer, Assistant CEO/LPI and E911*).

William Appel Jr. opened with the Pledge of Allegiance at 6:00 p.m.

Request For Proposal 2024 removal of dangerous buildings and debris: William Appel Jr. opened (2) sealed bids, first bid from Dump Guy was reviewed, the bid amount was \$ 18,500.00. Second bid from Riverside Disposal. The bid was written on the RFP request in the amount of \$7,475.00. **Chester D. Barnes Jr. made a motion to accept the Request for Proposal 2024 for the removal of dangerous buildings and debris as written by Riverside Disposal for \$7,475.00, seconded by Andrew Ballantyne and approved 5-0-0.**

Previous Meeting Minutes: **Chester D. Barnes Jr. made a motion to approve meeting minutes dated 12/17/24 with one correction made under Town Mangers item section B. fixed grammar word “these” to “the”, seconded by Thomas McNaughton, and approved 5-0-0.**

Consideration of Warrants #28 and #29 – **Chester D. Barnes Jr. made a motion to approve Warrants #28 and #29, seconded by Thomas McNaughton and approved 5-0-0.**

**Public Works:**

- a.) Allison reported that Public Works should be able to pick up the new truck this week if everything goes as planned.
- b.) Allison Whynot reported that the one-ton repairs were less than the expected \$4,200.00.
- c.) Allison Whynot reported inspections for Public Works vehicles are scheduled to be completed in October of 2025.

**Transfer Station: Nothing to report.**

**Animal Control Officer: Nothing to report.**

**Cemetery Sexton: Nothing to report.**

**Code Enforcement Officer: Nothing to report.**

**RSU #12: Nothing to report.**

**Town Manager’s Items – Nothing to report.**

**Public Comment:**

- a.) Tom Reed said he had done some research and found a company, Oshkosh, who rebuilds older trucks. The company gets the trucks in good working order. Tom believes this could be a useful resource for the Public Works Department because the cost of vehicles is expensive. William Appel Jr. asked Tom to get the information to the Public Works supervisor so he can investigate more.

**Select Board Notes or Bulletins:**

**Allison Whynot made a motion to go into executive session Pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters and to include the only Select Board members at 6:18 p.m., seconded by Chester D. Barnes Jr. and approved 5-0-0.** The Select Board came out of executive session at 7:31 p.m.

**William Appel Jr. adjourned the Select Board Meeting at 7:31 p.m.**

These minutes were approved by the Select Board on January 14, 2025.

**A Special Select Board Meeting will be on Tuesday, January 7, 2025, at 6:00 p.m. re: 2025/2026 budget, and the Regular Select Board Meeting will be on Tuesday, January 14, 2025, at the Windsor Town Hall.**

Respectfully Submitted,

Kathy Johnson  
*Select Board Secretary*  
*Tax Collector/Bookkeeper/Deputy Clerk*