



SELECT BOARD RECORD OF MEETING  
**OCTOBER 22, 2024**  
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Thomas McNaughton, Chester D. Barnes Jr., William Appel Jr., and Allison Whynot. Andrew Ballantyne was absent.

**Public Attending:** Adrian Prindle, Tom Reed, Nancy Fish, Brandi Grosjean, Carol Chavarie, Cynthia Barnes, and Chester Barnes Sr.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*) and Gregory Feltis (*Health Officer, Assistant CEO/LPI and E911*).

**William Appel Jr. opened with the Pledge of Allegiance at 6:00 p.m.**

**Previous Meeting Minutes:** None available currently.

**Consideration of Warrants #17 and #18 – Thomas McNaughton made a motion to approve Warrants #17, and #18, seconded by Chester D. Barnes Jr. and approved 4-0-0.**

**Public Works – Keith Hall Reported:**

- a.) The paving has been completed on the Reed Road, Wingood Road, Vigue Road and Baker Road. The shoulders on the Reed Road need to be done soon.
- b.) The new truck should be shipped on 11/14/2024.
- c.) Truck #5 they had to replace the transmission lines because they rotted out near the radiator and is over \$3,000.00. The engine light is still on, so they need to investigate that. It was asked how soon these lines should be replaced or need to be replaced and Keith said it could happen every 3-4 years. O’Connors said the lines and sensors (2) which eliminates power is common and could be as much as \$3,500.00.
- d.) The frame is still good, and it will be sprayed this week.
- e.) Keith said the wheeler truck is good for a 10–13-year life span. It was suggested to Keith to ask about the warrantee on rust.
- f.) It was asked about what the future is going to bring for plow truck drivers. Keith said everyone that drives wants \$30.00 + an hour. What is the plan for the winter? Keith said, “that is a good question”. He will have to go with what we have since we have not had many applicants.
- g.) Backhoe – Had to put in locking pins, control switch and wiring about a \$2,000.00 bill.
- h.) Keith asked what to do with the trees on the side of the road – where do they haul it? There is a liability on roadside brush cutting is high. Flagging is also a concern. They do safety classes, but he would recommend we get more flashing paddles which are very costly.

**Transfer Station:**

- a.) The MSW cans have some areas that need to be fixed and welded. Keith said he will contact Mark Newcombe to see if can look at them and give us a price.
- b.) The concrete retaining wall should be done Wednesday or Thursday of this week.

**Animal Control Officer - No Report.**

**Cemetery Sexton – No report.**

**Code Enforcement/Local Plumbing Inspector/E911/Health Officer –**

- a.) Greg Feltis asked what the Board’s thought on legal recourse on enforcement on properties is that are getting fines for not cleaning up their property.
- b.) Theresa mentioned we still need an Occupancy Permit for the Baker Road/Griffin Road location for the Planning Board files.

**RSU #12 Update – No Report.**

**Public Comment:**

- a.) Adrian Prindle, chair of the Conservation Commission Committee reported that they were going through the process of the Ordinance and there is legal technology within the Ordinance is confusing and is causing the committee members to have many questions. The Conservation Commission Committee members are entertaining to have the Conservation Commission Ordinance be abolished and then create a Belle Grove Parke Advisory Committee. The same members of the Conservation Commission would want to be part of the Belle Grove Parke Advisory Committee and would submit By-Laws/Rules. They are meeting on December 10, 2024, at 6:00 p.m. and will suggest the process of framing a new group. Chester D. Barnes Jr. said the legal terms of this Ordinance are for them to maintain a list of wetlands public and private property and he feels we do not have the authority to do this, we are not DEP. The members that have joined the Conservation Commission Committee feel they joined this committee because of the Parke Property itself and not everything else within the Ordinance. **Chester D. Barnes Jr. made a motion to recommend a warrant article to abolish the Conservation Commission Ordinance at the June 2024 Town Meeting, seconded by Allison Whynot and approved 4-0-0.**
- b.) Allison Whynot said she will not be here on November 5, 2024.
- c.) Kelly reported that the Medical Marijuana petition will need to be formally voted and denied by the Select Board and for them to state the reason. MMA recommended it Legal to have an Ordinance ready before any vote. **Allison Whynot made a motion to deny the petition as the wording is not a specific warrant question, seconded by Tom McNaughton and approved 4-0-0.**

**Town Manager’s Items – Theresa L. Haskell reported the following.**

- a.) Bill Appel asked about the Small Community Grant that was recently approved and moved forward and wanted to know when there are future grant requests, the Select Board should approve them.
- b.) Theresa handed out an updated Windsor Educational Foundation and Reed Fund Statement of Investment Policy for the Select Board to review until the next meeting with having someone from Kennebec Wealth Management attend the meeting as well.
- c.) Bill asked how the Real Estate Tax Payments have been coming in and if we had any type of percent on what has been collected compared to prior years. Theresa said that she does not know as of right now but will go over this with Kathy to show how she uses to calculate this and get back to the Select Board.
- d.) Theresa said she has two letters from the Assessor’s Agent regarding abatements and an abatement denial. **Chester D. Barnes Jr. made a motion to suspend as Select Board and convene as Board of Assessors at 8:31 p.m., seconded by Tom McNaughton and approved 4-0-0. Chester D. Barnes Jr. made a motion to approve the abatements in the amount of \$3,761.88 for Errors in Building Valuations for the following; RE #1603, Hysom, Shelia, Heirs of \$439.76, RE #1524, Carver, Ryan & Loralee of \$958.64, RE #1122, Castle, Marcella & Collins, Matthew of \$701.04, RE #140, Bradbury, Joseph & Debra of \$153.64, RE #1713 for Biswell, Robert of \$465.52, RE #345, Desjardin, Leroy & Gisel of \$192.28 and RE #297, Shorey, Timothy of \$851.00, seconded by Tom McNaughton and approved 4-0-0. Allison**

**Whynot made a motion to approve the recommendation of the Assessor's Agent of the denial of RE #872 at 139 Casey Road which lacks supportive documentation to substantiate what your assessment should be and is unclear as to how they calculated the reduced assessment, seconded by Tom McNaughton and approved 4-0-0. Chester D. Barnes Jr. made a motion to adjourn as Board of Assessor's and reconvene as Select Board at 8:49 p.m., seconded by Tom McNaughton and approved 4-0-0.**

- e.) Theresa received a request from Aaron Ready to allow his truck to be parked in the Town's parking lot as he works for Bath Iron Works and is commuting with another driver. The Select Board said they did not have an issue at this point but would suggest that they do not utilize the parking lot during snowstorms. Theresa said she will relay the message.
- f.) Theresa said June 30, 2023, audit is complete, and we will be receiving the final audit soon.
- g.) Theresa said the Bugle donations have been coming in, but we are still short and will need to see about collecting more donations and she is willing to sit at Hussey's on Veterans Day to help collect the remaining donations.

**Select Board Items:**

- a.) Bill reported that Ray Bates was meeting with the Comprehensive Plan group, and it is daunting to do the plan without mentioning constraints like Land Use. Also, David Landmann had given out some questions that everyone should review. The Site Plan Review Ordinance is more directed to commercial and not residential.
- b.) **Chester D. Barnes Jr. made a motion to go into executive session pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters at 9:26 p.m. and to include the Town Manager, seconded by Allison Whynot and approved 4-0-0.** The Select Board came out of executive session at 10:14 p.m.

**William Appel Jr. adjourned the Select Board Meeting at 10:14 p.m.**

These minutes were approved by the Select Board on November 5, 2024.

**The next Regular Select Board Meeting will be on Tuesday, November 5, 2024 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager