



SELECT BOARD RECORD OF MEETING
JULY 16, 2024
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: William Appel Jr., and Thomas McNaughton, and Allison Whynot. Andrew Ballantyne and Chester D. Barnes Jr were absent.

Public Attending: Tom Reed, Carol Chavarie, and Jerry Nault.

Employees Attending: Theresa L. Haskell (*Town Manager*), Kathy Johnson (*Tax Collector, Bookkeeper, Deputy Clerk*), and Greg Feltis (*Assistant CEO/Plumbing Inspector and E911 Addressing Officer*).

William Appel Jr. opened with the Pledge of Allegiance at 12:30 p.m.

Previous Meeting Minutes: **Thomas McNaughton made a motion to approve meeting minutes dated 6/18/24, 6/27/24, and 7/2/24 as presented, seconded by Allison Whynot and approved 3-0-0.**

Consideration of Warrants #3 and #4 – Thomas McNaughton made a motion to approve Warrants #3 and #4, seconded by Allison Whynot and approved 3-0-0.

Public Works: Nothing to Report

Transfer Station: Theresa reported the following on behalf of Transfer Station.

- a.) Pricing reviewed for a new 40 yard open top container for the Transfer Station. The price in 2022 was \$11,600.00 and the price in 2024 is \$11,000.00. **Thomas McNaughton made a motion to purchase the 40 yard open top container for the Transfer Station for \$11,000.00, seconded by Allison Whynot and approved 3-0-0.**
- b.) There have been (2) applications for the vacant part-time Transfer Station attendant position and (1) application for the vacant Transfer Station Supervisor position.

Animal Control Officer: Nothing to Report

Cemetery Sexton: Nothing to Report

RSU #12 Update: Nothing to Report

Code Enforcement Officer:

- a.) Greg (*Assistant Code Enforcement Officer*) reviewed questions from the Select Board on new fees for building permits. Greg said there have been no issues so far.
- b.) Greg Feltis (*Assistant Code Enforcement Officer*) reviewed the up-to-date CEO/E911 handout given to the Select Board of the work done by himself and Arthur Strout (*Code Enforcement Officer*).
- c.) William Appel Jr. wanted some clarification on the State of Maine camper Policy. A brief discussion was had, and it was clarified that a camper must be moved off the property after 30 days.

Town Manager's Items – Theresa L. Haskell reported the following.

- a.) Discussion in regard to the Dangerous Building recommendation sent by the Town Attorney for 762 Ridge Road property was had. Theresa reviewed the timeline handed out to the Select Board of which the property should be handled moving forward. **Thomas McNaught made a motion to**

move forward with the Dangerous Building recommendation sent by the Town Attorney for 762 Ridge Road, seconded by Allison Whynot and approved 3-0-0.

- b.) A letter from Delta Ambulance was read aloud by Theresa, a copy of the letter was given to the Select Board. A Board member from Delta Ambulance will be asked to attend a future Town Select Board meeting.
- c.) Departments heads; Public Works, Transfer Station, Cemetery Sexton, Animal Control Officer, Code Enforcement Officer and so forth will only attend Select Board meetings once a month if there are items to report to the Select Board or if the Select Board has asked them to attend. They will not attend on the same nights. Departments will alternate meetings as needed.

Public Comment:

- a.) Jerry Nault would like to discuss further with Theresa discussions that were had at the July 15, 2024, Planning Board meeting.
- b.) Jerry Nault and others discussed having enough copies of applications at the Planning Board meetings and the importance of being prepared ahead of time with copies of the applications. The copies of the applications should come from the applicant and be in the hands of the Planning Board to review before the meeting.
- c.) Tom Reed started a discussion about the Town Pit Ordinance. There was much discussion about the pits in Town and the sizes of the pits. The Select Board has had discussion on sending out the CEO to deliver the Town Pit Ordinance to local pit owners to make pit owners aware of the ordinance in the Town and to put an eye on what is happening in the Towns pits. Greg has been working on a questionnaire to send out to pit owners. More to come.

Select Board Notes or Bulletins:

- a.) Tom looked over the new proposed OSHA guidelines for Fire Departments a little bit. Theresa said Patsy Crocket, Kennebec County Commissioner, will be here for the July 30, 2024, Select Board meeting to answer questions.
- b.) **Allison Whynot made a motion to appoint Daniel Findley as an Alternate Planning Board Member to June 30, 2026, seconded by Thomas McNaughton and approved 3-0-0.**

William Appel Jr. adjourned the Select Board Meeting at 2:04 p.m.

These minutes were approved by the Select Board on July 30, 2024.

The next Regular Select Board Meeting will be Tuesday, July 30, 2024, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kathy Johnson
Select Board Secretary
Tax Collector/Bookkeeper/Deputy Clerk