



SPECIAL SELECT BOARD RECORD OF MEETING
JUNE 27, 2024
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Thomas McNaughton, Chester D. Barnes Jr., William Appel Jr., and Andrew Ballantyne. Allison Whynot was absent.

Public Attending: Ryan Carver, John Deeds, Tom Reed, and Richard H. Gray Jr.

Employees Attending: Theresa L. Haskell (*Town Manager*).

William Appel Jr. opened with the Pledge of Allegiance at 6:00 p.m.

Previous Meeting Minutes: **Thomas McNaughton made a motion to approve the June 4, 2024, minutes with adding under Town Manager's at the end of Items a.) "which will allow one other day to be used as a float Holiday", seconded by Chester D. Barnes Jr. and approved 4-0-0.**

Animal Control Officer – Ryan Carver.

- a.) Ryan said he will turn in his monthly reports tomorrow. Theresa said we need to have these Monthly reports every month and would like Ryan to attend a Select Board Meeting at least once a month with a report. Ryan said he would like to be paid quarterly.
- b.) Ryan is asking to purchase two more traps because he only has one and needs more to be able to put them in separate locations at the same time. This will cost around \$35.00 each.
- c.) Ryan said he has been busy the last three to four days. He currently had four calls today. Ryan talked about Dan Finley's cows that keeps getting out. He has two criminal summonses to hand to him today for three cows being out at \$100.00 per animal. Dan Finley said there was only one. It was asked how many times these cows have been out. Dan Finley said they have been out three to four times and in the beginning, he had deer run through the fence and brought the fence down. Dan Finley also said that his fence is close to the road and people may think the cows are out, but they are not and that these cows will be gone by August 6, 2024. Ryan said he has a statement from the neighbor and pictures of the cows being in the road and is recommending handing Dan Finley the summonses today, but it is up to the Select Board. Andrew Ballantyne suggested we hold off on the fines now and if this happens again before August 6, 2024, it will be \$100.00 per animal. **Chester D. Barnes Jr. made a motion to suspend the \$300.00 summons today, pending no other calls happen before August 6, 2024, and if so the \$300.00 summons will be charged, seconded by Andrew Ballantyne, and approved 4-0-0.**
- d.) Ryan said he may still have nine dogs still unregistered and will need to have Kelly McGlothlin pull the report for him.

Consideration of Year End Warrant #56 – Thomas McNaughton made a motion to approve Warrants #56, seconded by Andrew Ballantyne and approved 4-0-0.

Town Manager's Items – Theresa L. Haskell reported the following.

- a.) Theresa said it looks like the Transfer Station bottom expense line will be short and we will need to move monies to cover this.
- b.) Theresa said she received a resignation letter from Barbara Seaver-West on the Transfer Station Committee. **Andrew Ballantyne made a motion to accept the resignation letter from Barbara**

Seaver-West as a Transfer Station Committee Member, seconded by Chester D. Barnes Jr. and approved 4-0-0.

- c.) Theresa said we need coverage at the Transfer Station on Friday, July 5, 2024, as Allison Chase is looking to have the day off. Timothy Coston would be willing to fill in, but he has a project at the Public Works Department that has been scheduled for that day and he would not be able to help until 4:00 p.m. to close. So, we are looking for help from 12:30 p.m. – 4:00 p.m. Willaim Appel Jr. said he could help, and Theresa said she will ask Amelia as well.

Public Comment:

- a.) John Deeds said he received a letter as the Transfer Station Chairperson from the “Concerned Citizens of Windsor Group” and he has dealt with threatening letters from the state before and asks that this group come and join the Transfer Station Committee to help them as a concerned citizen committee. There was discussion of when they can have Transfer Station Committee Meetings. Tom Reed said he is unavailable on the 2nd and 4th Tuesday and asked if we could limit the time limit for these meetings to one hour. Now that Richard H. Gray Jr. is on the committee an email will be sent to see when a suitable time is to have the next meeting.
- b.) John Deeds also talked about the big open top container for Construction Debris, Cardboard Container and Mixed Paper Containers of when they become full during operational hours of how this can be managed. There was much discussion.
- c.) John Deeds asked the Select Board how they can slow people down on Route 105 heading towards Somerville. Once they enter Hussey’s intersection, they are going 80 to 90 mph past his house, and he is the next house near the Windsor Volunteer Fire Department. The Select Board said they have no authority to slow people down, but anyone can contact the State Police or Sheriff’s Department. John said he has done that and sometimes they even sit at the WVFD, but nothing happens. Theresa said Patsy Crockett, Commissioner for Kennebec County, will be attending the July 30, 2024, Select Board meeting and we can address this with her.
- d.) Theresa handed the Select Board the Windsor Fair Association, The Augusta Military Association, and the Calumet Club to conduct games of chance and to run bingo or beano games during the period of August 24, 2024, through September 2, 2024, letter for them to be able to have during Windsor Fair. **Andrew Ballantyne made a motion to approve the 2024 Windsor Fair Association, the Augusta Military Association, and the Calumet Club to conduct games of chance and run bingo or beano games during the period of August 24, 2024, through September 2, 2024, seconded by Chester D. Barnes Jr. and approved 4-0-0.**

Select Board Items:

- a.) There was discussion about having a policy on how Public Comment is overseen and how to move the meetings along. This will be tabled at a future Select Board meeting.
- b.) Andrew Ballantyne said he would like to see the Town of Windsor have the American flags on telephone poles in the center of Town just like Palermo, China and Vassalboro. He estimated it would be about one hundred flags. **Andrew Ballantyne made a motion to have Joyce price out the one hundred American flags for the poles in the center of Town and brackets, seconded by Chester D. Barnes, Jr. and approved 4-0-0.**

William Appel Jr. adjourned the Select Board Meeting at 7:47 p.m.

These minutes were approved by the Select Board on July 16, 2024.

The next Regular Select Board Meeting will be Tuesday, July 2, 2024, at 6:00 p.m. at Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell, Town Manager

June 27, 2024

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