



SELECT BOARD RECORD OF MEETING  
**JULY 2, 2024**  
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** William Appel Jr., Andrew Ballantyne, Chester D. Barnes Jr., and Thomas McNaughton. Allison Whynot was absent.

**Public Attending:** Tom Reed, Alan Aronson, Darcy Aronson, Nancy Fish, Carol Chavarie, Chris Oberg, Johannah Oberg, and Paul Bernier.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Kathy Johnson (*Tax Collector, Bookkeeper, Deputy Clerk*), Joyce Perry (*Cemetery Sexton*) and Greg Feltis (*Assistant CEO/Plumbing Inspector and E911 Addressing Officer*).

William Appel Jr. opened with the Pledge of Allegiance at 6:00 p.m.

Previous Meeting Minutes: No previous meeting minutes available to review and approve currently. Meeting minutes dated 6/18/24 and 6/27/24 will be reviewed at a future date.

**Consideration of Warrants #1 and #2 – Chester D. Barnes Jr. made a motion to approve Warrants #1 and #2, seconded by Thomas McNaughton and approved 4-0-0.**

**Public Works: Theresa reported the following of behalf of Public Works**

- a.) A new truck for Public Works is on order. The new truck will replace truck #6, the 2016 International. Arrival of the new truck is calendared to be here by fall.

**Transfer Station: Theresa reported the following on behalf of Transfer Station.**

- a.) Marvin Clark has agreed to do the mowing of the Transfer Station cap. The price for mowing the cap is slightly higher than last year. Last year's cost was \$600.00 this year Marvin will mow the cap for \$750.00. This will put the Transfer station over budget. The Select Board agreed to allow Marvin Clark to mow the Transfer Station cap for \$750.00.

**Animal Control Officer: Nothing to Report**

**Cemetery Sexton: Joyce Perry (*Cemetery Sexton*) reported the following.**

- a.) Since last reported to the Select Board, the Town has had (6) burials.
- b.) Public Works has helped place the new rules, signs and posts at the cemeteries in Town.
- c.) Public Works have been cleaning up brush and small trees at and around the cemeteries in Town and they have been doing some painting. They have done a nice job getting things looking nice and cleaned up.
- d.) The ruts at Dyer Hill Cemetery have been filled in by Public Works.
- e.) There has been problem with stealing of flowers and personal items at the cemeteries in Town. More activity has been noticed at Resthaven Cemetery. A camera has been placed at the cemetery. Video surveillance signs may be placed at the cemeteries to warn people they are being watched. This might help prevent and catch the people who are stealing.

**RSU #12 Update: Nothing to Report**

### Code Enforcement Officer:

- a.) Greg Feltis (*Assistant Code Enforcement Officer*) reviewed the up-to-date CEO/E911 handout given to the Select Board of the work done by himself and Arthur Strout (*Code Enforcement Officer*). Brief discussion was had about the reporting. Greg and Arthur will continue to work on E911 addressing updates and update the Select Board as needed.

### Town Manager's Items – Theresa L. Haskell reported the following.

- a.) KRT is on track. Letters were mailed to residents from KRT to contact them for inspections. The deadline to contact KRT for the inspections is July 8, 2024. If residents choose not to contact KRT for an inspection, residents may lose the right for an appeal.
- b.) DOT sent a proposal for signs to benefit traffic flow along Rt. 17/Augusta-Rockland Road. Theresa gave a handout with a map showing the proposed placement of the signs. DOT will purchase the signs if Public Works places them in the designated areas.
- c.) Request made by a resident for reimbursement of a \$70.00 ATV registration fee. Stickers have not been affixed to the machine. The resident has had to sell the ATV due to health issues. **Andrew Ballantyne made a motion to reimburse a Town resident for \$70.00 ATV registration fee, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- d.) A copy of the Building Use Policy was handed out to the Select Board. The policy will be reviewed by the Select Board and discussed at a future Select Board meeting.
- e.) Department heads and committee heads were discussed and selected.
- f.) Resignation of Joshua Briggs from the Transfer Station effective July 12, 2024. **Thomas McNaughton made a motion to accept the resignation of Joshua Briggs from the Transfer Station effective July 12, 2024, seconded by Andrew Ballantyne and approved 4-0-0.**
- g.) The Town attorney recommended 762 Ridge Road to be designated a dangerous building. The resident is not currently living on the property. The Code Enforcement Officer will write a letter to the Select Board to state reasons the residence is a dangerous building. The Select Board can then move forward with the process. **Chester D. Barnes Jr. made a motion to move forward with the recommendation of the Town Attorney to designate 762 Ridge Road a dangerous Building, seconded by Andrew Ballantyne and approved 4-0-0.**
- h.) Code Enforcement Officer to give a list of pros and cons of M.U.B.E.C. More to come.

### Public Comment:

- a.) Chris Oberg supplied a handout to the Select Board that included a map of the property and gave a brief explanation as to why he believes Landworks Lane should remain the named road that has been given by the Town. Johannah Oberg also gave reasons why she would like Landworks Lane to remain the named road. Paul Bernier, also landowner and resident of the road gave his reasons for wanting to keep the road named Landworks Lane. Paul stated he has maintained the road for over 20 years and is running his business off the road. Johannah stated that the Town approached them to name the road when they began building their home(s) on the road. Johannah, Chris and Paul stated they only followed directions that the Town asked of them when naming the road.
- b.) Alan Aronson resident of Griffin Road states he owns part of what is now named Landworks Lane. He and his wife had no say in naming the road and they were not okay with that. The Town didn't ask them about naming the road. Alan doesn't feel that was right, even if they don't live on the road, or maintain the road they still should have had a say in naming the road. He and his wife don't like the name Landworks Lane. They want it renamed or the name moved back to where Paul, Johannah and Chris's property line begins. **Chester D. Barnes Jr. made a motion to place signage on Griffin Road near the Landworks Lane road entrance, from both directions to direct traffic to Landworks Lane. The road sign Landworks Lane will be moved back to the property line of Paul Bernier, Johannah and Chris Oberg. There will be no name placed for the right of way**

**beginning at Griffin Road at this time as there are no homes on the property to warrant naming the section of road, seconded by Thomas McNaughton and approved 4-0-0.**

- c.) Tom Reed mentioned Greg moving the GPS markers for E911 purposes to the home itself in the E911 system. Theresa stated Greg will continue to work on updating for E911 addressing.
- d.) Nancy Fish spoke again this week about concerns of the pit on Hunts Meadow Road that borders her land. Nancy was looking for some clarification of the Site Plan Ordinance for pits. Chester D. Barnes Jr. suggested again for Nancy to bring her concerns to the Planning Board meeting. Arthur Strout (Code Enforcement Officer) was present and said he can check and see if the pit is less than 5 acers. If it is more than 5 acers, the State of Maine would need to be involved with concerns. Bill Appel Jr. had a brief discussion about what the Town ordinance may cover regarding pits and how involved the Town can get and when the State should be involved.
- e.) Nancy Fish mentioned that the electronic speed sign has slowed dump trucks on Hunts Meadow Road. She was happy to see that.

**Select Board Notes or Bulletins:**

- a.) **Chester D. Barnes Jr. made a motion to go into executive session Pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel matters and to include the Town Manager and Arthur Strout at 8:08 p.m., seconded by Andrew Ballantyne and approved 4-0-0.** The Select Board came out of executive session at 8:41 p.m. There was discussion about changing the price of building permits as it has been quite a few years. **Thomas McNaughton made a motion to change the pricing on building permits for Residential \$75.00 plus \$0.05 per square foot and Commercial \$150.00 plus \$0.05 per square foot effective immediately, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- b.) Theresa handed out three more appointment papers. **Andrew Ballantyne made a motion to appoint Dan West as a regular Planning Board Member to June 30, 2027, Thomas Leonard as an Alternate Planning Board Member to June 30, 2026, and Richard H. Gray Jr. as a Transfer Station Committee Member to June 30, 2026, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- c.) There was discussion of when the Heat Pumps will be installed. Theresa said she had contacted Carly Haskell Jr. at C. B. Haskell Fuel Co. Inc., and he was on vacation, and she would call them again. Also, they asked about the security for the Town Office, and we may want to get a quote from Simply Safe and Maine Fire Pro.

**William Appel Jr. adjourned the Select Board Meeting at 9:04 p.m.**

These minutes were approved by the Select Board on July 16, 2027.

**The next Regular Select Board Meeting will be Tuesday, July 16, 2024, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kathy Johnson  
*Select Board Secretary*  
*Tax Collector/Bookkeeper/Deputy Clerk*