



SELECT BOARD RECORD OF MEETING
APRIL 9, 2024
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, William Appel Jr., and Andrew Ballantyne. Absent were Chester D. Barnes Jr., and Thomas McNaughton. Theresa L. Haskell arrived at 8:27 p.m.

Public Attending: Tom Reed, Allison Whynot, Rebecca Lamey, Mary Schwanke, Jerry Nault, James Havu, Moira Teekema, Tom Whitaker, and Ed Pollard.

Employees Attending: Theresa L. Haskell (*Town Manager*), Kathy Johnson (*Tax Collector, Bookkeeper, Deputy Clerk*), and Keith Hall (*Public Works Supervisor*).

Ray Bates opened with the Pledge of Allegiance at 7:00 p.m.

Previous Meeting Minutes: Not currently available for review.

Public Works:

- a.) Keith reported Public Works made it through the last storm well. They had good staff coverage, the Public Works crew got rest between plowing shifts.
- b.) Keith reported that Truck #6 is back from Fleet Service and sitting in the garage. Keith is actively looking for a replacement truck. Keith will keep the Select Board updated.

Transfer Station:

- a.) Keith reported that the Transfer Station has been doing some additional training with the part-time employee and everything is going well.

Animal Control Officer: Nothing to Report

Cemetery Sexton: Nothing to Report

RSU #12 Update: Nothing to Report

Public Comment:

- a.) Mary Schwanke, Rebecca Lamey, and Tom Whitaker a team on behalf of the Webber Pond Association with help from the Vassalboro Conservation Commission, and Threemile Pond Association, presented information on a major project they will be beginning to address water quality issues in Webber and Threemile ponds. This will include applying for a series of federal grants to develop a new watershed-based management plan to address phosphorus levels produced by the ponds themselves, run from dirt roads, improper use of soil placement, and the atmosphere itself that are the primary cause of severe algal blooms. The water monitoring/testing and gathering data will be 3-4 years' worth of data collection. Mary, Rebecca, and Tom took questions from the Select Board and public regarding water monitoring and the expense that the project will entail. They were asked if using the Alewife fish would be a good idea. Tom answered, the short answer is using Alewives would be a good start, but it would not be a cure. Rebecca mentioned the Lake Smart Program. Landowners can get their land assessed for free with this program. This program will give the landowner suggestions on how to prevent runoff into the lakes and ponds. Ending the

presentation, Rebecca asked the Select Board for \$ 3,000.00 to assist in water testing and monitoring. The Select Board said the Towns budget had already been set and timing was not perfect, they would have to have some discussion and they will invite them back to discuss any monetary donation they could make.

- b.) James Havu came before the Select Board to introduce himself. James was recently appointed as one of the Democratic Ballot Clerks by the Select Board on March 26, 2024. The Select Board welcomed him. James's next order of business will be to be sworn in by Kelly McGlothlin during regular office hours.
- c.) Tom Reed, a resident of Windsor, would like to add to his suggestion he made on March 26, 2024, he felt would resolve the voting location issue. He would like to see an area in the Town built and named The Kenneth A. Strout Recreation Hall. Tom envisions this building as a one level building that would be a place to house a youth recreation gym and the Town office. The gym would also be the voting area for the Town. The old Town Hall would then become a Town Library. Tom added that this building could also be used as a shelter for Town residents during power outages. The building could be used as a fund raiser area or free up the existing Town Hall for fundraising space.

Code Enforcement Officer: Nothing to Report

Consideration of Warrants #44 and #45 – Andrew Ballantyne made a motion to approve Warrants #44 and #45, seconded by William Appel Jr. and approved 3-0-0.

Town Manager's Items – Theresa L. Haskell reported the following.

- a.) Theresa has a Certificate of Appointment for Arthur Strout for the position of Building Official, to be effective until April 30, 2025. **Andrew Ballantyne made a motion to sign the Certificate of Appointment for Arthur Strout appointed as Building Official effective until April 30, 2025, seconded by William Appel Jr. and approved 3-0-0.**
- b.) Assessor's Agent: **Andrew Ballantyne made a motion to suspend as Select Board and convene as Board of Assessors at 8:37 p.m., seconded by William Appel Jr. and approved 3-0-0.** There was discussion on a 2023/2024 Supplemental Tree Growth Penalty Commitment. There is a suggestion from Vern Ziegler, Windsor's Assessor's Agent, for a motion on the Assessor's Agents 2023-2024 Supplemental Tree Growth Penalty Commitment. **Andrew Ballantyne made a motion to accept the Assessor's Agents 2023-2024 Supplemental Tree Growth Penalty Commitment in the amount of \$8,980.00 to Margaretta A. Greeley-Potter and Gregory A Potter as presented by Vern Ziegler, seconded by William Appel Jr. and approved 3-0-0. Andrew Ballantyne made a motion to adjourn as Board of Assessor's and reconvene as Select Board at 8:41 p.m. seconded by William Appel Jr. and approved 3-0-0.**
- c.) Theresa and Jerry Nault briefly reviewed the updates and changes that were made to the building code to be presented for the townspeople to vote on. **Andrew Ballantyne made a motion to approve the revised Building Code Ordinance to be presented for townspeople to vote on and to have the new and old version plus the comparison table to be available at the town meeting and on the website for townspeople, seconded by William Appel Jr. and approved 3-0-0.**
- d.) Theresa handed out a flyer to the Select Board with information about myTownAlert. This is a cost of \$365.00 per year. This is a mobile app alert system to alert residents of emergency situations in their town.
- e.) Theresa reported that the final property tax stabilization check has been received from the State of Maine. The Town received a check in March for \$11,396.91.
- f.) Theresa reported that the Windsor Volunteer Fire Department submitted to her an estimate to have the driveway re-paved at the fire station. The estimate included a 2.5" base and 1.5" resurface. Theresa will investigate other pricing.

- g.) Theresa reported briefly about the Kennebec County Budget Meeting she attended earlier in the evening. Thus far the budget looks to be increasing about 43.8% from last year. This could mean a .5 mil increase for the Town of Windsor. The Select Board had some questions and asked that Theresa reach out and invite the (3) County Commissioners, Patsy Crockett, Joseph Pietroski, and Gregory Jabar to the next Select Board Meeting. Theresa said she will ask them to attend.

Select Board Notes or Bulletins:

- a.) Ray briefly reviewed a handout a letter that the Windsor Volunteer Fire Department wrote regarding new OSHA regulations that are being discussed to approve. Ray reported that the fire department members encouraged the Select Board to ask meaningful questions regarding the handout.
- b.) Bill asked about the \$7,000.00 Fleet Service bill for the pumper truck. He wanted to know if it was discussed prior to the Windsor Volunteer Fire Department using the funds. He got a satisfactory answer.

Ray Bates adjourned the Select Board Meeting at 9:32 p.m.

These minutes were approved by the Select Board on 4/23/24.

The next Regular Select Board Meeting will be Tuesday, April 23, 2024, at 6:00 p.m. at the Windsor Town Hall. There will be a Special Select Board Meeting held on Thursday, April 18, 2024, at 6:00 p.m. to discuss the Kennebec County Budget, and possibly adding a warrant article for the previously discussed Webber Pond Association/Threemile Pond Association.

Respectfully Submitted,

Kathy Johnson
Select Board Secretary
Tax Collector/Bookkeeper/Deputy Clerk