



SELECT BOARD RECORD OF MEETING  
**APRIL 23, 2024**  
WINDSOR TOWN OFFICE

Note: This record of meetings may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, William Appel Jr., Thomas McNaughton, Chester D. Barnes Jr. and Andrew Ballantyne (arriving at 6:05 p.m. and left at 8:34 p.m.).

**Public Attending:** Robert Gagnon, Brad Dostie, Moira Teekema, Carol Chavarie, Allison Whynot, Chester D. Barnes Sr., Gregory S. Feltis, Joe Pietroski, Devin Noonon and Tom Reed.

**Employees Attending:** Theresa L. Haskell (*Town Manager*) and Keith Hall (*Public Works Supervisor*).

**Ray Bates opened with the Pledge of Allegiance at 6:00 p.m.**

Previous Meeting Minutes: **William Appel Jr. made a motion to approve the Regular Minutes dated 3/26/24, Regular Minutes dated 4/9/24 and Special Minutes dated 4/18/24 as presented, seconded by Chester D. Barnes Jr., and approved 4-0-0.**

**Public Works – Keith Hall Reported:**

- a.) The 2016 Western Star needs about \$4,000.00 in repairs.
- b.) The Public Works crew has been cleaning up brush and trees around Town.
- c.) The fence at the Parks Property on the corner of Pinkham Road has been fixed where the tree fell.
- d.) Ordered four more loads of salt to finish out the year and this will still leave us with a credit.
- e.) May only need about 500 – 600 yards of sand.
- f.) They have been doing some ditching on the Windsor Neck Road.
- g.) Looking to get tires for the one ton.

**Transfer Station – Keith Hall Reported:**

- a.) Needed to cover some time and Dan will be working tomorrow to help.
- b.) There is training scheduled for the Core 1 Training for the Transfer Station employees.

**Animal Control Officer:** Ryan Carver was asked to attend but is not here. Theresa will contact him to see if he could make the next meeting with information.

**Cemetery Sexton – Joyce Perry Reported:**

- a.) The Cemetery Committee met last night and there will be a Veterans Memorial Remembrance on May 27, 2024, at 9:00 a.m. Joyce is hoping that someone is available to do taps.
- b.) Shawn MacFarland is organizing the Boy Scouts, Cub Scouts, and Girl Scouts to put out flags either on 5/11/24 or 5/18/24. Rick Gray Jr. has always been the lead on putting out flags at the cemeteries. He will see Shawn on Thursday and discuss it and will get back in touch with Joyce.
- c.) Joyce discussed the flagpole with Tom Reed and Tom did some research on putting in heavier weight and they purchased some parts and will be putting them in.
- d.) Joyce has signs for the cemeteries which will last approximately 10 years. (3 at Resthaven, 1 at Oak Hill plus one more.)
- e.) It has been busy with people purchasing lots for burials.

- f.) Joyce presented an update with the Cemetery Rules asking to make the change of the cost of 2 cremations to be \$400.00, 3 cremations to be \$600.00 and 4 cremations to be \$800.00 which will make it clearer when selling them. **Andrew Ballantyne made a motion to amend the Cemetery Rules to change the cremation prices as 2 cremations for \$400.00, 3 cremations for \$600.00 and 4 cremations for \$800.00, seconded by Chester D. Barnes Jr. and approved 5-0-0.** (Joyce said the \$25.00 fee for recording of the deeds is still o.k. as long as it doesn't need an additional deed.)
- g.) The Public Works crew picked up trees that fell during the storm.

**RSU #12 Update: None to report.**

**Public Comment:**

- a.) Joe Pietroski, Commissioner of the Kennebec County talked to the Select Board and Public regarding the upcoming budget. Joe said this budget has a lot of additional state mandates (4 new Attorneys, 4 New Paralegals plus the Medical Assisted Treatment). They have used some ARPA funds to purchase two buildings (Registry of Deeds and Sheriffs building), fixed three roofs, windows, having a functional garage where they can do their own work on vehicles, and paved the parking lot. The biggest part of the budget is the County Jail and overtime with other items like security/cameras. There could be as many as 200 inmates at the jail during the summer. Once the Budget Committee approves the budget in then will go back to the Commissioners.
- b.) Robert Gagnon said he purchased 323 Griffin Road and will be looking to get a vote to the residents about selling Medical Marijuana as a Retail Store with being a glass store as well. He currently has a shop in Jefferson and helped the Town with getting a petition written and wording for an Ordinance.
- c.) Theresa Haskell said that Scott Farwell has moved out of Windsor and will no longer be able to be on the Planning Board. **Chester D. Barnes Jr. made a motion to have the chairman of the Select Board write a letter thanking Scott Farwell for his 20 years of services to the Town of Windsor on the Planning Board, seconded by Andrew Ballantyne and approved 5-0-0.**
- d.) Chester D. Barnes Sr. asked to see if the streetlight on the corner of Twenty Rod Road and Route 32 be looked at as he believes it isn't working and also having the bushes cut back at that intersection.

**Consideration of Warrants #46 and #47 – Thomas McNaughton made a motion to approve Warrants #46, and #47, seconded by Andrew Ballantyne and approved 5-0-0.**

**Town Manager's Items – Theresa L. Haskell reported the following.**

- a.) Theresa Haskell presented the Annual Town Meeting Warrant for approval. **Chester D. Barnes Jr. made a motion to approve the Annual Town Meeting Warrant for June 11, 2024, and June 12, 2024, as presented, seconded by Andrew Ballantyne and approved 5-0-0.**
- b.) Arthur Strout gave a road name to Theresa Haskell for the Select Board to approve. "Northeast Way" which will go into the Serenity Springs Trailer Park to help with E-911 and emergency calls. **William Appel Jr. made a motion to approve the road name "Northeast Way", seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- c.) Delta Ambulance was looking for letters of support for different things to the Senator Susan Collins and Senator Angus King. **Thomas McNaughton made a motion to take no action on the Delta Ambulance letters of support, seconded by Chester D. Barnes Jr. and approved 4-0-0.** Theresa handed out the 3<sup>rd</sup> Quarter Report for Delta.

**Select Board Items:**

- a.) Ray Bates received an anonymous letter regarding Town Employee's smoking on Town Property and within Town Owned vehicles.

**Ray Bates adjourned the Select Board Meeting at 10:00 p.m.**

These minutes were approved by the Select Board on 5/21/24.

**The next Regular Select Board Meeting will be Tuesday, May 7, 2024, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager