



Transfer Committee Meeting
Aug 22, 2023
Windsor Town Office

Members Attending:

Sean Teekema, Tom Reed, John Deeds, Barbara Seaver-West, Theresa Haskell – Town Manager

Members Absent:

David Coons
Cheryl Pratt

Other Attendants:

Moira Teekema – Transfer Station Committee Secretary
Ray Bates – Chair of the Selectboard – Liaison

Call to Order: 6:12pm

Called by Sean Teekema

Confirmed members who are sworn in for the Committee as to corum requirements.

Approved previous minutes from April 18, May 16, May 30, June 27 and July 25, 2023.

VOTE: Tom Reed, John Deeds; 5-0-0

Updates:

Transfer Station to have E-Waste removed August 23, 2023.

Also Freon products to be removed August 24, 2023.

Sean explained what items and batteries will be removed at each pick-up.

Closing early on Saturday September 2, 2023 for Windsor Fair Traffic.

John Deeds questioned if we had a paper shredding service. Discussed ideas for how to go about setting this up at the Transfer Station for Town Residents' destruction of personal and important documents. Augusta Library, Banks, and possible coordination during the Annual Household Hazardous Waste Day.

Theresa Haskell mentioned the Town office only has a shred company come maybe every 1-2 years for documents.

Probably cost prohibitive as the company charges by weight. Town would have to address this with the Select Board for any approvals for the Transfer Station or Town Office to coordinate.

Survey to be distributed as for Compost Initiative to see about interest in Town Resident Document Shredding Day, once per year, and find out if residents would be willing to pay for service.

Question about needing a license to handle pressure vessels and fire extinguishers. The Transfer Station already accepts small pressure vessels as long as they are emptied and valve has been removed. There have been a few incidents where an extinguisher has been left charged and tossed in the Demo Can. Removed by Attendants and discharged and removed valve.

Committee discussed putting up liability signage for pickers at the Transfer Station. Currently there is an area that the Attendants place items that are still in good condition and must be removed before the end of the week. If items are left over, they are disposed of in Demo Can. Possible Waiver Document drafted with Date, Name and Address and a release of Town of Windsor and Windsor Transfer Station, good for 1 year, to not be held liable for any injury or non-functioning of products that residents remove. All documents recorded in binder and under lock and key that are alphabetical for ease of review.

Question of whether or not this would encourage more residents to pick.

Discussion was brought up by Sean Teekema about hunters passing through Transfer Station Property with weapons to retrieve animals. Check on signage for safety of hunters and Attendants during Hunting Season proposed.

Update to Transfer Station Ordinances

A discussion of line by line updates for the ordinance. Reviewed alongside Sean Teekema, Transfer Station Supervisor, of additional items that needed to be reviewed and updated.

Change all Personnel to Attendants. Replace any Selectboard with Select Board.

Updates to be made by Moira Teekema, Secretary. Finished draft to be sent to Committee and reviewed by KVCOG.

Motion to approve proposed changes to Ordinance after review to present to the Select Board for approval. VOTE: Tom Reed, John Deeds; 5-0-0

Compost Initiative

Research information on horse medicine in manure and transmission to humans for growing food purposes. Work with MOFGA about process and requirements to have compost Certified Organic. - Moira Teekema to contact a member of MOFGA, after Common Grounds Fair, to come to discuss this at meeting in October.

Sean Teekema tasked with obtaining more information on DEP grants for Compost Initiative. Start getting grants written for Spring submission. Also to obtain information on when funds for grants will be distributed.

Meeting adjourned 7:37pm.

UPCOMING MEETINGS:

Tuesday, October 3, 2023 at 6pm

Transfer Station Committee requested by Theresa Haskell, Town Manager, to attend the next Select Board meeting September 12, 2023, 6pm.

Respectfully Submitted,

Moira Teekema, Transfer Station Committee Secretary