



MINUTES OF SPECIAL PLANNING BOARD MEETING

Monday, April 10, 2023

WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Scott Farwell, Jeffrey Murch, Jerry Nault, and alternate David Landmann.

Others present: Town Manager Theresa Haskell, Windsor Codes Enforcement Officer (CEO) Arthur Strout, Dan West and Tom Reed

Call to Order

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

Previous Meeting Minutes, Consideration & Action

Jerry Nault moved that the minutes from March 13, 2023 Planning Board meeting be accepted as written. David Landmann seconded, approved, 5-0.

Public Comment—no public comment.

New Business—Theresa Haskell introduced Dan West, who is interested in filling the remaining vacant alternate Planning Board seat. Mr. West has served previously on the Raymond Planning Board and has Real Estate experience.

Additional Unfinished/Old Business—Windsor Building Code update/Site Plan Ordinance. Joel Greenwood from the Kennebec County Council of Governments (KVCOG) provided the Planning Board with a draft update to the Windsor Building Code showing his proposed changes. After reviewing the KVCOG draft, and discussion with CEO Arthur Strout, the Planning Board decided to not include references to the Maine Uniform Building and Energy Code (MUBEC) in Windsor's Building Code at this time. The Board prefers to wait to include MUBEC until it is officially required for a town of Windsor's population size. Currently it is not.

The Planning Board then went on to consider changes to the Windsor Building Code proposed by member David Landmann. The Board discussed these proposed changes and made additional suggestions, and also incorporated some of the changes proposed by KVCOG. Secretary Scott Farwell will combine the suggested changes from both sources into one document for the Board's consideration at a future work session.

Adjournment— The meeting was adjourned at 9:00 p.m.

The next regular Planning Board meeting is scheduled for Monday, May 1, 2023, at 7:00 pm, and a Planning Board work session meeting is scheduled for May 8, 2023, at 7:00 pm.

Respectfully Submitted,
Scott Farwell, Secretary