



SELECT BOARD RECORD OF MEETING
JUNE 20, 2023
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Chester D. Barnes Jr., Ray Bates, Andrew Ballantyne, and Thomas McNaughton. William Appel Jr. was not present.

Public Attending: Chester Barnes Sr., Tom Reed, Carol Charvarie, Ray Charvarie, Deanna Colwell, and Rick Gray.

Employees Attending: Theresa L. Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Kathy Johnson (*Tax Collector/Bookkeeper, Deputy Clerk*), and Keith Hall (*Public Works Supervisor*).

Ray Bates opened with the Pledge of Allegiance at 6:00 p.m.

Previous Meeting Minutes: **Andrew Ballantyne made a motion to approve the Regular Select Board Minutes dated June 6, 2023, as presented, seconded by Thomas McNaughton and approved 4-0-0.**

Public Works – Keith Hall reported the following.

- a.) Trees and brush have been cut. Public Works will place wood that has been cut to the shoulders, it will be up to the landowners to allow for free pick up or make other arrangements to dispose or make use of the wood. Public Works would advise checking with landowners before taking wood off the sides of the road.
- b.) Public Works will put up a School Bus Stop Ahead sign on the Windsor Neck Road in the near future per the request of a resident.

Transfer Station – Theresa L. Haskell reported the following.

- a.) The Transfer Station has received several compost surveys.
- b.) The Windsor Fair Association is willing to make an amendment to the 99-year lease to engage in composting of waste generated in the Town of Windsor on said property in a mutually satisfactory location for the Town to possibly begin a composting pile located at the Transfer Station on the land leased by the Windsor Fair.

Animal Control Officer: Theresa L Haskell reported the following.

- a.) There have not been any formal applications for the Animal Control Officer, however, there have been a couple of interested people.

Cemetery Sexton - Joyce Perry reported the following.

- a.) Windsor had (1) burial this week.

- b.) On behalf of Jennifer Sevigny, Joyce is asking the Select Board to allow the purchase of (2) cremation lots at Resthaven Cemetery to Jennifer. The purchase is for Jennifer's foster son and his mother. The boy's mother has recently passed and needs a final resting place. Jennifer already has purchased (6) lots for her immediate family. **Chester D. Barnes Jr. made a motion to allow the purchase of (2) cremation lots at Resthaven Cemetery for Jennifer Sevigny. The (2) cremation lots are to be used for her foster son and his mother, seconded by Andrew Ballantyne and approved 4-0-0.**
- c.) Dwight Tibbets has a date for the Frank Sinatra Tribute. The date is August 9, 2023, at 7:00 p.m. The location will be upstairs at the Windsor Town Office. Big thanks to Hussey's General Store and Mike Randall for their efforts in helping with donations.
- d.) Theresa asked the Select Board to sign on the sale (2) plots at Resthaven Cemetery. Plot 104A B and 104A C for Mr. and Mrs. Foster. **Andrew Ballantyne made a motion to sign the sale of (2) cemetery plots at Resthaven Cemetery for Plot 104A B and 104A C to Mr. and Mrs. Foster, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- e.) Joyce planted flowers in the barrels at Resthaven Cemetery near the cremation lots.
- f.) Dustin Hinds from Dummy Solutions was able to transfer over our Web Page from IPower. Dustin had some small glitches. Overall, the transfer went well.

RSU #12Update: Theresa L. Haskell reported the following.

- a.) A pay increase was passed for teachers. We can expect to see an increase from \$40,000.00 to \$50,000.00 over the next few years. This will inevitably have an impact on the RSU budget and all mil rates for tax purposes everywhere.

Public Comment: None

Consideration of Warrants #56 and #57 – Andrew Ballantyne made a motion to approve Warrants #56, and #57 seconded by Thomas McNaughton and approved 4-0-0.

Town Manager's Items – Theresa L. Haskell reported the following.

- a.) Theresa asked the Select Board to carry over the \$300,000.00 check received from Kennebec Savings Bank for the purchase of the Fire Tanker Truck that will be here in the fall of 2023. **Chester D. Barnes Jr. made a motion to carry over the \$300,000.00 for the Fire Tanker Truck, seconded by Thomas McNaughton and approved 4-0-0.**
- b.) Delta responded back to the Town's amended proposed contract that was suggested by our attorney and Delta only had one adjustment. The adjustment is under Section 1, item B. All the other suggestions and changes that were proposed by the Town's council and others were taken into consideration and look fine. Delta will get a final draft of the contract for review as soon as possible.
- c.) Theresa asked the Select Board to sign the following Certificates of Appointments. Transfer Station Committee members, *Sean Teekema, Cheryl, Pratt, Theresa Haskell, Tom Reed, David Coons, John Deeds, and Barbara Seaver-West* for such appointment to be effective until June 30, 2026. **Andrew Ballantyne made a motion to sign the Certificate of Appointments for the above Transfer Station Committee Members, seconded by Chester D. Barnes Jr. and approved 4-0-0.** Cemetery Committee Members, *Elizabeth Harriman, and Marcia Coffin* for such appointment to be effective until June 30, 2026. **Chester D. Barnes Jr. made a motion to sign the Certificate of Appointments for the above Cemetery Committee Members, seconded by Thomas McNaughton and approved 4-0-0.** Board of Appeals Member *John Deeds* for such appointment to be effective until June 30, 2026. **Chester D. Barnes Jr. made a motion to sign the Certificate of Appointments for the above Board of Appeals Member, seconded by Andrew Ballantyne and approved 4-0-0.** Planning Board Member *Thomas Squiers* for such appointment to be effective until June 30, 2026. **Chester D. Barnes Jr. made a motion to sign the Certificate of Appointments for the above Planning Board Member,**

seconded by Andrew Ballantyne and approved 4-0-0. Back-up Animal Control Officer *Peter A. Nerber* for such appointment to be effective until June 30,2024. **Andrew Ballantyne made a motion to sign the Certificate of Appointments for the above Back-up Animal Control Officer, seconded by Chester D. Barnes Jr. and approved 4-0-0.**

- d.) C. Vernon Ziegler, *Tax Assessors Agent*, contract renewal. Vern will complete the Town's revaluation during this contract renewal. **Andrew Ballantyne made a motion to renew C. Vernon Ziegler's contract to June 30, 2024, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- e.) Aaron Ellis of the Budget Committee has given his resignation. Aaron has relocated to another Town and for this reason he has resigned. **Andrew Ballantyne made a motion to accept Aaron Ellis' resignation from the Budget Committee, seconded by Chester D. Barnes Jr. and approved 4-0-0.**
- f.) Theresa noted money may need to be moved to cover extra expenses that were used for security on voting day. The extra expense to hire Sheriffs to have on duty put voting over budget. More to come on the overage amounts when bills come in.
- g.) A short discussion was had on appointments of Department Heads for the Select Board. It was concluded that Department Heads will be assigned when all five Select Board members are present. There was a short discussion in getting the Conservation Committee back together. More to come on that.

Select Board Items:

- a.) Bulletin: Welcome Chester D. Barnes Jr and Thomas McNaughton, our two new Select Board Members.
- b.) Andrew mentioned training for the new Select Board Members Thomas and Chester. Theresa will get information set them.

Ray Bates adjourned the Select Board Meeting at 7:36 p.m.

These minutes were approved by the Select Board on July 3, 2023.

The next Regular Select Board Meeting will be Monday, July 3, 2023, which was moved from Tuesday, July 4th, 2023, due to the Holiday. at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kathy Johnson
Select Board Secretary
Tax Collector/Bookkeeper/Deputy Clerk