



SELECT BOARD RECORD OF MEETING  
MAY 9, 2023  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, Ronald F. Brann, Richard H. Gray Jr., and William Appel Jr.  
Absent was Andrew Ballantyne.

**Public Attending:** Joseph Rollins Representing Northeast Paving, Tom Reed, Vaughn Stevens Representing Hagar Enterprises Inc., Hunter Farwell Representing All States Asphalt, Inc., Chester Barnes, Deanna Colwell, Kyoko Roderick, Jim Roderick, Jamie Ward Representing Maine-ly Paving Service LLC, and Aaron Ellis.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Kathy Johnson (*Tax Collector/Bookkeeper, Deputy Clerk*), Keith Hall (*Public Works Supervisor*) and Joyce Perry (*Cemetery Sexton*).

Ray Bates opened with the Pledge of Allegiance at 6:00 p.m.

**Bids for Major Road Construction/Paving -**

Theresa L. Haskell reported that 6 bids, requests for proposals went out for 8 road construction/paving projects and 5 bids came back. All States Asphalt, Inc. - \$312,560.00, Maine-ly Paving Services, LLC - \$267,692.50, Eurovia Atlantic Coast LLC – DBA/Northeast Paving - \$358,648.50, Pike Industries - \$353,269.50, Hagar Enterprises Inc. - \$296,940.00. (Crooker Construction LLC – No bid). There was much discussion. **Richard H Gray Jr. made a motion to accept the proposed bid from Maine-ly Paving Services, LLC of \$267,692.50 for up to eight projects for Major Road Construction and paving 2023/2024, seconded by Ronald F. Brann and approved 4-0-0.**

**Roadside Mowing and Brush Cutting – Theresa L. Haskell reported the following.**

Only one bid has been submitted. Pierce Works LLC submitted a bid. The bid read as follows 1x mowing at a cost of \$4,800.00 or 2x mowing at a cost of \$9,600.00. Brush cutting to be charged separately at \$4,000.00 per mile. **William Appel Jr. made a motion to accept the bid for 1x mowing at \$4,800.00 and to leave it to Keith (Public Works Supervisor) discretion what areas best to use residual funds for brush cutting, seconded by Ronald F. Brann and approved 4-0-0.**

Previous Meeting Minutes: **William Appel Jr., made a motion to approve the Regular Select Board Minutes dated April 25, 2023, as presented, seconded by Ronald F. Brann and approved 4-0-0.**

**Public Works – Keith Hall reported the following.**

- a.) Keith has worked with the Town of Vassalboro Public Works Department for a different location to turn the plow trucks around at a different location on the Legion Park Road. They received permission from the landowner and made the appropriate accommodation on the driveway as necessary.
- b.) Public Works has replaced a couple driveway culverts this week. Shoulder work has been done on both Jones Road and Barton Road. They will be doing some work on Hunts Meadow Road soon.

- c.) Keith had to add five loads of rip/rap (rock) on the Coopers Mills Road where the large culvert will need to be replaced because of heavy rain so it wouldn't be washed out.

**Transfer Station – Theresa L. Haskell reported the following.**

- a.) Theresa said the Household Hazardous Waste Collection Day was a success and the total amount of collection would have cost \$3,735.55 but the cost for the Town of Windsor was only \$500.00. It has been expressed that we should do this again next year.
- b.) On May 11, 2023, our T.V.'s, batteries and light bulbs will be picked up from the Transfer Station. Sean and Hunter will be here to assist with the pickup.
- c.) Theresa handed out the monthly Transfer Station Report. April was down from last year by (\$2,277.00) making the overall number under (\$4,265.79) for the year.
- d.) Theresa made mention that she read Auburn is discussing ending curbside collection because the cost per ton has gone from \$33.00 a ton to \$144.00 a ton.

**Animal Control Officer- Theresa L. Haskell reported the following.**

- a.) Kim Bolduc-Bartlett has decided to resign as Animal Control Officer. Kim's last day will be June 1, 2023. She will stay on if needed until we can find a replacement. We will advertise for the Animal Control Officer on our website and on the sign at the Town Office. **William Appel Jr. made a motion to accept the resignation from Kim Bolduc-Bartlett and would like to thank her for working with the Town of Windsor until a replacement is found, seconded by Ronald F. Brann and approved 4-0-0.**

**Cemetery Sexton – Joyce Perry reported the following.**

- a.) Joyce has had a gentleman reach out to her several times with the same question. Joyce asked for guidance from the Select Board. The gentlemen would like to sell his father's cemetery plot at Rest Haven South back to the town. He states his father is in a nursing home, he has guardianship, and he and his brother would like to get something closer to where they are in Caanan. Joyce presented the paperwork that the son had shared with her. The paperwork didn't seem to have the correct information outlined giving the son durable POA to make decisions such as buying and selling of his property. The Select Board decided to hold off on any decisions until the son can show clear proof of durable POA, and financial decision making for his father.
- b.) Joyce mentioned Dwight Tibbetts would like to do a fundraiser for the Veterans Memorial and was looking for ways to get donations. Joyce asked if she could put something on the website for such occasions. The Select Board thought this was a good idea to get the community involved. It could be a good way for the community to be able to see a snapshot of sorts for small businesses. Perhaps placing their business card on the website with an email link. Joyce will work on getting something on the web page.

**RSU #12Update –**

- a.) Theresa L. Haskell reviewed the Warrant and Notice of Election Calling Regional School Unit No. 12 Budget Validation Referendum with the Select Board. **William Appel Jr. made a motion to sign the Warrant and Notice of Election Calling Regional School Unit No. 12 Budget Validation Referendum (20-A M.R.S. §1486), seconded by Ronald F. Brann and approved 4-0-0.**

**Public Comment:**

- a.) Deanna Colwell asked about the Town of Windsor's revaluation. She wanted to know when it was going to start. She wondered if it had begun. Theresa let her know they are already working on the revaluation. Townspeople should get a postcard in the mail letting them know when the assessor will be in their area. They are working in sections.

**Consideration of Warrants #49 and #50 – Ronald F. Brann made a motion to approve Warrants #49, and #50 seconded by William Appel Jr. and approved 4-0-0.**

**Town Manager's Items – Theresa L. Haskell reported the following.**

- a.) **William Appel Jr. made a motion to suspend as Select Board and convene as Board of Assessors at 7:36 p.m., seconded by Ronald F. Brann and approved 4-0-0.** On behalf of Vern Ziegler (*Assessor's Agent*) Theresa L Haskell reviewed, with the Select Board the 2023 Certified Ratio Declaration Form that Vern had prepared for the Select Board signatures. **Ronald F. Brann made a motion to sign the Certified Ratio Declaration Form, seconded by William Appel Jr. and approved 4-0-0.** **William Appel Jr. made a motion to adjourn as Board of Assessors and reconvene as Select Board at 7:45 p.m., seconded by Ronald F. Brann and approved 4-0-0.**
- b.) Theresa said the Bridge Statement Savings Account has been inactive for the past several months and may be charged a dormant fee. Theresa suggested we take this account and turn it into a two-year Certificate of Deposit which will earn more than the Statement Savings Account. **Ronald F. Brann made a motion to put the money from the Bridge Account at Kennebec Savings Bank into a 2-year CD Bridge Account, seconded by William Appel Jr. and approved 4-0-0.**
- c.) Theresa gave a brief update on the CMP Section 80 Project. Theresa will give the information to Joyce to be posted on the website.
- d.) Theresa said we will need to have an Addendum (Supplemental) Town Meeting Warrant which will be Article #35 To see if the Town will set the compensation for the Select Board, Board of Assessors and Overseers for FY 2024 at \$0.00. **William Appel Jr. made a motion to approve Warrant Article #35 To see if the Town will set the compensation for the Select Board, Board of Assessors and Overseers for FY 2024 at \$0.00 and to have an Addendum (Supplemental) Town Meeting Warrant, seconded by Ronald F. Brann and approved 4-0-0.** Theresa will also have the Budget Committee meet to vote on this article as well.
- e.) Theresa asked the Select Board if they would like the Transfer Station Committee to look into updating the Recycling Ordinance and Dump Ordinance. The Select Board said yes.
- f.) Theresa reported that the ARPA site on projects are updated as of the 4/1/22-3/31/23 cycle.

**Select Board Items:**

- a.) Town Hub – Richard Gray passed around information on a robotic dog – Name, Spot. More information to come on this robotic dog. Spot is living in New York at the moment. Spot can be used on powerlines to find hot spots and other problem areas. We will look for more to come on Spot.
- b.) Ray asked about activity in/around the pit on the Weeks Mills Road. Ronald F. Brann answered it belongs to Mike O'Connor and he still does work in it.
- c.) Ray talked a little about the 200x200 requirement that was discussed at the Planning Board Meeting on the Building Code update. The discussion wasn't to get rid of the 2-acre requirement only the 200x200 requirement. More discussion to be had.
- d.) Ray also talked briefly about the LD2003, multi dwelling. More than one dwelling on a lot, multi house lot. If there is water/well and sewer on the lot to support multi dwellings "it will be supported". It soon may not be up to individual towns to make those decisions. More to come.
- e.) Ray asked Becky in China if they taxed mobile homes as personal property. The answer was No. They are taxed as real estate, not personal property.

**Ray Bates adjourned the Select Board Meeting at 8:36 p.m.**

These minutes were approved by the Select Board on \_\_\_\_\_.

**The next Regular Select Board Meeting will be Tuesday, May 23, 2023, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kathy Johnson  
*Select Board Secretary*  
*Tax Collector/Bookkeeper*  
*Deputy Clerk*