



SELECT BOARD RECORD OF MEETING
MARCH 28, 2023
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, Richard H. Gray Jr. (arrived 6:20 p.m.), William Appel Jr. and Andrew Ballantyne (arrived at 6:04 p.m.).

Public Attending: Chester Barnes Jr., Katrina Smith, Kyoko Roderick, Jim Roderick, Emmett Appel, Kaiden Kronillis, Mary Coventry, Richard Devries, Heather Wilson, Tom McNaughton, Rick Danforth, Kim Bolduc-Bartlett, Deanna Colwell, Akela Mitchell, Linda Farwell, Ed Pollard, Tom Reed, Moira Teekema, Allison Whynot, Richard DeVries, Logan Gentile, Jacob Ashline, Monique Crommett, Michelle Grant, Howard Tuttle, and Russell Gates.

Employees Attending: Theresa L. Haskell (*Town Manager*), Sean Teekema (*Transfer Station Supervisor*), and Kathy Johnson (*Tax Collector/Bookkeeper*).

Ray Bates opened with the Pledge of Allegiance at 6:00 p.m.

Previous Meeting Minutes: **William Appel Jr., made a motion to approve the Regular Select Board Minutes dated March 14, 2023, as presented, seconded by Ronald F. Brann, and approved 3-0-0.**

Public Works – Theresa L. Haskell reported the following.

- a.) The Terrastar is back up and running. Returned into service.

Transfer Station – Sean Teekema reported the following.

- a.) They have been cleaning up around the transfer station, it is going well, it is looking good.
- b.) Emmett Appel presented a Compost Project start up at the Windsor Transfer Station to the Select Board. Emmett with a couple of his classmates had done research on a compost start up. They put together a presentation complete with a colorful hand out with the information from set up, to maintenance all the way to closure if necessary. Emmett, his classmates as well as Sean Teekema, who works for the Windsor Transfer Station, got information from Mark King at the DEP about composting and how the process takes place at other locations. Emmett hit key points during his presentation: 1.) Composting could save the taxpayers money if the town no longer had to transport waste from the Transfer Station. 2.) For every pound the compost pile would save the town .10 cents in turn that will save the citizens .10 cents. 3.) No new equipment would need to be purchased. 4.) The transfer station already has the backhoe to move the compost pile. 5.) For the size of compost, the Town of Windsor would have (under 10 thousand cubic yards) no permits needed. 6.) Under 10 thousand cubic yards there is no testing or monitoring costs to be had. 7.) Townspeople can have access to compost for their use. The Select Board heard the presentation and thanked Emmet and his classmates for the information presented. There is more discussion to be had.
- c.) Theresa reported Jeff Winslow gave his written resignation. Jeff's last day at Windsor Transfer Station will be April 10, 2023. **Andrew Ballantyne made a motion to accept the resignation of Jeff Winslow. Last day of work at the Windsor Transfer Station to be April 10, 2023. The Select**

Board would like to thank Jeff for his years of employment, seconded by Ronald F. Brann and approved 5-0-0.

Animal Control Officer: Kim Bolduc-Bartlett spoke.

- a.) Kim made a short introduction of herself to let the public know that there is indeed an Animal Control Officer available to them when they need one. Kim said she wants the public to feel free to reach out with any questions or concerns they may have. Animal Control can be reached at (207)242-5185.
- b.) Kim reported there are 37 unregistered dogs in Windsor to date.

Special Award Presented: Katrina Smith represented the State of Maine.

- a.) Representative, Katrina Smith is here on behalf of the State of Maine, members of the Senate, House of Representatives, and speaking on behalf of co-sponsor Senator Cameron Reny in recognizing Theresa Haskell of Windsor as a recipient of a Spirit of America Foundation Award. This award is given to recipients for promoting volunteerism and appreciation of community service. This award was given to Theresa by Katrina on behalf of the 131st Legislature and the people of the State of Maine. Theresa accepted.

Cemetery Sexton: Joyce Perry reported the following.

- a.) Joyce asked The Select Board to move \$4,000.00 from the Cemetery Maintenance Budget line to help build the three-foot wall behind the Veterans Monument. Work will start in June. The total cost of the wall is \$9,610.65. There is a contractor already in place to do the work. **Andrew Ballantyne made a motion to move \$4,000.00 from the Cemetery Maintenance Budget line to use as a down payment on the three-foot wall. Work to begin in June seconded by Richard Gray Jr. and approved 5-0-0**
- b.) Dwight Tibbetts from Down East Brass is looking to host another concert to raise funds for the Windsor Veterans Memorial sometime in August 2023.

RSU #12 Update: Howard Tuttle reported the following.

- a.) Howard had School Board members who attended tonight's meeting introduce themselves, and in return Howard thanked them for coming.
- b.) Howard handed out a packet to the Select Board, 30 plus pages, information in the packet Howard would go on to review at the Select Board meeting. An important date mentioned several times was noted, May 24, 2023, 6:30 p.m. @ Chelsea School is the District Budget Meeting.

Public Comment:

- a.) Member of the public made comment that he was frustrated that when he went online, because he was told that is where he had to go to see them, he couldn't see Windsor's Policies & Ordinances. It says you must "pay" to see them. He mentioned he came into the Town Office, it was very busy, he only needed a tax card, something he could do himself if Windsor had tax cards online. He couldn't understand why Windsor doesn't have tax cards online yet, because lots of other towns do. Joyce Perry responded to him. It has not been the first time this has been brought to the Towns attention. It has been discussed before. Joyce said she is trying diligently to reach a person in tech support about how to get this resolved. Joyce said if she can't get this resolved very soon, she is going to request perhaps a different server, so this is no longer an issue for the public.
- b.) Tom Reed asked for a Cemetery Computer Project update. Joyce Perry replied. She has been working on it. "It is a work in progress."

Consideration of Warrants #42 (voided), #43 and #44 – Richard Gray Jr. made a motion to approve Warrants #43, and #44 and the voided warrant # 42, seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager's Items – Theresa L. Haskell reported the following.

- a.) Andrea Bower, owner of the Blueberry Haven subdivision is asking for three (3) Road names within this subdivision 1. Bramble Lane (Roadway is between Lots 8&9 but for Lots 8,9,10 & 11). 2.) Howards Lane (off Lot 6 but for Lots 5,6, & 7). 3.) Tait Lane (off Lot 3 but for Lots 2,3 & 4). **Andrew Ballantyne made a motion to approve these three Road names to be Bramble Lane, Howards Lane and Tait Lane to be placed as stated above, seconded by William Appel Jr. and approved 5-0-0.**
- b.) The Town Clerk, Kelly McGlothin is asking to reimburse Deborah Tanner and Richard Hanson \$58.77 which they had purchased a new truck out of state but was unable to do the transfer of excise tax that was paid on the last vehicle. **Andrew made a motion to reimburse Deborah Tanner and Richard Hanson \$58.77 for not being able to do a transfer of excise that was paid on the last vehicle, seconded by William Appel Jr. and approved 5-0-0.**
- c.) Theresa asked if the Select Board had reviewed the email that had been sent regarding Delta Ambulance. This agenda item will be moved to the next Select Board Meeting when all Select Board Members have reviewed the email.
- d.) Theresa reported now that the Windsor Town Office is fully staffed out front. She is suggesting that the Town Office be open all day and not close for lunch. The Select Board agreed to be fully open M, Th, F 9:00 a.m. – 5:00 p.m. and Tuesdays 9:00 a.m. – 7:00 p.m. beginning April 3rd, 2023.

Select Board Items:

- a.) Town Hub – William Appel Jr. noted he loves seeing the public participation at tonight's meeting, he hopes to see it continue.
- b.) Andrew Ballantyne said he noticed that Windsor School is putting up flashing solar school signs.

Ray Bates adjourned the Select Board Meeting at 9:05 p.m.

These minutes were approved by the Select Board on _____.

The next Regular Select Board Meeting will be Tuesday, April 11, 2023, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kathy Johnson
Select Board Secretary
Tax Collector/Bookkeeper