



SELECT BOARD RECORD OF MEETING  
**DECEMBER 6, 2022**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, William Appel Jr., Richard H. Gray Jr. (arrived 6:08 p.m.) and Andrew Ballantyne (arrived 6:04 p.m.).

**Members Absent:** Ronald F. Brann.

**Public Attending:** Tom Reed, Darlene McInnis, Chris McInnis, James McInnis, Chris McInnis II, Dustin Mellor, Moira Teekema, Carol Chavarie, Ed Pollard, Jerry Nault, Howard Tuttle (RSU Superintendent), and Heather Wilson (Windsor School Principal).

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Joyce A. Perry (*Cemetery Sexton*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.

Ray Bates opened the Public Hearing on the General Assistance Ordinance and Yearly Appendices for 2022/2023 at 6:05 p.m. Theresa said the updated 2022 General Assistance Ordinance had some changes to the Section 2.2 Special Definitions. With no Public Comment, Ray Bates closed the Public Hearing at 6:06 p.m. **William Appel Jr. made a motion to adopt the 2022 Ordinance and Yearly Appendices for 2022/2023 as presented seconded by Andrew Ballantyne and approved 3-0-0.**

Previous Meeting Minutes: **William Appel Jr. made a motion to approve the November 22, 2022 minutes as read seconded by Andrew Ballantyne and approved 4-0-0.**

**Public Works:** Trucks are ready and waiting for snow.

**Transfer Station:** Sean reported that it's been quiet but busy. He updated that there is not an extra fee for propane tank removal of under 50 tanks. Theresa handed out the monthly figures. For the month of November, Transfer Station is down \$3,474.50 from this time last year and down \$3,144.84 for the year.

**Animal Control Officer:** Nothing new.

**Cemetery Sexton:** Joyce reported that she made the requested changes to the Cemetery Rules approved at the last Select Board Meeting. The rules have been placed in the Town vault and have been added to the Town website. Joyce would like a note sent in next years tax bills stating that the rules have been updated and where to view them. The walkway at the Veteran's Memorial Monument has been poured and the pavers have been put in place. The wreaths purchased arrived December 3<sup>rd</sup> and have been placed at the memorial. Joyce asked about the lighting at the memorial. Theresa said her and Ronald F. Brann have not had a chance to go and look at other memorials to see what they use for lighting.

**Public Comment:**

- a) Jerry Nault was present to discuss the Solar Facility Application. The Planning Board has chosen to adopt the application. There was much discussion on the section regarding Technical Review Fees. Jerry will make discussed adjustments and present the final draft to the Select Board at the next meeting for approval.
- b) Darlene and Chris McInnis, owners of Weed Sensations Natural Food Store were present to discuss the Town allowing a Medical Marijuana Retail Store. Darlene provided a Citizens Petition with 300 signatures, 234 of which were obtained on election day, and 123 of which were verified for residency. There was brief discussion on the natural food side of their business and how they currently conduct the medical marijuana side through Trip Tickets. Theresa said she will contact the legal department for guidance and clarification on retail marijuana stores.
- c) Superintendent, Howie Tuttle and Principal, Heather Wilson were present to discuss the use of Windsor School for voting. There was much discussion on the pros and cons of it being held in the gym. Main concern was the safety of the students and teachers. During voting there is quite a bit of traffic both people and vehicles during school hours. There were a few suggestions made. Such as, parking location or the possibility of a Teacher's Workshop on the day of voting. Theresa feels with the number of increasing voters, the space upstairs at the Town Hall will become insufficient. Howie agreed to allow voting to take place at Windsor School and will work on a plan to accommodate everyone.
- d) The Select Board would like a member of the Windsor representatives of the RSU Board to attend at least one Select Board Meeting a month. Since there are 3 members they can alternate. This will allow for questions or updates to be heard.
- e) Theresa asked Howie Tuttle why the public is not allowed to speak at the RSU 12 meetings unless on the agenda. Howie responded that the public can make a comment but that any questions are not answered unless it is on the agenda. This eliminates getting off topic and straying away from agenda items.
- f) Richard H. Gray Jr. expressed gratitude towards being able to use the school for Boy Scout Meetings. He was impressed with all the musical instruments that are available for the children to learn. Heather Wilson suggested having a Community Day at Windsor School to show the Town's residents where their tax dollars are spent.
- g) Tom Reed asked if the RSU information that is sent to us can be put on the website. At this time only the agendas are being posted.
- h) Moira Teekema on behalf of the Food Bank gave thanks for the light fixtures above the walkway being fixed so quickly.

**Consideration of Warrants #24 and #25: Andrew Ballantyne made a motion to approve Warrants #24 and #25 seconded by Richard H. Gray Jr. and approved 4-0-0.****Town Manager's Items:**

- a) Theresa read a Thank You card received from Jeff Frankel for allowing the Share the Road with Carol to continue to take place yearly here at the Town Office.
- b) Theresa reported that fall of 2023 is the target date for the new firetruck. With paying ahead on the firetruck the Town has already saved 14.50% on two price increases.
- c) At the Planning Board Meeting on Monday, December 5<sup>th</sup> the Board was approached by an interested party in building a Dollar General off Vigue Road. There were a few concerns as the entrance is only 22 feet wide and doesn't allow for bigger trucks to enter. Also, the current driveway permits are made for residential culverts. The entrance for the store would need to be bigger so that could mean bigger culverts. Another concern is the traffic it could cause coming off Augusta-Rockland Road and a back-up of traffic on Vigue Road. There will be more discussion at the next Planning Board Meeting scheduled for January 9<sup>th</sup>, 2023 at 7:00 p.m.
- d) Theresa mentioned that she would like the Select Board to start contributing again to the Town Hub and have it posted on the website.

**Select Board Items:** Nothing new.

**Ray Bates adjourned the Select Board Meeting at 8:28 p.m.**

These minutes were approved by the Select Board on \_\_\_\_\_.

**The next Regular Select Board Meeting will be Tuesday, December 20, 2022, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kyoko Roderick  
Select Board Secretary