



SELECT BOARD RECORD OF MEETING
NOVEMBER 7, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Richard H. Gray Jr., William Appel Jr., Ronald F. Brann, and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed, Carol Chavarie, Tom Squiers, and Bonnie Squiers.

Employees Attending: Theresa L. Haskell (*Town Manager*) and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel Jr. made a motion to approve the October 25, 2022, minutes as read seconded by Ronald F. Brann and approved 4-0-1 with Richard H. Gray Jr. abstaining.**

Public Works: Keith has been leaving work early since work is caught up and trucks are ready and waiting for the snow to come. Keith spoke to Ronald F. Brann regarding heated headlights for the trucks. Ronald has searched around and said Keith got the best price available which was approximately \$750.00. Theresa was informed by D.O.T. that in 2023 Route 105 from Augusta to Somerville is next for road repairs.

Transfer Station – Tire pick up has been called in. The ac's and refrigerators are scheduled to be picked up this week also. There was brief discussion on propane tanks and the disposal of them. Theresa advised that the Waste Management State Fee is increasing from \$2.00 per ton to \$5.00 per ton for Construction and Demolition Debris to start in January of 2023.

Animal Control Officer –None.

Cemetery Sexton – There is a Cemetery Lot Conveyance for Katelyn D. Pushard and Heather M. Allen for KH5 at Oak Hill Cemetery. **Andrew Ballantyne made a motion to approve the Cemetery Lot Conveyance for Katelyn D. Pushard and Heather M. Allen for KH5 at Oak Hill Cemetery seconded by Richard H. Gray Jr. and approved 5-0-0.** The concrete was poured for the Veteran's Memorial walkway however, it did not come out as expected. The contractor was contacted to see if it can be smoothed out if not it will have to be removed and redone.

Public Comment: None.

Consideration of Warrants #20 and #21: **Andrew Ballantyne made a motion to approve Warrants #20 and #21 seconded by Richard H. Gray Jr. and approved 5-0-0.**

Town Manager's Items:

- a) Theresa received the water test results for the Town Office and all came back good.
- b) The Town received a grant reimbursement in the amount of \$1,660.00 back from Maine Municipal Association for various Public Works safety items that have been purchased.

- c) Theresa received from Kennebec Savings Bank the paid certificate for the WVFD Fire Truck. The 2021 Public Works Western Star will be paid off on Wednesday.
- d) Theresa made a reminder of voting on Tuesday, November 8th from 8:00 a.m. to 8:00 p.m. at the Windsor School and the Special Town Meeting on Wednesday, November 9th at 6:30 p.m. at the Town Office.

Select Board Items: William Appel Jr. made a request and all Select Board agreed that at least one of the Windsor School Board Members be present at one of the Select Board Meetings per month so that we can have an update or address any questions there may be regarding school business. It was also mentioned to have the State Representative also come on an annual basis.

Ray Bates adjourned the Select Board Meeting at 6:44 p.m.

These minutes were approved by the Select Board on Tuesday, November 22, 2022.

The next Regular Select Board Meeting will be Tuesday, November 22, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary