



MINUTES OF PLANNING BOARD MEETING

**Monday, September 19, 2022
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Scott Farwell, Jeffrey Murch and Jerry Nault.

Others present: Town Manager Theresa Haskell, Windsor Select Board members Ray Bates and Bill Appell, and citizen Gabe Deraps.

Call to Order

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

Previous Meeting Minutes, Consideration & Action

Jerry Nault moved that the minutes from August 1, 2022 Planning Board meetings be accepted as written. Jeffrey Murch seconded, all approved, 4-0.

Public Comment—Gabe Deraps appeared before the Planning Board to discuss a proposed business he is considering. The business is to be a café/coffee shop at the site of a former commercial building on Route 17 across from CB Haskell. In addition to the café/coffee shop, he may have a food truck in the parking lot occasionally. He has already spoken to the Windsor CEO, who has confirmed that the location is approved for commercial activity and instructed him to bring the proposal before the Planning Board. The Planning Board advised Mr. Deraps to obtain any food-related permits and any other state-required permits, and that there are no Planning Board ordinances that apply so he is free to proceed as required by the CEO.

New Business— No new business

Unfinished/Old Business—Draft Solar Farm Ordinance. The Planning Board discussed the Selectboard's suggested changes to the draft ordinance and application. The suggested changes were incorporated into each.

The public hearing for the draft Solar Farm Ordinance will be held in conjunction with other hearings regarding ARPA funds and conducted by the Selectboard at a future date.

Adjournment— The meeting was adjourned at 8:10 p.m.

The next Planning Board meeting is scheduled for Monday, November 7, 2022, at 7:00 pm.

Respectfully Submitted,
Scott Farwell, Secretary