



MINUTES OF PLANNING BOARD MEETING

**Monday, March 28, 2022
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Tom Squiers, Scott Farwell, Jeffrey Murch and Jerry Nault.

Others present: Town Manager Theresa Haskell, Windsor Select Board member Ray Bates, and Bonnie Squiers.

Call to Order

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

Previous Meeting Minutes, Consideration & Action

Jerry Nault moved that the minutes from both the March 14, 2022 and March 21, 2022 Planning Board meetings be accepted as written. Tom Squiers seconded, all approved, 5-0.

Public Comment—None

New Business— The Planning Board met to discuss creating a Utility Scale Solar Energy Facility (USSF) ordinance for the Town of Windsor. The Planning Board had been provided a draft USSF ordinance from the Kennebec County Council of Governments (KVCOG) to use as a basis, and compared this draft to existing USSF ordinances in other Maine municipalities. Members discussed several potential modifications in the draft and areas for additional clarification to discuss with KVCOG at the next Planning Board meeting. These included:

- Setbacks from property lines
- An effective date and duration section
- An enforcement violations and penalties section
- An explanation of site control
- Notification of abutters section
- Environmental concerns/other permitting requirements
- Decommissioning cost estimate

Unfinished/Old Business—None

Adjournment— The meeting was adjourned at 8:25 p.m.

The next Planning Board meeting is scheduled for Monday, April 4, 2022, at 7:00 pm.

Respectfully Submitted,
Scott Farwell, Secretary