



SELECT BOARD RECORD OF MEETING  
**SEPTEMBER 27, 2022**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, Richard H. Gray Jr., William Appel Jr., Ronald F. Brann, and Andrew Ballantyne.

**Members Absent:** None

**Public Attending:** Tom Reed, Doug Fraser, Rose Fraser, Moira Teekema, Thomas Squiers, Bonnie Squiers, Jerry Nault, Melissa O'Connor, Melissa Brann, Lauri Naum, Jayson Mills, Roger Mills, Lucy Mills, Ryan Carver, Ed Pollard, Bob Harriman, and Liz Harriman.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Joyce A. Perry (*Cemetery Sexton*), Sean Teekema (*Transfer Station Supervisor*), Keith Hall (*Public Works Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00p.m. with the Pledge of Allegiance.

Ray Bates opened the Public Hearing on the General Assistance 2022-2023 Appendices & Adoption (A-G) at 6:01 p.m. for public comment. Theresa Haskell advised of the maximum amount allowable changes that were made. With no comments, Ray Bates closed the Public Hearing at 6:15 p.m. **William Appel Jr. made a motion to adopt the MMA Model Ordinance, GA Appendices (A-G) for the period of October 1, 2022, to September 30, 2023, seconded by Andrew Ballantyne and approved 5-0-0.**

Previous Meeting Minutes: **William Appel Jr. made a motion to amend the September 13, 2022, Select Board Minutes under Public Comment to read "There is an expense to having a Town Manager, however, they are readily available to the Select Board" seconded by Andrew Ballantyne and approved 5-0-0.**

**Public Works:** Keith said Augusta Tool Rental will be closing their doors so we will need to find a new place from which to rent the small equipment. He did mention that he knew of a tree service business here in Windsor that would be willing to work with the Town on tree removal.

**Transfer Station:** Sean said the metal can will be hauled off sometime this week. McQuire Equipment Inc. called Theresa and said they would be delivering the new 50-yard container the second week of October. Theresa then received a call from the trucking company and said the container will be delivered on Wednesday 9/28. The magazine and newspaper recycling can were removed and is now added to the mixed paper can where all three will now be put together.

Theresa asked to pause the Select Board Agenda to present two Spirit of America Awards. One was presented to Roger Mills for his dedication for the years with being the Windsor Elementary School's Athletic Director, years of the Girls' and Boys' Basketball/Soccer/Baseball/Little League Coach and Umpire, the Windsor Youth Association (President), and his work at the Windsor Fair. The second award was presented to Bob and Liz Harriman for their dedication on the Cemetery Committee, the Veteran's Memorial Committee, the Cub Scouts/Boy Scouts, Windsor Youth Association, Windsor Elementary School Committee, and their work at the

Windsor Fair.

**Animal Control Officer:** None.

**Cemetery Sexton:**

- a) At the Select Board Meeting on September 13<sup>th</sup>, there was discussion about changing the Cremains Garden at Resthaven Cemetery due to space. Joyce reported that there were 23 full burials and 52 cremains left to purchase. Joyce provided 3 examples of 2, 3 and 4 cremains lot placements that the Cemetery Committee voted on and passed at the September 26<sup>th</sup> Cemetery Meeting. **Andrew Ballantyne made a motion to approve the 2, 3, and 4 cremains lot placements at the Cremains Garden at Resthaven Cemetery seconded by Richard H. Gray Jr. and approved 5-0-0.**
- b) Public Works went to North Baptist Church and fixed the damaged fence. Joyce took Theresa to Oak Hill to show her the dead trees that will need to be removed before they fall.
- c) The Veteran's Memorial Walkway and cement path will be complete before winter. The Select Board asked the Veteran's Memorial Committee to be present at the next Select Board Meeting.
- d) Joyce said that Plummers Funeral Home has been sold and that she will still be dealing with Emily who has been there for about a year now.

**Public Comment:** Doug and Rose Fraser were present to ask if their mailbox could be moved to their side of the road. They live off Ridge Road on Ledge Hill Lane and must cross the street to the mailbox. They are concerned because of the danger of crossing the road. Theresa explained that since it is a State Road, they will need to call DOT. Theresa said she would give them the number to call.

**Consideration of Warrants #14 and #15: Andrew Ballantyne made a motion to approve Warrants #14 and #15 seconded by Richard H. Gray Jr. and approved 5-0-0.**

**Town Manager's Items:**

- a) There are 3 automobile graveyard and/or junkyard permits to approve. Allen Rogers with Hilltop Used Auto Parts at 25 Rogers Road, Millard Nickerson III at 497 Augusta Rockland Road, and Stanley Pelletier at 143 Barton Road. **Richard H. Gray Jr. made a motion to accept the automobile graveyard and/or junkyard permits for Allen Rogers with Hilltop Used Auto Parts, Millard Nickerson III at 497 Augusta Rockland Road, and Stanley Pelletier at 143 Barton Road seconded by Andrew Ballantyne and approved 5-0-0.**
- b) There was discussion on extending the Utility Scale Solar Facilities Moratorium Ordinance and to hold a Public Hearing on October 11, 2022, at 6:00 p.m. at the Windsor Town Office. **Andrew Ballantyne made a motion to approve to hold a Public Hearing on October 11, 2022, at 6:00 p.m. at the Town Office seconded by Richard H. Gray Jr. and approved 5-0-0.**
- c) The discussion items asked in previous meetings have been added to the Draft Utility Scale Solar Facilities Ordinance by Joel Greenwood of KVCOG. **William Appel Jr. made a motion to approve the Solar Utility Scale Solar Facilities Ordinance as updated with changes seconded by Andrew Ballantyne and approved 5-0-0.**
- d) Theresa read the following articles that need approval from the Select Board for the Public Hearing on October 26, 2022, at 6:30 p.m. and to put the Special Town Meeting Warrant Articles on the November 9<sup>th</sup> ballot:  
**ARTICLE 2** To see if the Town will authorize the Select Board to accept, on behalf of the Town, any Coronavirus Local Fiscal Recovery Funds (*aka* American Rescue Plan or ARPA funds) received by the Town from the Federal Government, enter into agreements or other documentation required in connection therewith, and appropriate and expend such funds up to \$185,000.00 for the following project: Upgrading communications equipment for public safety purposes, including the addition of an automatic generator for one of the Town's Telecommunications Towers.

**ARTICLE 3.** To see if the Town will authorize the Select Board to accept, on behalf of the Town, any Coronavirus Local Fiscal Recovery Funds (*aka* American Rescue Plan or ARPA funds) received by the Town from the Federal Government, enter into agreements or other documentation required in connection therewith, and appropriate and expend such funds up to \$35,000.00 for the following project: To purchase a X Series Manual Monitor/Defibrillator for the Windsor Rescue.

**ARTICLE 4.** Shall an Ordinance entitled Utility Scale Solar Energy Facility Ordinance for the Town of Windsor, Maine be enacted as recommended by the Planning Board and Select Board following its Public Hearing on October 26, 2022?

**Andrew Ballantyne made a motion to approve for the Public Hearing on October 26, 2022, at 6:30 p.m. for Articles 2, 3, and 4 listed above seconded by Richard H. Gray Jr. and approved 5-0-0. Andrew Ballantyne made a motion to approve the Special Town Meeting Warrant dated November 9<sup>th</sup>, 2022, as presented seconded by Richard H. Gray Jr. and approved 5-0-0.**

- e) Theresa advised she has the contract from KRT Appraisal in the amount of \$155,000.00 as per contract. **Andrew Ballantyne made a motion to accept the contract as written by KRT Appraisal seconded by Ronald F. Brann and approved 5-0-0.**
- f) Theresa is still working on gathering items to put into the Time Capsule. She has talked to the Principal, Heather Wilson, at Windsor School about the classes writing a letter to add. She is also looking for older pictures of the Town to show how Windsor has evolved. The date of burial is still to be determined.
- g) Ryan Carver has resigned as one of the RSU12 School Board Member's and was present to advocate for Ed Pollard III who had the second highest votes at election time. There were 3 people interested: Ed Pollard III, Jerry Nault, and Justin Lyshon. Since Ryan resigned the Select Board can appoint a replacement. **William Appel Jr. made a motion to appoint Ed Pollard III to fill in the remaining term of Ryan Carver as the RSU12 School Board Member until the June 13, 2023, election seconded by Andrew Ballantyne and approved 5-0-0.**
- h) Theresa read a letter from Delta Ambulance regarding the \$15.00 per person per capita that they are looking to start charging the Town. This brought up much discussion. Theresa said a representative from Delta Ambulance will be coming to the October 11, 2022, Select Board Meeting to discuss further.
- i) Northcoast prices are increasing per hour rates to haul off batteries, T.V.'s and lamps. There will be a transportation rate of \$100.00 per trip and a charge of \$70.00 per hour after the first ½ hour on site. Sean will check with other Towns to see what other companies are utilized.
- j) Theresa said she received a call from a Whitefield Select Board Member to see if their residents could use our Transfer Station since Hatch Hill is close to capacity. This brought up many questions and concerns. The Select Board has decided against it at this time.

**Select Board Items:** None.

**Ray Bates adjourned the Select Board Meeting at 7:46 p.m.**

These minutes were approved by the Select Board on Tuesday, October 11, 2022.

**The next Regular Select Board Meeting will be Tuesday, October 11, 2022, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kyoko Roderick  
Select Board Secretary