



SELECT BOARD RECORD OF MEETING
AUGUST 30, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, William Appel Jr., Andrew Ballantyne (arriving at 6:25 p.m.) and Ronald F. Brann.

Members Absent: Richard H. Gray Jr.

Public Attending: Moira Teekema and Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Ronald F. Brann made a motion to approve the August 16, 2022, Regular Meeting Minutes, and August 23, 2022, Special Meeting Minutes, as read seconded by William Appel Jr, and approved 3-0-0.**

Assessor's Agent:

- a) **William Appel Jr. made a motion to suspend as Select Board and convene as Board of Assessors at 6:02 p.m. seconded by Ronald F. Brann and approved 3-0-0.** There are 4 Abatements and 1 Supplemental Tax Warrant for the Board of Assessors to approve. The 4 Abatements are listed below.

Acct#	Name	Tax Abated	Reason
RE1136	David M & Angela R Nelson	\$ 301.40	Omitted Homestead
RE1076	The Colwell Family Revocable Trust	\$1,213.82	Error in Land
RE321	The Colwell Family Revocable Trust	\$1,178.20	Error in Land
RE20	The Colwell Family Revocable Trust	\$1,243.96	Error in Land

The Supplemental Tax Warrant for the Colwell Family is listed below:

MAP/LOT	ACCT#	VALUE	REASON
R10/40	1076	\$1,724.83	Lot Merge Omitted from Assessment

William Appel Jr. made a motion to approve the Abatements and Supplemental Tax Warrant for: RE1136 David M & Angela R Nelson Tax Abated amount of \$301.40 for Omitted Homestead, the Colwell Family Revocable Trust, RE1076, RE321 and RE20, Tax Abated amount of \$1,213.82, \$1,178.20, and \$1,243.96 for Error in the merging of land. Also, the Supplemental Tax Warrant for the Colwell Family Map R10 Lot 40 RE1076, value of \$1,724.83 for the lot merge Omitted from the Assessment as presented by the Assessor's Agent, Vern Ziegler seconded by Ronald F. Brann and approved 3-0-0.

- b) The Assessor's Agent, Vern Ziegler distributed the 2022 Municipal Valuation Return for review. **Ronald F. Brann made a motion to accept the 2022 Municipal Valuation Return as presented by the Assessor's Agent, Vern Ziegler, seconded by William Appel Jr. and approved 3-0-0. William Appel**

Jr. made a motion to adjourn as Board of Assessors and reconvene as Select Board at 6:17 p.m. seconded by Ronald F. Brann and approved 3-0-0.

- c) Vern Ziegler discussed the RFP Proposals on Re-Evaluation for the Town. The recommendation from the Assessor is to have Town Manager; Theresa Haskell request a contract to review for the Re-Evaluation. **William Appel Jr. made a motion to have Town Manager, Theresa Haskell send a request for a contract to review for the Town Re-Evaluation seconded by Andrew Ballantyne and approved 4-0-0.**

Public Works: Theresa reported that a resident called about a tree on Hunts Meadow Road that looks like it might fall. Keith talked to CMP, and they said they would send someone out to look at it. Keith said that the State received funding for shim, however, Windsor is at the bottom of the list. Keith is going to talk to DOT about Route 105 and what can be done before winter comes.

Transfer Station: Sean said there is nothing to report other than it has been slow lately.

Animal Control Officer: Nothing.

Cemetery Sexton: The Fair Association will be donating the proceeds from the plant sale after the fair to the Veteran's Memorial Fund.

Public Comment: None.

Consideration of Warrants #10 and #11: William Appel Jr. made a motion to approve Warrants #10 and #11 seconded by Andrew Ballantyne and approved 4-0-0.

Town Manager's Items: Theresa said we will need to renew the three existing Junkyard Permits and wanted to know if the Select Board wanted to hold a Public Hearing or not. The Select Board said they are existing Junkyard Permits and nothing has changed, and we have not had any complaints, so we do not need to hold a Public Hearing.

Select Board Items: Andrew Ballantyne has put up the flagpole he won in a bid at his house.

Ray Bates adjourned the Select Board Meeting at 7:04 p.m.

These minutes were approved by the Select Board on September 13, 2022

The next Regular Select Board Meeting will be Tuesday, September 13, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary