



SELECT BOARD RECORD OF MEETING
AUGUST 16, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Richard H. Gray Jr., William Appel Jr., and Ronald F. Brann.

Members Absent: Andrew Ballantyne.

Public Attending: Moira Teekema and Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Richard H. Gray Jr. made a motion to approve the August 2, 2022, minutes as read seconded by Ronald F. Brann and approved 4-0-0.**

Public Works: Keith reported that all the paving and shoulders are done. The painting of lines has not started yet as the Lucas Painting truck broke down. Keith is thinking that the lines will be painted next week since it's supposed to rain this week. The Western Star will be needing tires before the Winter. Keith will be contacting DOT regarding the condition of Route 105 and having it fixed before the Winter. Keith will be out on vacation starting next Tuesday, August 23rd to Tuesday, August 30th.

Assessor's Agent: **William Appel Jr. made a motion to suspend as Select Board and convene as Board of Assessors at 6:12 p.m. seconded by Richard H. Gray Jr. and approved 4-0-0.** There was discussion on the Maine Revenue Services 2022 Municipal Tax Rate Calculations. There is a suggestion from Vern Ziegler, Windsor's Assessor's Agent, for a motion on the Assessor's Certification of Assessment, 2022-2023 Municipal Tax Assessment Warrant, Certificate of Commitment, and Certificate of Assessment to be Returned to Municipal Treasurer State of Maine. **Ronald F. Brann made a motion to accept the Assessor's Certification of Assessment, 2022-2023 Municipal Tax Assessment Warrant, Certificate of Commitment, and Certificate of Assessment to be Returned to Municipal Treasurer State of Maine as presented by Vern Ziegler, Windsor's Assessor's Agent seconded by Richard H. Gray Jr. and approved 4-0-0.** **William Appel Jr. made a motion to adjourn as Board of Assessor's and reconvene as Select Board at 6:37 p.m. seconded by Ronald F. Brann and approved 4-0-0.**

Transfer Station: Theresa reported in Sean's absence that the Grimmel can should be picked up this week.

Animal Control Officer: Nothing new.

Cemetery Sexton:

- a) Joyce reported that there were 2 cemetery lots purchased by Samantha Stewart and David and Francis Zibura.

- b) Joyce called and left messages with McLaughlin Fence Company to get pricing on fixing the broken fence at the cemetery at the North Baptist Church, but they are not responding. She will continue to try other companies.
- c) There is a Cemetery Lot Conveyance for David and Francis Zibura at KH #15, KH #16, KH #17, and KH #18. **Ronald F. Brann made a motion to approve the Cemetery Lot Conveyance for David J. Zibura and Francis E. Zibura at KH #15, KH #16, KH #17, and KH #18 seconded by William Appel Jr. and approved 4-0-0.**
- d) Joyce said she received a call from Becky regarding a Veteran's stone. She asked Wayne Mullins to deal directly with the family about putting the stone in.

Public Comment: Moira Teekema handed out a picture of what the new Food Pantry sign that she made and donated will look like. She also discussed with the Select Board on the best place to display the sign.

Consideration of Warrants #8 and #9: Ronald F. Brann made a motion to approve Warrants #8 and #9 seconded by William Appel, Jr. and approved 4-0-0.

Town Manager's Items:

- a) There was discussion on the Draft Utility Scale Solar Energy Facility Ordinance which will be continued to the next meeting to give the Select Board more time to read the draft.
- b) Theresa read the following Proposed Vote:

VOTED by the Select Board for the Town of Windsor, Maine as follows:

- VOTED: (1) That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a General Obligation Bond of the Town to finance the purchase of a new E-One/Freightliner Tanker Truck as approved by Annual Town Meeting vote on June 16, 2022.
- (2) That said Bond shall be dated August 17, 2022, shall be payable in six, equal principal installments payable on August 17 of each of the next six years and shall be signed by the Treasurer and countersigned by the Chair of the Select Board and otherwise be in such form and bear such details as the signers may determine.
 - (3) That the Town Treasurer and Chair of the Select Board are hereby authorized to issue the aforementioned General Obligation Bond in an aggregate principal amount not to exceed Three Hundred Thousand Dollars (\$300,000).
 - (4) That the Select Board hereby confirms its determination that the term of the Bond does not exceed 120% of the economic life of the acquisition.
 - (5) That said Bond is hereby sold and awarded to Kennebec Savings Bank at an interest rate of 3.89%.
 - (6) That said Bond is hereby designated qualified tax-exempt obligation of the Town for the 2022 calendar year pursuant to the Internal Revenue Code of 1986.
 - (7) That all things heretofore done, and all action heretofore taken by the Town, its municipal officers, and agents in the authorization of said Bond are hereby ratified, approved, and confirmed, and the Treasurer and Chair are each hereby authorized to take any and all action

necessary or convenient to carry out the provisions of this voting, including delivering said Bond against payment therefor.

Richard H. Gray Jr. made a motion to approve the Proposed Vote as listed and for the Treasurer, Theresa Haskell and Chair Board, Ray Bates to sign the General Obligation Bond for the Town to finance the purchase of a new E-One/Freightliner Tanker Truck seconded by Ronald F. Brann and approved 4-0-0.

- c) The Bicentennial Time Capsule Ceremony will be held on September 3, 2022, at 2:00 p.m. at the Windsor Fair Grounds. There was discussion on the items that will be placed in the capsule and where it will be buried. The plan is to dig up and open the capsule in 100 years.
- d) Theresa asked for approval to move \$10,000.00 from the Cemetery Fund Interest Account to the Cemetery Fund Interest Account CD since the Maturity Date is 9/15/2022. **Ronald F. Brann made a motion to approve Theresa Haskell to move \$10,000.00 from the Cemetery Fund Interest Account to the Cemetery Fund Interest Account CD seconded by William Appel Jr. and approved 4-0-0.**
- e) Kennebec County is asking for an email address for the Select Board for any correspondence to be sent to. The Member of the Select Board does not have a Town email address however, there is a Town Manager email, townmanager@windsor.maine.gov that can be used, and Theresa will distribute the email accordingly.
- f) Theresa handed out the 12-month Budget of the 2021/2022 year and is asking for the Select Board's approval to move \$978.93 from the Administration Line to the Planning/Code Enforcement Line that was overspent because of additional Plumbing Permits that were issued but not budgeted enough. (This will not change the bottom-line total expenditure spent which was approved at Town Meeting by the voters.) **Ronald F. Brann made a motion to approve Theresa Haskell to move \$978.93 from the Administration Line to the Planning/Code Enforcement Line that was overspent because of additional Plumbing Permits that were issued but not budgeted enough (This will not change the bottom-line total expenditure spent which was approved at Town Meeting by the voters.) seconded by William Appel Jr. and approved 4-0-0.**

Select Board Items: Ronald F. Brann mentioned that Lincoln County News had an article on a Solar Ordinance from the Town of Whitefield posted if the Select Board wanted to read it and compare to the Draft Utility Scale Solar Energy Facility Ordinance for Windsor. There was discussion of what happens when taxes are not paid who is responsible (Landowner or solar company.) Maybe we should get a copy of the Lease Agreement and ask KVCOG what their thoughts on this are. How will this affect everything?

Ray Bates adjourned the Select Board Meeting at 7:46 p.m.

These minutes were approved by the Select Board on August 30, 2022.

The next Regular Select Board Meeting will be Tuesday, August 30, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary