



SELECT BOARD RECORD OF MEETING
JULY 19, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, and Richard H. Gray Jr.

Members Absent: Andrew Ballantyne and William Appel Jr.

Public Attending: Tom Reed and Ted Marshall (KCEMA).

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*) and Joyce Perry (*Cemetery Sexton*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Richard H. Gray Jr. made a motion to approve the 7/5/2022 minutes as read seconded by Ronald F. Brann and approved 3-0-0.**

Public Works –

- a.) Keith said he is waiting for paving tomorrow. The plant was broken down and the motor went. The chute packed in and had to chisel out tens ton of pavement. The plant is up and going now and they told him they will stay until all pavement is finished.
- b.) Keith said he will have to hold off putting shoulders on when it is too hot because the pavement is too soft.
- c.) They had to replace a clamp on Tim's truck and also found an axle seal was leaking and the part has been ordered.
- d.) There was a tree down on Legion Park Road today.
- e.) He has been having to clean intersections over and over especially the Taylor Road. Not sure why people are riding the edges.
- f.) Ray asked if Keith has any more information on the damage on the Legion Park Road. Keith said he will be getting with Jamie at Maine-ly Paving to look at it and then get a price to fix it. Keith said cutting it out may not be a good idea.

Transfer Station –

- a.) Theresa said they are looking to paint the scales on a nonscheduled workday and clean up around the Transfer Station.

Animal Control Officer – Nothing new.

Cemetery Sexton –

- a.) Joyce said Sean, Moira and the volunteers have eight (8) additional panels painted done on 7/14/22.
- b.) She has nothing going on this week.
- c.) Bob & Liz Harriman continue spraying the stones with the "Wet and Forget."

- d.) The Public Works removed an unsightly rose bush, weeds, pruned a Hydrangea and cut a dead tree in Dyer Hill Cemetery.
- e.) Joyce said M. Masciadri & Sons received the letter we sent them, and they called her, and they were very kind and polite. They have brought back the stones that they had.
- f.) Joyce said Ryan Cunningham passed away and Rodney and Leda Cunningham will be purchasing two cremation lots in the Cremains area. They are asking if they could have three cremains within these two lots. One with Ryan and the other with Rodney and Leda (husband and wife). These usually only have one flat stone per lot. **Ronald F. Brann made a motion to approve the sale of two cremation lots with having three cremains within these two lots but only having two flat stones, seconded by Richard H. Gray Jr., and approved 3-0-0.**
- g.) Joyce said Charlotte Reynolds called and said someone has run over her stuff and her lot again. We do not know who is doing this, but it has been a concern for many years. Joyce is asking to see about getting a price on four (4) - (6') granite posts that would be 2' in the ground and would be 4' above ground. She will contact Jamie Carle for pricing. This will make people go straight through whichever way they are headed instead of turning and running over lots. The Board agreed.
Rick Gray Jr. said he has not been able to contact Mr. Barnes.

Public Comment: None

Consideration of Warrants #3, #4 and #5 – Ronald F. Brann made a motion to approve Warrants #3, #4 and #5 seconded by Richard H. Gray Jr. and approved 3-0-0.

Town Manager's Items -

- a.) Kennebec County Mitigation Plan – 2021 Update. Ted Marshall from KCEMA asked if the Board would sign the Kennebec County Mitigation Plan – 2021 Update. He went over the changes within the plan. Theresa said the Town is very concerned about the Choate Road Bridge and the Town has done repairs around this bridge with rip/rap before and after the bridge to help maintain the structure. When this bridge is up for replacement the Town would want to see this bridge widened to help with the safety of vehicles and pedestrians. **Ronald F. Brann made a motion to approve the Kennebec County Mitigation Plan – 2021 Update, seconded by Richard H. Gray Jr. and approved 3-0-0.**
- b.) Assessor's Agent Vern Ziegler was here to discuss the utility companies within the Town. **Ronald F. Brann made a motion to suspend as Select Board and convene as Board of Assessors at 6:37 p.m., seconded by Richard H. Gray Jr., and approved 3-0-0.** Vern said we have five utility companies that make up over half of the Town's tax and he went through each declaration that they have reported. Vern said last year we declared 98% ratio value and this year the State ratio is 80% and we can declare 10% more which will be 88%. We will be using April 1, 2020, State Valuation. Central Maine Power's Section 49 (Baker Road) has new poles and was at 44% depreciation and now will be at 2% deprecation. Using the 88% ratio value on the utility companies will/could impact the mil rate .7 increase overall using last years figures and using about the same Overlay amount. Vern said he has mailed out RFP's on doing a Town wide revaluation for either 2024 or 2025 and in hopes to get them back in August 2022. The Homestead Exemption at 88% will be \$22,000.00. Theresa said Andrew Ballantyne was asking about Personal Property Tax and if we have to send these out or not. Vern said he will call Andrew and let him know what the law says. **Ray Bates made a motion to adjourn as Board of Assessors and reconvene as Select Board at 8:10 p.m., seconded by Richard H. Gray, Jr. and approved 3-0-0.**
- c.) Theresa said the proposed Special Town Meeting for August 2, 2022, is not going to be able to happen. She said we are still waiting on quotes for the Generator for the Windsor Volunteer Fire Department's tower and without that you as a Board was not able to vote to approve the ARPA funds Warrant Article which will also need to be voted on by the Budget Committee with a special meeting. Theresa is suggesting we have a Special Town Meeting sometime in November. This will give time to get all the

quotes we need with also getting the Select Board and Budget Committee to vote on these. Theresa also mentioned we will need to vote on the Utility Scale Solar Energy Facility Ordinance which we could incorporate this with the Special Town Meeting in November. The Select Board members agreed.

- d.) Theresa said she has sent out (84) 30 Day Real Estate Notices on the 2022 Real Estate Taxes which is 5.40% of the total Real Estate Taxes bill that were originally mailed out. This is the lowest she has seen since she has been Tax Collector.

Select Board Items: None

Ray Bates adjourned the Select Board Meeting at 8:31 p.m.

These minutes were approved by the Select Board on August 2, 2022.

The next Regular Select Board Meeting will be Tuesday, August 2, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager