



SELECT BOARD RECORD OF MEETING
AUGUST 2, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Richard H. Gray Jr., William Appel, Jr., and Andrew Ballantyne (arriving at 6:01 p.m.)

Members Absent: Ronald F. Brann

Public Attending: Carol Chavarie and Jerry Nault.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Richard H. Gray, Jr. made a motion to approve the July 19, 2022, minutes as read seconded by Ray Bates and approved 3-0-0.**

Public Works – Keith reported that the paving is all done. A few driveway repairs will need to be done. One on the Weeks Mills Road is steep and will need fixing. There is still shoulder work on Weeks Mills Road that needs to be done but hopes to be completed tomorrow as it is taking time due to the heat. They are planning to start painting lines on the roads next week. The curve sign on Sampson Road was taken which Keith will replace. Keith said the tires on the Western Star have been replaced.

Transfer Station – Theresa reported on Sean's behalf that they cleaned up the compactor area and under the large scale. Painting is complete on the large and small scales. Hunter will be off Friday, Saturday and next Wednesday. Carson will be working on Saturday. Theresa handed out the monthly totals. Transfer Station is down \$1,398.92 from this time last year in July for a monthly total of \$6,971.55.

Animal Control Officer – Kim is out on vacation with Peter Nerber as her back-up.

Cemetery Sexton –

- a) There was a burial at Resthaven Cemetery today.
- b) Carrol York's Military Stone has been received.
- c) Samantha Stuart agreed to swap 2 lots she previously purchased for 2 other lots so the Zibura family could have lots next to each other.
- d) Sean and Moira Teekema have painted 7 panels this past Sunday at Resthaven Cemetery. Bob and Liz Harriman continue to spray Wet & Forget on the stones at Resthaven Cemetery. 1,040 stones have 1 coat and 390 have 2 coats. They did 325 stones on the 25th and 26th. There are 25 monuments that will need a step ladder to reach. It was suggested maybe Sean could do those. Theresa will talk with Sean.
- e) Joyce asked if Rick or Ray has spoken to Mr. Barnes. They still believe he is not home and are unable to reach him.
- f) Joyce went to Dyer Hill cemetery and noticed the stone has been moved and cleaned. She will contact the family to schedule the burial.

- g) There was much discussion on the Veteran's Memorial regarding the layout of the center walkway and pavers.
- h) There are 3 Cemetery Lot Conveyances to approve. Douglas Fraser, Sr., and Rose G. Fraser to purchase RHS #127S, Rodney and Leda Cunningham to purchase RHS #127 U and RHS #127 T, and Samantha Stuart to swap lot KH #17 and KH #18 for KG #16 and KG #17. **Andrew Ballantyne made a motion to approve the Cemetery Lot Conveyances for Douglas Fraser, Sr., and Rose G. Fraser to purchase RHS #127S, Rodney and Leda Cunningham to purchase RHS #127 U and RHS #127 T, and Samantha Stuart to swap lot KH #17 and KH #18 for KG #16 and KG #17 seconded by Richard H. Gray Jr. and approved 4-0-0.**

Public Comment: None.

Consideration of Warrants #6 and #7: Richard H. Gray, Jr. made a motion to approve Warrants #6 and #7 seconded by William Appel, Jr. and approved 4-0-0.

Town Manager's Items:

- a) Carol Chavarie and Jerry Nault were present to discuss questions on the Draft Utility Scale Solar Energy Facility Ordinance. A question asked was: How did they come up with a 0.10 M.W. number? Jerry responded that it was suggested by KVCOG which came from other Town Ordinances. There was much discussion on the requirements of permits and land value assessments.
- b) MMA Annual Election Vote. **Andrew Ballantyne made a motion for Town Manager, Theresa Haskell to vote on the MMA Annual Election on their behalf seconded by William Appel, Jr. and approved 4-0-0.**
- c) The Time Capsule has been ordered and will have the Town Seal engraved on top. There was discussion on different places to bury the Time Capsule. Andrew Ballantyne suggested the Town Officials write a note to the future officials to read when the Time Capsule is opened in 100 years.
- d) Theresa read a letter from Delta Ambulance regarding a possible yearly transport fee. She said this may be something we have to add to next year's budget with an estimated budget of \$15.00 per capita, (\$40,000.00) estimated budget cost.
- e) There was discussion on putting a heat pump in the Town Office and upstairs Hall. Andrew said he will check with his father about giving estimates.
- f) Theresa read a Press Release from Municipal Officials that the Town of Windsor received a \$2,427.00 dividend check from the Maine Municipal Association for its good performance and loss prevention programs. To read more about this you can see the Press Release on the Town's Website under Municipal Government and then The Town Hub.
- g) There was discussion on creating a new website for the Town which would also make it mobile friendly.

Select Board Items: Nothing new.

Ray Bates adjourned the Select Board Meeting at 8:13 p.m.

These minutes were approved by the Select Board on August 16, 2022.

The next Regular Select Board Meeting will be Tuesday, August 16, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary