



SELECT BOARD RECORD OF MEETING
JUNE 7, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr., and Richard H. Gray, Jr.

Members Absent: Andrew Ballantyne

Public Attending: Tom Reed and Moira Teekema.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the May 24, 2022, and Special Select Board Meeting May 31, 2022, minutes as read seconded by Ronald F. Brann and approved 4-0-0.**

Public Works –

- a) Theresa Haskell sent salt bids to KVCOG and DOT. KVCOG quoted a price of \$71.41 per ton and DOT quoted a price of \$79.95 per ton. **Richard H. Gray, Jr. made a motion to accept salt from KVCOG at a price of \$71.41 per ton seconded by Ronald F. Brann and approved 4-0-0.**
- b) Keith said Shuman Road is ready for the cut outs to be paved first and then pave the final road as per the contract. There was quite a bit of ditching and fixing of drainage. Ditching on Jones Road will start next week, and a culvert will need to be done as well.
- c) The Public Works yearly rodeo class was a good one this year. We received great contacts, free supplies and won raffle items.

Transfer Station –

- a) Theresa said that McGuire Equipment has quoted \$11,600.00 for a 50-yard MSW can with a 10–12-week delivery date. **Richard H. Gray, Jr. made a motion to accept the price of \$11,600.00 for a 50-yard MSW can from McGuire Equipment seconded by William Appel Jr. and approved 4-0-0.**
- b) Theresa handed out the monthly Transfer Station report. Transfer Station is up \$1,559.20 from this time last year in May and up \$1,505.64 for this time in May from last year for a monthly total of \$8,031.20.
- c) A Grimmel Reimbursement in the amount of \$1,311.00 was received.
- d) Theresa read a letter that Waste Management is reporting a one time 2% increase on top of the 3% reported increase for the upcoming year. **William Appel, Jr. made a motion to allow the Town Manager, Theresa Haskell to sign the new contract with Waste Management which includes the one time 2% increase along with the 3% contracted increase seconded by Richard H. Gray Jr. and approved 4-0-0.**
- e) The yearly fire extinguisher inspections were done at the Transfer Station and Public Works.

Animal Control Officer – Nothing new.

Cemetery Sexton – Theresa stated that there are two more pavers that need engraving, and she will contact Provost regarding it.

Public Comment:

- a) Moira Teekema asked about posting general information on the Windsor Community Page to make it more assessable to residents needing information. Currently our Town Website is not mobile accessible. Since the Town employees do not manage any social media sites, she was advised to contact Ashley Lunt who is one of the Administrators for the Windsor Community Page on Facebook. We are working to have the Town Website viewable on mobile devices.
- b) The Fusion of Windsor needs to apply through the State for an on-premises license. **Ronald F. Brann made a motion to renew the on-premises license application to The Fusion of Windsor to apply to the State seconded by William Appel, Jr. and approved 4-0-0.**

Consideration of Warrants #50 and #51: William Appel, Jr. made a motion to approve Warrants #50 and #51 seconded by Richard H. Gray, Jr. and approved 4-0-0.

Town Manager's Items:

- a) There was a request from the Windsor Fair Association to approve the Games of Chance held during the Windsor Fair. **Ronald F. Brann made a motion to accept and sign the request from the Windsor Fair Association to approve the Games of Chance held during the Windsor Fair seconded by Richard H. Gray, Jr. and approved 4-0-0.**
- b) Voting is Tuesday, June 14th from 8:00 a.m. to 8:00 p.m. upstairs at the Windsor Town Office. Town Meeting is Thursday, June 16th at 6:30 p.m. at the Windsor School Gymnasium.
- c) The price for our IT has increased some from last year. The Select Board agreed to a 25-hour block purchase for the year.
- d) The RFPs on the Town wide revaluations have been sent.

Select Board Items: William Appel, Jr. had a question on the Solar Farm Ordinance. Are we limiting the size of the solar farm and how will the transfer of ownership of the solar farm be if the owner decides to sell the property work?

Ray Bates made a motion to go into Executive Session pursuant to 1 M.R.S.A § 405 (6) (A) to discuss personnel matters at 7:04 p.m. and to include only the Select Board seconded by William Appel Jr., and approved 4-0-0. The Select Board members came out of Executive Session at 7:13 p.m.

Ray Bates adjourned the Select Board Meeting at 7:13 p.m.

These minutes were approved by the Select Board on July 5, 2022.

The next Regular Select Board Meeting will be Tuesday, June 21, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary