



SELECT BOARD RECORD OF MEETING
JUNE 21, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr., Richard H. Gray, Jr., and Andrew Ballantyne.

Members Absent: None

Public Attending: Tom Reed and Moira Teekema.

Employees Attending: Theresa L. Haskell (*Town Manager*), Sean Teekema (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: No previous minutes to approve.

Public Works: Theresa reported in Keith's absence that roadside mowing is complete. Ray Bates asked if the contractors were contacted about the road damage of equipment being dropped off and picked up on the Legion Park Road and Erskine Road.

Transfer Station: Sean reported that it has been quiet lately. The demo can pick up has been slow and believes it is due to lack of drivers for Lincoln County and Waste Management.

Animal Control Officer: Kim is off Thursday.

Cemetery Sexton:

- a) There have been 6 burials since the last Select Board Meeting on June 7. There are 2 more burials this week.
- b) Thank you to the volunteers, Emmet, Cloe, Suzanne, Moira, and Sean for painting the fences at Resthaven Cemetery.
- c) David Zibura and his brother are looking to purchase lots next to their mom at Oak Hill Cemetery. There is another family with plots next to her that may be looking to sell the lots back to the Town. Joyce is waiting to hear a response from the family.
- d) The Maine Veterans Cemetery will accept the Military Stone for Owen Casey and hold it until the Town goes and picks it up. In the future, FedEx said they will deliver to the Town Office for the Cemetery Sexton to take care of.
- e) A Declaration of Burial Grounds has been received for William and Robbi Portela.
- f) A flower urn and pole were knocked over at Resthaven cemetery. Please be mindful when entering and exiting the cemeteries.
- g) 2 extra large shrubs were removed at Resthaven from the Public Works crew on the "Pass" lot.
- h) Ray Bates said he has tried to meet up with Mr. Barnes who owns property next to Dyer Hill Cemetery for his offer of giving the Town additional land for Dyer Hill Cemetery but hasn't been able to catch him at home. Richard H. Gray, Jr. said he will talk with him.

Public Comment: Nothing.

Consideration of Warrants #52, #53 and #54: Andrew Ballantyne made a motion to approve Warrants #52, #53 and #54 seconded by Ronald F. Brann and approved 5-0-0.

Town Manager's Items:

- a) There are Certificate of Appointments for the following: Kim Bolduc-Bartlett for Animal Control Officer and Peter A. Nerber as back-up Animal Control Officer to be effective through June 30, 2023. Carol Chavarie for Planning Board Member effective through June 30, 2025. Theresa L. Haskell and Raymond Chavarie, Jr. for Windsor Educational Foundation and Reed Fund Member effective through June 30, 2025. Theresa L. Haskell and Bonnie Squiers for Cemetery Committee Member effective through June 30, 2025. **Andrew Ballantyne made a motion to appoint Kim Bolduc-Bartlett as Animal Control Officer, Peter A. Nerber as back-up Animal Control Officer effective through June 30, 2023, Carol Chavarie for Planning Board Member effective through June 30, 2025, Theresa L. Haskell and Raymond Chavarie, Jr. for Windsor Educational Foundation and Reed Fund Member effective through June 30, 2025, and Theresa L. Haskell and Bonnie Squiers for Cemetery Committee Member effective through June 30, 2025 seconded by Richard H. Gray, Jr. and approved 5-0-0.**
- b) Theresa requested the office to close on June 30th at 12:30 p.m. to process end-of-year reports. **Richard H. Gray, Jr. made a motion to close the office on June 30th at 12:30 p.m. for year-end processing seconded by Andrew Ballantyne and approved 5-0-0.**
- c) Theresa wanted to inform residents that Vern is out doing assessments. There have been a few concerns about an unknown vehicle parked in their driveways taking pictures.

Select Board Items: Approximately 3 weeks ago Andrew was approached by a resident and asked if the Town is going to do anything about the gravel pits around Town. They feel there should be an ordinance regarding gravel pits since there is one currently being drafted regarding the solar farms. Andrew briefly responded and advised the resident to come to a Select Board Meeting so that the rest of the Select Board Members could discuss their concerns. It was mentioned that any property over 5 acres would need to go through DEP approval as well as what the Town has for ordinances. Another topic Andrew was questioning is Personal Property Tax to which the Select Board Members said would be discussed when the Assessor's Agent was present.

Ray Bates adjourned the Select Board Meeting at 6:56 p.m. p.m.

These minutes were approved by the Select Board on July 5, 2022.

The next Regular Select Board Meeting will be Tuesday, July 5, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary