



SELECT BOARD RECORD OF MEETING
MAY 24, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, Richard H. Gray Jr. (left at 8:56 p.m.), William Appel, Jr., and Andrew Ballantyne (arrived at 6:01 and left at 7:45 p.m.).

Members Absent: None

Public Attending: Tom Reed, Moira Teekema, Charlie Emerson, Jeff Mullis, Jaeden Folster, Erica Ontiveros, Jamie Ward, Ed Pollard, and Monique Crummett.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the May 10, 2022, minutes as read seconded by Ronald F. Brann and approved 5-0-0.**

Paving Bids: There were four proposals submitted for the 2022/2023 paving bids. Charlie Emerson with All State Construction Inc. submitted a bid for \$502,820.56, Jamie Ward with Maine-ly Paving Services, LLC submitted a bid for \$471,985.50, Jaeden Folster with Northeast Paving submitted a bid for \$642,070.00 and Jeff Mullis submitted a bid for \$584,850.00. **Richard H. Gray Jr. made a motion to accept the paving bid submitted by Jamie Ward with Maine-ly Paving Services, LLC in the amount of \$471,985.50 seconded by Ronald F. Brann and approved 5-0-0.**

Public Works: Keith discussed the repair or replacement of the pipe on Jones Road. He said it may last another 2-3 years. It would be approximately \$30,000.00 to fix which includes digging and the cost of the pipe. The Select Board agreed to hold off on repairing the pipe. Work will continue on Shuman Road. The Town received the Safety Enhancement Grant of \$1,660.00 for Public Works signs, barricades and cones.

Transfer Station: Theresa reported that preventative maintenance was completed on the compactor. The demo can was hauled away.

Animal Control Officer: Nothing new.

Cemetery Sexton:

- a) Joyce reported that there was a funeral today at Resthaven. There is also a burial on Wednesday and a cremation on Saturday and next Tuesday.
- b) There is a cemetery lot conveyance for Walter S. Tillson, Jr. located at RHS #24A plots A-C. **Andrew Ballantyne made a motion to approve the cemetery lot conveyance for Walter S. Tillson, Jr. located at RHS #24 plots A-C seconded by Richard H. Gray Jr. and approved 5-0-0.**
- c) Public Works has put up the gate at the Connex. The flags have been put up at the cemeteries for Memorial Day. There will be a ceremony at the Veteran's Memorial on Monday, May 30th at 9.00 a.m.

Public Comment: Edward Pollard III, Erica Ontiveros, Monique Crummett was present to introduce themselves and tell the Select Board why they were interested in being on the RSU 12 School Board. Moira Teekema was also present to share why she is interested in being on the Budget Committee.

Consideration of Warrants #48 and #49: Ronald F. Brann made a motion to approve Warrants #48 and #49 seconded by William Appel Jr. and approved 4-0-0.

Town Manager's Items:

- a) Kyoko Roderick handed out a letter from the Assessors' Agent, Vern Ziegler. **Ray Bates made a motion to suspend as Select Board and convene as Board of Assessor's at 7:48 p.m. seconded by Ronald F. Brann and approved 4-0-0.** Theresa Haskell read a letter from Vern Ziegler for the 2022 Ratio Declaration & Reimbursement Application which is filed annually with Maine Revenue Services to claim the homestead reimbursement. The municipality declares a current year certified ratio of 88%. **William Appel, Jr, made a motion to accept the 2022 Ration Declaration & Reimbursement Application prepared by the Assessors' Agent, Vern Ziegler and to allow the Chair Board, Ray Bates to sign on behalf of the Town seconded by Ronald F. Brann and approved 4-0-0. Ray Bates moved to adjourn as Board of Assessor and reconvene as Select Board at 8:02 p.m. seconded by Ronald F. Brann and approved 4-0-0.**
- b) Theresa read a letter from Waste Management regarding a 2% increase.
- c) There is a RSU District Meeting at Chelsea School on Thursday, May 26, 2022 at 6:00 p.m.
- d) There is a Special Select Board Meeting on Tuesday, May 31st at 5:45 p.m. to sign the RSU #12 Warrant and Notice Calling Regional School Unit No. 12 Budget Validation Referendum.
- e) Theresa discussed the Kennebec County Hazard Mitigation Plan. She will read it and present to the Select Board so they can approve it.

Select Board Items: Ray Bates made a motion to go into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters at 8:30 p.m. to include the Select Board and Town Manager, Theresa Haskell seconded by William Appel Jr., and approved 4-0-0. They came out of Executive Session at 8:56 p.m. **Ray Bates made a motion to go into Executive Session pursuant to 1 M.R.S.A § 405 (6) (A) to discuss personal matters and to include only the Select Board seconded by William Appel Jr., and approved 3-0-0.** They came out of Executive Session at 9:07 p.m.

Ray Bates adjourned the Select Board Meeting at 9:07 p.m.

These minutes were approved by the Select Board on _____

The next Regular Select Board Meeting will be Tuesday, June 7, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary