



SELECT BOARD RECORD OF MEETING
APRIL 26, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne (arriving at 6:02).

Members Absent: Richard H. Gray, Jr.

Public Attending: Tom Reed, Charles Cogswell, and Moira Teekema.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Tekeema (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the April 12, 2022, minutes as read seconded by Ronald F. Brann and approved 3-0-0.**

Public Works – Ditching is being done on Coopers Mills Road. CRS out of Turner, Maine is going to meet with Keith on the Jones Road to price out the cost of sleeving on the pipe. We will do the excavator work and removing trees which will take approximately 3 days to complete. Charles Cogswell was present to discuss a culvert that he placed 28 years ago. It had deteriorated and was removed but not replaced. It was determined that there currently is not a need for a new one. There was much discussion and decided if flooding occurs, they will determine if a new culvert will be placed.

Transfer Station – The scales were calibrated on Thursday, April 21st by Maine Scale LLC. Atlantic Recycling will contact Sean on Wednesday to schedule a preventative maintenance on the two compactors. The check for the metal reimbursement has been received. The T.V.'s will be picked up next week. The Boy Scout bottles need to be picked up. William Appel, Jr. said he will contact Chris Bishop.

Animal Control Officer – Nothing new.

Cemetery Sexton –

- a) The Cemetery Board met on Monday, April 25th and voted to change the meetings to the 4th Monday of each month due to conflicting schedules and holidays.
- b) Chester Barns called last week to see how many openings there are at Dyer Hill Cemetery. He wanted to propose donating seventy-five feet of land from the fence towards his house. He is only asking the Town to pay for the deed change and plots for him and his family. There was much discussion, and the Select Board would like to look at the area in question.
- c) William Appel, Jr. said his sons are all set to help paint the fence at Resthaven Cemetery in June.
- d) The Cemetery Board agreed to open the gates at the cemeteries on May 16th. The flags will be put up the 3rd week of May.
- e) The pump part for the well is here. Joyce will advise a list to Theresa marking the area out for the Public Works to do.

Public Comment – None.

Consideration of Warrants #44 and #45: Andrew Ballantyne made a motion to approve Warrants #44 and #45 seconded by Ronald F. Brann and approved 4-0-0.

Town Manager's Items:

- a) There is a Certificate of Appointment for a Building Official. **Andrew Ballantyne made a motion to appoint Arthur Strout as the Building Official seconded by William Appel, Jr. and approved 4-0-0.**
- b) Theresa handed out the 9-month budget. At this time, we should be at 75% of budget. Currently, we are at 71.92% of budget. Areas that show over-spent will even out as most are already paid through the year due to existing contracts. Revenue side of the budget for the 9 months is currently at 94.25%.
- c) There is a change of venue for voting this year. Due to graduation and other end of school year activities the voting site of Windsor School was not confirmed for the date of June 14, 2022. **Ronald F. Brann made a motion to have voting take place at the Town Hall on Tuesday, June 14, 2022, seconded by Andrew Ballantyne and approved 4-0-0.** Town Meeting is still set to take place at Windsor School on Thursday, June 16, 2022, at 6:30 p.m. **Ronald F. Brann made a motion to approve the Annual Town Meeting Warrant dated for Tuesday June 14, 2022, and Thursday June 16, 2022, seconded by Andrew Ballantyne, and approved 4-0-0.**

Select Board Items: Andrew Ballantyne made a motion to go into executive session pursuant to 1 M.R.S.A § 405 (6) (A) to discuss personnel matters at 8:07 p.m. and to include the Select Board Members and Theresa Haskell, Town Manager seconded by Ronald F. Brann and approved 4-0-0. They came out of executive session at 8:58 p.m. **Andrew Ballantyne made a motion to go into executive session pursuant to 1 M.R.S.A § 405 (6) (A) to discuss personal matters at 8:59 p.m. and to include only the Select Board Members seconded by Ray Bates and approved 4-0-0.** They came out of executive session at 9:25 p.m.

Ray Bates adjourned the Select Board Meeting at 9:26 p.m.

These minutes were approved by the Select Board on Tuesday, May 10, 2022.

The next Select Board Meeting will be Tuesday, May 10, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board's Secretary