



SELECT BOARD RECORD OF MEETING
APRIL 12, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: Richard H. Gray, Jr.

Public Attending: Tom Reed, Moira Teekema, Dennis Strout, and Kevin Ready.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the March 29, 2022, minutes as read seconded by Andrew Ballantyne and approved 4-0-0.**

Public Works – Keith reported that the plows have been removed from the trucks and they are getting ready to do shoulder repairs. They will be fixing the culvert on Cooper Mills Road and ditching on Legion Park Road. Ray Bates asked about repairing the end of Crosby Road and since it is a State Road, Keith will contact D.O.T. about fixing it.

Transfer Station – Theresa handed out monthly numbers. Transfer Station is down \$278.80 from this time last year in April and up \$863.84 for this time in April from last year for a monthly total of \$5,961.70.

Animal Control Officer – Nothing new.

Cemetery Sexton –

- a) There are five burials not yet scheduled.
- b) On September 28, 2021, the Select Board approved an update to the Cemetery Rules that all items in the cemetery must be removed by April 15th. It was brought to attention that items have been removed prior to this date and not by the rightful owners. It was advised to come to the next Select Board Meeting to discuss concerns regarding the items removed.
- c) Joyce will advise when The Turf Dr. will be coming this year.
- d) Joyce will ask at the Cemetery Meeting on Monday, April 26th when the gates to the cemeteries will come down.
- e) There was discussion on changing the week the Cemetery Meetings are held due to holidays that occur on the 3rd Monday of the month and move the meetings to the 4th Monday of the month. Joyce will discuss with the Cemetery Board and advise what is suggested.
- f) There are trees and bushes that need to be removed from the Cemeteries because of the Brown Tail Moths and the inability to reach the high branches to remove them. Theresa will talk with Public Works and see if they can schedule time to remove them.

- g) Joyce and Liz Harriman would like to finish the painting of the fence at Resthaven since they did not get to it last year. There are about thirty-five sections left. William Appel, Jr. suggested getting Erskine Students who need volunteer hours to help. Theresa asked Sean Teekema to help and supervise with Moira Teekema volunteering also.

Public Comment: Ronald F. Brann made a motion to approve Theresa Haskell as Treasurer to sign the contract with Greenwood Emergency Vehicles LLC for the purchase of the new E-One/Freightliner Tanker for the WVFD seconded by Andrew Ballantyne and approved 4-0-0.

Consideration of Warrants #42 and #43: Andrew Ballantyne made a motion to approve Warrants #42 and #43 seconded by Ronald F. Brann and approved 4-0-0.

Town Manager's Items:

- a) KVCAP is asking to host a vaccine clinic here at the Town Office in Spring. The Select Board has given the OK to host the clinic.
- b) The Senate of Maine Legislature Chloe Maxmin sent a letter to the Windsor Town Office congratulating the members of the Veterans Memorial Monument Committee on being honored with a 2021 Spirit of America Foundation Award. The letter and award will be displayed at the Town Office.
- c) Public Works will be removing the posted road signs on Thursday, April 21, 2022.

Select Board Items: Ray Bates made a motion to go into executive session pursuant to 1 M.R.S.A § 405 (6) (A) to discuss personnel matters at 7:12 p.m. and to include Ray Bates, Andrew Ballantyne, William Appel, Jr., and Ronald F. Brann seconded by Andrew Ballantyne and approved 4-0-0. The Select Board came out of executive session at 7:35 p.m.

Ray Bates adjourned the Select Board Meeting at 7:36 p.m.

These minutes were approved by the Select Board on Tuesday, April 26, 2022.

The next Regular Select Board Meeting will be Tuesday, April 26, 2022, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary