



## MINUTES OF PLANNING BOARD MEETING

**Monday, March 21, 2022  
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Tom Squiers, Scott Farwell, Jeffrey Murch and Jerry Nault.

Others present: Town Manager Theresa Haskell, Windsor Select Board member Ray Bates, and Bonnie Squiers.

### **Call to Order**

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

### **Previous Meeting Minutes, Consideration & Action**

Minutes from the March 14, 2022, Planning Board meeting were not available at this time.

**Public Comment**—None

**New Business**—The Planning Board welcomed its newest member, Jeffrey Murch, to the Planning Board.

**Unfinished/Old Business**—The Planning Board held this special meeting because it was discovered that the Windsor Board of Selectmen do not have the authority to enact a Utility Scale Solar Energy Facility (USSF) moratorium ordinance. A moratorium must be voted on by the Legislative body of the town, which in Windsor's case is the citizens of Windsor at a Town Meeting. The Planning Board then discussed revising the language of the draft moratorium provided by the Kennebec County Council of Governments (KVCOG). Jerry Nault had reviewed the draft moratorium and provided a revised draft with a few proposed changes. The primary changes were adding that the moratorium would be in place for 180 days or until the Town adopted an USSF ordinance; and modifying section VIII of the draft moratorium so that USSF projects already underway would not be subject to the moratorium. After discussion, **Jerry Nault moved adoption of the USSF moratorium ordinance with the discussed and agreed upon revisions, Jeff Murch 2<sup>nd</sup>, all approved 5-0.** The Planning Board then agreed to review the draft USSF ordinance provided by KVCOG at another special Planning Board meeting on March 28, 2022.

**Adjournment**— The meeting was adjourned at 7:25 p.m.

**The next Planning Board meeting is scheduled for Monday, March 28, 2022, at 7:00 pm.**

Respectfully Submitted,  
Scott Farwell, Secretary