



SELECT BOARD RECORD OF MEETING  
**FEBRUARY 15, 2022**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

**Members Absent:** Richard Gray Jr.

**Public Attending:** Tom Reed and Moira Teekema.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*), Tim Coston (*Public Works Laborer*) and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:07 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the January 18th minutes as read seconded by Andrew Ballantyne and approved 3-0-1 with Ronald F. Brann abstaining. William Appel, Jr. made a motion to approve the February 1<sup>st</sup> minutes as read seconded by Andrew Ballantyne and approved 4-0-0.**

**Public Works** – Keith reported that we have two loads of salt on order. The usage this year is over from what we used last year. We currently have three loads on hand. Trucks have been worked on and are ready for the next storm. The door at the Public Works Garage was replaced by Lee's Garage Door.

**Transfer Station** – Sean reported that it has been quiet and believes the storms are the reason. Theresa handed out the monthly numbers. Transfer Station was down \$1,231.15 for January and down \$377.61 total from this time last year. Rick Gray asked if Tom Roddy from Roddy's Redemption could get the recyclable bottles that are put aside for the Boy Scouts while he is unavailable. William Appel, Jr. said he will contact the Boy Scouts and ask for a Scout to come and pick them up.

**Animal Control Officer** – Notification has been sent to residents regarding unlicensed dogs.

**Cemetery Sexton** – Nothing new.

**Public Comment** – None.

**Consideration of Warrants #33 and #34: Andrew Ballantyne made a motion to approve Warrants #33 and #34 seconded by William Appel, Jr. and approved 4-0-0.**

**Town Manager's Items** –

- a) A resident is asking for the Town to put up Deaf Child signs on the road they live on to alert people. There was much discussion about this with Keith saying he will look to see if he has any at the garage.
- b) The Town received \$1,105.54 for the 2021 Snowmobile Refund. In the past the refund has been split up where 75% goes to the WJW Snowmobile Club and the remaining 25% was divided up between the Windsor Boy Scouts, Windsor Brownie Troop, and the Windsor Youth Association. **Andrew Ballantyne made a motion to give \$829.15 to the WJW Snowmobile Club and divide \$276.39 (\$92.13 each) to the**

**Windsor Boy Scouts, Windsor Brownie Troop and the Windsor Youth Association seconded by William Appel, Jr. and approved 4-0-0.**

- c) Theresa was contacted by Elizabeth Deprey from Healthy Communities of the Capital Area about a \$350.00 grant that the Town could receive for adopting a new Smoke Free Policy. This will replace the old policy that was the Town had. **William Appel, Jr. made a motion to adopt the new Smoke Free Policy seconded by Andrew Ballantyne and approved 4-0-0.**
- d) The 200<sup>th</sup> Bicentennial raffle that was held on February 2, 2022, at Hussey's raised \$1,522.00 towards the upcoming events. We are still looking for volunteers that would like to help. You can contact Theresa at the Town Office, 207-445-2998.
- e) There was discussion regarding lump sum payouts coming from the ARPA funds to employees who worked and signed on during March 17, 2020, through June 30, 2022. An amount of \$21,000.00 was proposed with much discussion to be divided amongst employees as follows: Theresa Haskell, Keith Hall, Tim Coston, Kelly McGlothlin, and Kyoko Roderick will receive \$3000.00. James Page and Sean Teekema will receive \$1500.00. Amelia Jones and Jeffrey Winslow will receive \$1250.00. Hunter Coston will receive \$500.00. **William Appel, Jr. made a motion to approve the proposed amount of \$21,000.00 to be distributed as follows: Theresa Haskell, Keith Hall, Tim Coston, Kelly McGlothlin, and Kyoko Roderick will receive \$3000.00. James Page and Sean Teekema will receive \$1500.00. Amelia Jones and Jeffrey Winslow will receive \$1250.00. Hunter Coston will receive \$500.00 seconded by Andrew Ballantyne and approved 3-0-1 with Ronald F. Brann abstaining.**

**Select Board Items**—Nothing new.

**Ray Bates adjourned the Select Board Meeting at 8:08 p.m.**

These minutes were approved by the Select Board on Tuesday, March 15, 2022.

**The next Regular Select Board Meeting will be Tuesday, March 1, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kyoko Roderick  
Select Board Secretary