



## MINUTES OF PLANNING BOARD MEETING

**Monday, December 6, 2021  
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Scott Farwell, and Jerry Nault.

Others present: Windsor Town Manager Theresa Haskell, Selectman Bill Appell, Karen Finley, Dan Finley and Adam Ellis.

### **Call to Order**

The meeting was called to order at 7:03 p.m., by Chair Carol Chavarie.

### **Previous Meeting Minutes, Consideration & Action**

**Jerry Nault moved that the minutes from the August 2, 2021 Planning Board meeting be accepted as written. Carol Chavarie seconded, all approved, 3-0.**

**Public Comment**—none

**New Business**—Adam Ellis, representing the Finley's, presented a subdivision application for the Deer Ridge Lane subdivision. This new subdivision connects to an existing subdivision called Highland Estates, previously developed by the Finleys. Planning Board members reviewed the preliminary subdivision map and plans. After discussion, all agreed that the name should be changed to Highland Estates extension, the turn around should be moved to the end lot (which is an amendment to the original Highland Estates subdivision), the contour lines on the plan will be rotated to match the contour lines on the original Highland Estates plans, and the developer will create a Road Association.

Adam Ellis also presented a request from a lot owner in the Parenteau subdivision, Lamontagne, who wants to purchase an abutting lot and combine the two into one. Since this is a modification of an existing subdivision, the Planning Board agreed to consider this modification once a plan depicting the new combined lot is submitted.

**Unfinished/Old Business**—none

### **Adjournment**

The meeting was adjourned at 8:15 p.m.

**The next regular Planning Board meeting is scheduled for Monday, February 7, 2022, at 7:00 pm, however a request for an earlier meeting has been received and the next Planning Board meeting will be Monday, January 3, 2022**

Respectfully Submitted,  
Scott Farwell, Secretary