



## MINUTES OF PLANNING BOARD MEETING

**Monday, January 3, 2022  
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Tom Squiers, Scott Farwell, and Jerry Nault.  
Others present: Karen Finley, Dan Finley and Adam Ellis.

### **Call to Order**

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

### **Previous Meeting Minutes, Consideration & Action**

**The minutes from the previous meeting on December 6, 2021 were not available.**

**Public Comment**— Chair Carol Chavarie announced that Nina Tullio has formally resigned from the Planning Board.

**New Business**—none

**Unfinished/Old Business**—Adam Ellis, representing the Finley's, presented an updated plan for the newly renamed Highland Estates Extension subdivision. Mr. Ellis incorporated the changes requested by the Planning Board at their previous meeting on the updated plan. The Planning Board further requested that the final plan be updated to correct the depiction of two of the contour lines (the 320' ridge line and 305' drainage contour lines) and note the road association on the plan.

Mr. Ellis requested a date for the public hearing on the subdivision. He reported that he has the required abutter names and addresses and is prepared to send those once a date is scheduled. The Planning Board determined that the date of the next Planning Board meeting, February 7, 2022, should be the date of the public hearing.

### **Adjournment**

The meeting was adjourned at 7:30 p.m.

**The next regular Planning Board meeting is scheduled for Monday, February 7, 2022, at 7:00 pm, to be preceded by the Highland Estates Subdivision public hearing.**

Respectfully Submitted,  
Scott Farwell, Secretary