



SELECT BOARD RECORD OF MEETING  
JANUARY 18, 2022  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Ray Bates, William Appel, Jr., and Andrew Ballantyne.

**Members Absent:** Ronald F. Brann and Richard H. Gray Jr.

**Public Attending:** Tom Reed.

**Employees Attending:** Theresa L. Haskell (*Town Manager*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the 1/4/2022 minutes as read seconded by Andrew Ballantyne and approved 3-0-0.**

**Public Works –**

- a) Theresa reported that Keith got pricing for Amish signage of \$365.00 per sign, \$40.00 per post without hardware. The Board members present wanted to table this to when all five Board members are present with possible questions to the homeowners as to what due diligence they are doing and what they may have on the buggy/carts themselves to protect them and how many we may need and where they travel.
- b) Theresa reported for Keith that they had to replace four hoses on Tim's truck and they left the gate open today so residents could get sand because of the ice.
- c) Theresa asked if we could give the Public Works Department full-time employees an additional benefit for when they must plow during a Holiday which has been done in the past. If a Full-Time Public Works Employee is having to plow the Town's Roads during a storm for the safety of the Town more than eight hours, they will receive an additional four hours in PTO time. **William Appel Jr., made a motion to approve a Full-Time Employee who works more than eight hours on a Holiday will receive an additional four hours of PTO to be used the next time PTO is used, seconded by Andrew Ballantyne and approved 3-0-0.**

**Transfer Station –** Theresa reported that Sean will be out the remainder of the week and he will see if Carson can help fill in. Ray Bates and William Appel Jr. said they will help as much as they can.

**Animal Control Officer –** Nothing new.

**Cemetery Sexton –** Nothing new.

**Public Comment:** Tom Reed said he would like to say that the roads in Windsor are better than the roads in Augusta and you can see a significant difference. He would like to applaud the Public Works crew on keeping Windsor safe.

**Consideration of Warrants #29 and #30 – Andrew Ballantyne made a motion to approve Warrants #29 and #30 seconded by William Appel Jr. and approved 3-0-0.**

**Town Manager's Items** - Theresa handed out the 3 and 6 Month Budget for 2021/2022. We are currently at 51.35% for the first six months of 2021/2022. We have paid 87.25% of the Major Road Construction budget and if you only use 50% this would bring the six month budget down to 42.27% which is below the 50%.

**Select Board Items:** Ray Bates asked to have the Republic Caucus on the Electronic Sign for February's meeting. The Board approved.

**Ray Bates adjourned the Select Board Meeting at 6:45 p.m.**

These minutes were approved by the Select Board on Tuesday, February 15, 2022.

**The next Regular Select Board Meeting will be Tuesday, March 1, 2022, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager