



SELECT BOARD RECORD OF MEETING
JANUARY 4, 2022
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Richard H. Gray, Jr., Ray Bates, William Appel, Jr., and Andrew Ballantyne (attended by phone).

Members Absent: Ronald F. Brann

Public Attending: Moira Teekema, Alison Whynot

Employees Attending: Theresa L. Haskell (*Town Manager*)(attended by phone), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the 12/21/2021 minutes as read seconded by Richard H. Gray, Jr. and approved 3-0-0.**

Public Works –

- a) Keith reported that they are prepping for the upcoming rain and snow. They have used a lot of salt and continue to place an order each time they get a delivery.
- b) The McGee driver is working out well. He has been available whenever called in.
- c) A resident on Coopers Mills Road is concerned with the Amish buggies and horses and is asking if the Town can put up signs to alert drivers. It was suggested to table this subject until next Select Board Meeting when all 5 members of the Select Board are present to discuss. In the meantime, Theresa will call the Whitefield Town Manager to see how they determined where to put up signs for the Amish buggies.

Transfer Station – Sean reported that it was extremely busy on Wednesday after the holiday closure. They took in over 10,000 pounds of trash and debris. There was a line of cars out to Route 32. As it got darker the number of residents coming in slowed down. Sean said Jeff and Hunter really stepped up and did very well with keeping things moving quickly. Ray Bates stopped in and helped. Theresa thanked everyone for all their help. The demo and metal can were picked up New Year's week so we should be getting a metal reimbursement soon. The monthly report was handed out. We are up \$520.40 from this time in December of last year and up \$853.54 for the first 6 months of the fiscal year.

Animal Control Officer – Nothing new.

Cemetery Sexton – Nothing new.

Public Comment: Moira Teekema talked about a car ending up in her front yard for a second time in the two years they have lived there. She believes they are coming off Erskine Road. Theresa suggested putting a stop ahead sign or double arrow sign where Erskine Road and Coopers Mills Road intersect. Theresa will talk to Keith and get his input.

Consideration of Warrants #27 and #28: There was an invoice submitted from Cliffs Heavy Truck Painting and Equipment for the 2005 Kenworth, Tank 4 Fire Truck in the amount of \$10,855.00.

William Appel, Jr. made a motion to approve Warrants #27 and #28 seconded by Richard H. Gray, Jr. and approved 3-0-0.

Town Manager's Items:

- a) There is a request for waiver of foreclosure on real estate for tax assessed against Book 13672, Page 86. **William Appel, Jr. made a motion to proceed with the waiver of foreclosure as written and to have Kyoko Roderick sign and issue a manual check in the amount of \$19.00 to record in the Kennebec County Registry of Deeds seconded by Richard H. Gray, Jr. and approved 3-0-0.**
- b) The Windsor Rescue Truck was in an accident with another volunteer fire department personal vehicle while clearing a scene of an accident. An insurance claim has been sent and is pending resolution.
- c) The annual Windsor Educational Foundation and Reed Fund Meeting originally scheduled for January 10th is being moved to January 24th pending Theresa's return to work.
- d) The Planning Board will have a Public Hearing on February 7th at 7:00 p.m. with the regular meeting held at 7:00 p.m. to discuss adding on to the Highland Acres Extension Subdivision.
- e) Notice of Impending Automatic Foreclosure notices will go out on January 10th.

Select Board Items: Richard H. Gray, Jr. suggested adding Public Works, Transfer Station, ACO and Cemetery Sexton to the Meeting Personnel on the Agenda.

Ray Bates adjourned the Select Board Meeting at 6:58 p.m.

These minutes were approved by the Select Board on Tuesday January 18, 2022.

The next Regular Select Board Meeting will be Tuesday, January 18, 2022 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary