



SELECT BOARD RECORD OF MEETING  
NOVEMBER 23, 2021  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

**Members Absent:** None.

**Public Attending:** Moira Teekema

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:03 p.m. with the Pledge of Allegiance.

There were three bids submitted for the 40' flagpole. Andrew Ballantyne bid \$201.00, Vincent Lord bid \$110.00, and Jonathan Richards bid \$123.76. **Richard H. Gray, Jr. made a motion to accept Andrew Ballantyne's bid of \$201.00 for the 40' flagpole seconded by William Appel, Jr. and approved 4-0-1 with Andrew Ballantyne abstaining.**

Previous Meeting Minutes: **Ronald F. Brann made a motion to approve the November 9, 2021 minutes as read seconded by Richard H. Gray, Jr. and approved 5-0-0.**

**Public Works** – Theresa updated on Keith's behalf that all trucks are ready for the Winter.

**Transfer Station** – Sean reported that it has been a busy week. The tire can is in rough shape and will not last the winter. The thought was to take the existing Demo can and use it for tires and replace the Demo can with a new one. It was suggested to put a cement pad under the tire can. There is \$25,840.00 in the Transfer Station Reserve account so Ronald F. Brann will research the cost of a new Demo can.

**Animal Control Officer** – Nothing new.

**Cemetery Sexton** – Nothing new.

**Public Comment:** None.

**Consideration of Warrants #21 and #22:** **Ronald F. Brann made a motion to approve Warrants #21 and #22 seconded by William Appel, Jr. and approved 5-0-0.**

**Town Manager's Items:**

- a) The Veteran's Memorial Pie sale was on Saturday, November 20th at Hussey's General Store. There were 39 pies, whoopie pies, breads, brownies, apple squares, cookies, and cupcakes all made and donated by various Town residents. The sale raised \$1,111.11 from the baked goods and \$111.11 from the cash jug. Currently there is \$11,596.29 in the Veteran's Memorial Fund for the lighting, landscaping and wall. There was a question of adding more money in the budget for next year to the Veteran's Memorial Fund that will

- be discussed later. We have raised over \$23,000.00 by donations and \$34,000.00 was donated by the Town. There will be discussion on what type of lighting and wall will need to be voted on and get quotes.
- b) There have been 24 ½ miles of lines painted in the Town. Sixty-six percent of the lines are done. The stop bar for the Barton/Jones Road was done on the Route 105 side not the Jones Road. Theresa spoke to Lucas Striping and they will look into it.
  - c) Windsor School is asking the Reed Funding Group to reimburse a teacher directly for the four bean bag chairs that were agreed to be purchased for the school. It was decided that the Windsor School would be paid, and they would reimburse the teacher. **William Appel, Jr. made a motion to process a manual check in the amount of \$341.78 to Windsor Elementary School for reimbursement of four bean bag chairs seconded by Andrew Ballantyne and approved 5-0-0.**
  - d) There was discussion for the upcoming holiday schedule for the Transfer Station. The Transfer Station is closed Friday, December 24<sup>th</sup> and Saturday, December 25<sup>th</sup> and Saturday, January 1, 2022. Being open on December 31<sup>st</sup> is in question. **Andrew Ballantyne made a motion to allow Sean Teekema, the Transfer Station Supervisor, to decide if the Transfer Station will be open on Friday, December 31<sup>st</sup> seconded by Ronald F. Brann and approved 5-0-0.**
  - e) There was a meeting on November 15<sup>th</sup> for the upcoming Windsor's Bicentennial Events. There was much discussion on the celebration and events. There is still \$313.55 in the Windsor Day's account that will be used towards the celebration. The next meeting will be Monday, November 29<sup>th</sup> at 6:00 p.m.
  - f) There are sixteen accounts that are impending auto foreclosure. Of those, twelve are repeat and usually pay at the last minute.

**Select Board Items:** Nothing new.

**Ray Bates adjourned the Select Board Meeting at 7:40 p.m.**

These minutes were approved by the Select Board on December 7, 2021.

**The next Regular Select Board Meeting will be Tuesday, December 7, 2021 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kyoko Roderick  
Select Board Secretary