



SELECT BOARD RECORD OF MEETING
NOVEMBER 9, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: None.

Public Attending: None.

Employees Attending: Theresa L. Haskell (*Town Manager*) and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the October 26, 2021 minutes as read seconded by Ronald F. Brann approved 4-1-0.** But then there was much discussion that led to amend line D under Town Manager's Items which read: 'The Governor declared June 19th as Juneteenth and is now a State Holiday. The Town Office will be closed on this day.' The Select Board did not originally vote to close the office therefore an amendment was made to remove 'The Town Office will be closed on this day.' **William Appel, Jr. made a motion to amend the October 26, 2021 minutes to remove 'The Town Office will be closed on this day' and read only as 'The Governor declared June 19th as Juneteenth and is now a State Holiday' seconded by Ronald F. Brann and approved 3-1-1.**

Public Works – There are eight trees and additional trees that need to be pruned on the Greeley Road that are dead and need to be cut down. Comprehensive Land Technologies Inc. gave a quote of \$8,250.00 for cutting down and removal of all eight trees. Greeley Road will be closed during the removal time. **Ronald F. Brann made a motion to accept the quote of \$8,250.00 from Comprehensive Land Technologies Inc. for the cutting and removal of eight trees plus pruning additional ones as needed on Greeley Road seconded by Andrew Ballantyne and approved 5-0-0.**

Transfer Station – The tires, ac's, tv's and metal can have been removed. Clean up has been done to prepare for Winter. The monthly report was given, and we are down \$1,585.78 from this time in October of last year and are down \$2,483.26 for the first 4 months of the fiscal year.

Animal Control Officer – Kim will be off from December 1, 2021 to December 14, 2021. Peter Nerber will be her back-up.

Cemetery Sexton – The cemetery gates are now closed.

Public Comment: None.

Consideration of Warrants #19 and #20: Richard H. Gray, Jr. made a motion to approve Warrants #19 and #20 seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager's Items:

- a) Theresa has the plowing contract from McGee Construction in the amount of \$27,500.00 and \$94.00 per hour after 250 hours for the 2021-2022 Winter season. **William Appel, Jr. made a motion to approve the plow contract in the amount of \$27,500.00 and \$94.00 per hour after 250 hours from McGee Construction seconded by Ronald F. Brann and approved 5-0-0.**
- b) Theresa passed around pictures of the new fence that was completed through an Eagle Scout project and they would like to attach a sign on the fence to recognize the Eagle Scouts who did the project. The Select Board agreed to allow a sign.
- c) A bake sale for the Veteran's Memorial landscaping and lighting will be at Hussey's on Saturday, November 20 at 9:00 a.m.
- d) The new insurance rates received for January 2022 show the health POS C plan went up 2% and the dental went up 1%.
- e) There will be a Special Planning Board meeting on December 6th at 7:00 p.m.
- f) Vern sent Theresa the RFP (Request for Proposal) for the Town valuation for her review. All bids need to be back by January 2022.
- g) Theresa said there will be a Town of Windsor Bicentennial Meeting on Monday, November 15, 2021 at 6:00 p.m. at the Town Office. She is recommending a committee get started to include members from the Town Office, Historical Society, Windsor Fair Association, Windsor Elementary School, Windsor Volunteer Fire Department, Windsor Rescue, and Public. Also, any others that may be interested in helping will be greatly appreciated.

Select Board Items: Nothing new.

Ray Bates adjourned the Select Board Meeting at 7:16 p.m.

These minutes were approved by the Select Board on _____

The next Regular Select Board Meeting will be Tuesday, November 23, 2021 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary