



SELECT BOARD RECORD OF MEETING
OCTOBER 26, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed and Pat Reilly

Employees Attending: Theresa L. Haskell (*Town Manager*), Sean Teekema (*Transfer Station Supervisor*), and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the October 12, 2021 minutes as read seconded by Andrew Ballantyne and approve 5-0-0.**

Public Works – Theresa updated in Keith’s absence that they are working on the trucks and getting them ready for the winter. Theresa received an email from CMP asking for more information regarding the damage to the Maxcy’s Mill Road. Theresa is gathering the information and will respond.

Transfer Station – Sean said all AC’s and TV’s were picked up.

Animal Control Officer – Kim will be off November 5th and 6th and December 1st through December 14th. Peter Nerber will be her back-up.

Cemetery Sexton: Joyce was not in attendance but did give updates for Theresa to report.

- a) There were seven burials in September and four in October. One possible burial by October 31st. There are still two on the books that Joyce has been working with the family off and on all summer with no final decisions yet. She thinks they will be a Spring burial.
- b) Joyce has been working on a couple of requests to locate stones in Resthaven and in the process has completed taking inventory of Sections, E, F, G, H, and some of D. She will be continuing to do this until it is too cold.
- c) Joyce would like to request gravel put in on Gate A at the first entry to the Cemetery down by the Harriman’s. There is a beg lip trying to go out or into the cemetery.
- d) There is a big washout next to the fence over by the pine trees about ½ way down that could use gravel in there again.
- e) Wayne has done repairs on 4 or 5 plots in Resthaven Cemetery. There are more to be done but in the Spring.
- f) The Well Pump has been ordered.
- g) Thank you to Rick and the Boy Scouts for removing the flags.
- h) With the weather looking bad this week the Cemetery gates may be closed on November 1, 2021, since it is supposed to be sunny that day.

- i) Joyce would like to Thank the Select Board, Town Manager, Public Works Department, Maurice Soucy, Wayne Mullens, Bob Harriman and the Cemetery Board Members for continued support and work provided to maintain and beautify our cemeteries.

Public Comment: A resident was present to discuss their concerns of a random “pool” testing for Covid done at school on students. There was much discussion regarding this and suggested by the Select Board to reach out to the Principal or RSU 12 to see if they could answer the concerns raised.

Consideration of Warrants #17 and #18: Andrew Ballantyne made a motion to approve Warrants #17 and #18 seconded by Richard H. Gray, Jr. and approved 5-0-0.

Town Manager’s Items:

- a) Windsor’s mileage rate is currently \$.44 per mile. **Ronald F. Brann made a motion to increase the mileage reimbursement rate from \$.44 to \$.56 per mile as of October 26, 2021 seconded by William Appel, Jr. and approved 4-1-0.**
- b) Bids for the flagpole that was replaced at the Windsor Veteran’s Memorial are available on the Windsor Website and in the front office. Bids are due back by November 23, 2021 by 5:00 p.m.
- c) The Town Office will be closed on Tuesday, November 2, 2021 for Voting which will take place in the Windsor Elementary School Gym.
- d) The Governor declared June 19th as Juneteenth and is now a State Holiday.
- e) The Fall BMV training class on October 14th was held upstairs in the Town Hall and went well. There were ten people in attendance.
- f) Theresa and Kyoko had training on the E911 system. The process of correcting and updating addresses in the system will take months to complete. There was discussion that driveway and building permits are required prior to issuing an E911 address. It was asked if there is a company that can manage the E911 updates and measuring for accuracy for the Town. Theresa will investigate this and advise.

Selectmen’s Items: Nothing new.

Ray Bates adjourned the Select Board Meeting at 7:56 p.m.

These minutes were approved by the Select Board on Tuesday, November 9, 2021 with the amendment to remove ‘The Town Office will be closed on this day’ from the draft minutes under Town Manager’s Items letter D.

The next Regular Select Board Meeting will be Tuesday, November 9, 2021 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary