



SELECT BOARD RECORD OF MEETING  
**SEPTEMBER 28, 2021**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

**Members Present:** Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, and William Appel Jr.

**Members Absent:** Andrew Ballantyne.

**Public Attending:** Tom Reed and Pat Reilly.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*) and Joyce Perry (*Cemetery Sexton*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Ray Bates opened the Public Hearing on the General Assistance 2021-2022 Appendices & Adoption at 6:01 p.m. for public comment. With no comments, Ray Bates closed the Public Hearing at 6:07 p.m. **Richard H. Gray Jr. made a motion to adopt the MMA Model Ordinance, GA Appendices (A-H) for the period of October 1, 2021, to September 30, 2022, seconded by William Appel Jr. and approved 4-0-0.**

**Previous Meeting Minutes: Richard H. Gray Jr. made a motion to approve the September 14, 2021, minutes with the name change of Ronald F. French to read Ronald F. Brann under the Consideration of Warrants, seconded by Ronald F. Brann, and approved 4-0-0.**

**Public Works** – Theresa reported per Keith’s behalf that they have been brush cutting the Greeley Road, Coopers Mills Road and Choate Road and it has been going well. There is a patch work area that needs to be done on the Legion Park Road where the pavement looks like it slid during the overlay. Keith had said Jamie Ward has been in contact and dig safe will need to be called. We also have an area on the Maxcy’s Mill Road at the Central Maine Power Substation entrance where the road was damaged either by loading or unloading a piece of equipment. Keith had said he will be trying to get who, or which company did this because this will need to be fixed and should be charged to the company that did it or to CMP itself.

**Transfer Station** – Theresa reported from Sean Teekema that all is well, and he had nothing to report.

**Animal Control Officer** – Nothing to report.

**Cemetery Sexton** – Theresa reported on Joyce’s behalf that they had 3 burials in the past two weeks. Theresa also presented the Cemetery Rules that was approved by the Cemetery Committee and is now being brought to the Select Board for their review and approval. **Ronald F. Brann made a motion to approve the Cemetery Rules as presented, seconded by Richard H. Gray Jr., and approved 4-0-0.** Theresa also reported that she still hasn’t heard back from Lee at Bison Pumps and will be sending over another email and phone call.

**Public Comment:** Patrick Riley said he has moved here four years ago and wanted to come to a meeting.

**Consideration of Warrants # 13 and # 14: Ronald F. Brann made a motion to approve Warrants #13 and #14 seconded by William Appel Jr. and approved 4-0-0.** Theresa said she had missed six bill that should have been paid which included ones from the Fire Department and Rescue and is asking for approval to send these out as manual checks. **Richard H. Gray Jr. made a motion to approve the six payments that were missed and to issue the manual checks, seconded by Ronald F. Brann and approved 4-0-0.**

**Town Manager's Items:**

- a) Theresa presented an appointment paper for Ronald Dennison Jr. as an Alternate Planning Board Member. **William Appel Jr. made a motion to appoint Ronald Dennison Jr. as an Alternate Planning Board Member, seconded by Ronald F. Brann and approved 4-0-0.**
- b) Theresa said we have three Automobile Graveyard and/or Junkyard Permits for renewal. **Ronald F. Brann made a motion to approve the three Automobile Graveyard and/or Junkyard Permits for Millard Nickerson III, Stanley Pelletier, and Allen Rogers/Hilltop Used Auto Parts, seconded by William Appel Jr. and approved 4-0-0.**
- c) Theresa suggested we use current employees for our Janitorial Services. The Select Board agreed.
- d) Theresa asked the Select Board what they would like to do for the Bicentennial Celebration next year. Theresa said she has some thoughts and would like to see about getting people involved and discuss when to do this.
  1. Town's Employees, Committee Members and Board Members.
  2. Historical Society members
  3. Windsor School
  4. Windsor Volunteer Fire Department
  5. Windsor Rescue
  6. Windsor Fair
  7. Local Businesses
  8. Local Church's
  9. Resident's/Public and anyone else that would be interested in helping/planning

**Select Board's Items:** None.

**Ray Bates adjourned the Select Board's Meeting at 7:14 p.m.**

These minutes were approved by the Select Board on October 12, 2021.

**The next Regular Select Board's Meeting will be Tuesday, October 12, 2021, at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa Haskell  
Town Manager