



SELECT BOARD RECORD OF MEETING
SEPTEMBER 14, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Select Board Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel Jr., and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Teekema (*Transfer Station Supervisor*) and Kyoko Roderick (*Select Board Secretary*).

Ray Bates called the meeting to order at 5:59 p.m. with the Pledge of Allegiance.

There were 3 bids turned in for the 2007 International Plow Truck. The bids submitted were by Mike Malley for \$6,850.00, Avery Glidden for \$8,250.00 and McGee Construction for \$14,700.00. **William Appel Jr. made a motion to accept McGee Construction's bid of \$14,700.00 for the 2007 International Plow Truck seconded by Ronald F. Brann and approved 4-1-0.**

Previous Meeting Minutes: Ronald F. Brann made a motion to approve the August 31, 2021 minutes as read seconded by Andrew Ballantyne and approved 4-0-1 with Richard H. Gray, Jr. abstaining.

Public Works – There was discussion about the speed limit on the Reed Road and Theresa said she has contacted DOT and hasn't heard anything. The Select Board are suggesting 35 mph with a suggested 15 mph speed sign on the sharp corner. Maine-ly Paving under quoted the paving by 20 feet on the Legion Park Road by 20 ton on the Legion Park Road but they honored their contract price which saved the Town approximately \$1,650.00. We received the invoice after the payable warrant was completed. Theresa is asking the Select Board to approve a manual check. **Andrew Ballantyne made a motion to approve a manual check to Maine-ly Paving for the contracted price of \$246,828.45 seconded by Ronald F. Brann and approved 5-0-0.**

Transfer Station – Sean reported that the Demo can is filling up. He also stated that Hunter Coston is working out well. The monthly report was given and we are \$96.35 down from this time in August of last year and are at \$7,976.50 for the year which is up from this time in August of last year.

Animal Control Officer – Nothing new.

Cemetery Sexton – Theresa said Joyce had mentioned to her that the Turf Doctor will be at the cemetery on Thursday, September 16th.

Public Comment: None.

Consideration of Warrants # 11 and # 12: Ronald F. Brann made a motion to approve Warrants #11 and #12 seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager's Items:

- a) Theresa would like to appoint Kyoko Roderick as a General Assistance Deputy and an E911 Addressing Officer Alternate and also to appoint Arthur Strout as an E911 Addressing Officer Alternate. **Andrew Ballantyne made a motion to approve the appointments of Kyoko Roderick as the General Assistance Deputy and the E911 Addressing Officer Alternate and Arthur Strout as the E911 Addressing Officer Alternate, seconded by William Appel, Jr. and approved 5-0-0.**
- b) The auditor, Keel Hood sent a Letter of Representation that one member of the Select Board needs to sign. As the Chairperson, Ray Bates will sign the letter.
- c) Tina Gowell from the Bureau of Motor Vehicles asked if one of the fall trainings could be held here at the Town Office. It would be on Thursday, October 14th, 2021, from 9:00 a.m. to 11:00 a.m. **Andrew Ballantyne made a motion to close the office from 9:00 a.m. to 11:30 a.m. so that office staff could attend the Fall Training from BMV, seconded by Richard H. Gray, Jr. and approved 5-0-0.**

Andrew Ballantyne made a motion to go into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters at 7:14 p.m. and to include Theresa L. Haskell seconded by Ronald F. Brann and approved 5-0-0. The Select Board came out of Executive Session at 8:04 p.m.

The Select Board was given a Poverty Abatement Application. **Andrew Ballantyne made a motion to go into Executive Session pursuant to 1 M.R.S.A. Title 36 Chapter 105 § 841 (2) to discuss a Poverty Abatement at 8:25 p.m. and to include the Town Manager/Tax Collector, Theresa L. Haskell and Sheila McCarty, seconded by Ronald F. Brann and approved 5-0-0.** The Select Board came out of Executive Session at 9:07 p.m. **Ronald F. Brann made a motion to approve the Poverty Abatement Doc #2021-1, seconded by Andrew Ballantyne and approved 5-0-0.**

Selectmen's Items: Richard H. Gray, Jr. said the Windsor Elementary School is now allowing the Boy Scouts to meet at the school for their meetings again.

Ray Bates adjourned the Select Board's Meeting at 9:22 p.m.

These minutes were approved by the Select Board on September 28, 2021.

The next Regular Select Board's Meeting will be Tuesday, September 28, 2021, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Select Board Secretary