



BOARD OF SELECTMEN RECORD OF MEETING
AUGUST 31, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: Richard H. Gray, Jr.

Public Attending: Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Sean Tekeema (*Interim Transfer Station Supervisor*), and Kyoko Roderick (*Selectmen Secretary*).

Ray Bates called the meeting to order at 5:59 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Andrew Ballantyne made a motion to approve the amended minutes of August 9, 2021, statement, 'If this is allowed than it will be considered Tax Exempt' to a question stated as 'If this is allowed than will it be considered Tax Exempt?' and August 17, 2021 minutes seconded by William Appel, Jr. and approved 4-0-0.**

Public Works:

- a) Paving is being done now and will continue, hoping to be done by Tuesday, September 7th. Keith will check the roads to see which ones need lines repainted.
- b) Arthur had a resident asking to name a non-town road Country Lane. **William Appel, Jr. made a motion to approve the non-town road name Country Lane seconded by Ronald F. Brann and approved 4-0-0.** Keith will order the road sign.

Transfer Station: Sean reported that Hunter is working out well. They have also been handing out flyers for the Saturday September 4th closure.

Animal Control Officer: Nothing new.

Cemetery Sexton: Theresa reported the following in Joyce's absence.

- a) There have been no burials in the last 2 weeks.
- b) There is a cemetery lot conveyance for Jaime Carle. The lot sold is for RHS #98(B) D, E and F. **Ronald F. Brann made a motion to approve the cemetery lot conveyance for RHS #98(B) D, E and F seconded by William Appel, Jr. and approved 4-0-0.**
- c) Jaime Carle of J.C. Stone donated 2 granite stone benches for the Veteran's Memorial.
- d) Andrew Ballantyne adjusted the cemetery light which Theresa said looks good at night.
- e) The new flagpole looked slightly crooked, so Keith got with Nor'East Flagpole and have leveled and straightened the pole.
- f) The old flagpole will be put up for sale for anyone interested.
- g) An article on the Veteran's Memorial was submitted to the Town Line and Kennebec Journal on August 31, 2021.

Public Comment: None.

Consideration of Warrants # 9 and # 10: Ronald F. Brann made a motion to approve Warrants # 9 and # 10 seconded by Andrew Ballantyne and approved 4-0-0.

Andrew made a motion to suspend as Board of Selectmen and convene as Board of Assessor's at 6:25 p.m. seconded by Ronald F. Brann and approved 4-0-0.

- a) Theresa handed out the 2021 Municipal Valuation Return (MVR) for the boards signature. **Andrew Ballantyne moved to approve the 2021 Municipal Valuation Return (MVR) as presented seconded by Ronald F. Brann and approved 4-0-0.**
- b) There are 3 Abatements to approve:
RE1726- Heather Vannah in the amount of \$141.70, which was assessed to the deleted account.
RE36- James A Donnell & Melissa L Blodgett in the amount of \$1,404.00, which was assessed to the wrong owner.
PP135- 82 Augusta Rockland Rd, LLC in the amount of \$52.00, which was assessed to the deleted account.
William Appel, Jr. made a motion to approve the 3 abatements for RE1726, RE36, and PP135 totaling \$1,597.70 seconded by Andrew Ballantyne and approved 4-0-0.
- c) There is a Supplemental Tax to approve for Benjamin Powers, Map R4 Lot 20, RE36 in the amount of \$1,404.00 which was omitted from assessment. **William Appel, Jr. made a motion to approve the Supplemental Tax for RE36 in the amount of \$1,404.00 seconded by Andrew Ballantyne and approved 4-0-0.**

Andrew Ballantyne made a motion to adjourn the Board of Assessor's and reconvene as Board of Selectmen at 6:34 p.m. seconded by William Appel, Jr. and approved 4-0-0.

Town Manager's Items:

- a) Theresa would like to hold the Opening of Public Hearing to adopt the MMA Model Ordinance and GA Appendices (A-H) for the period of October 1, 2021, to September 30, 2022, on September 28, 2021. **Andrew Ballantyne made a motion to approve the September 28, 2021 date for the Public Hearing to adopt the MMA Model Ordinance and GA Appendices (A-H) for the period of October 1, 2021, to September 30, 2022, seconded by William Appel, Jr. and approved 4-0-0.**
- b) The auditor, Keel Hood was here the week of August 23rd and only needed 2 days instead of the normal 3 days to complete his audit.
- c) There is no new information on the Kennebec County ARPA.

Selectmen's Items:

- a) Ray asked about the poverty abatement that was mentioned in the last Board of Selectmen Meeting and Theresa said she left a message to schedule a date. This will be held in Executive Session.
- b) Theresa sent an email to the China Town Manager and advised that Ray is available to have a discussion regarding the CRLA (China Regional Lake Association).

Ray Bates adjourned the Board of Selectmen's Meeting at 6:55 p.m.

These minutes were approved by the Board of Selectmen on Tuesday, September 14, 2021.

The next Regular Board of Selectmen's Meeting will be Tuesday, September 14, 2021 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary