



BOARD OF SELECTMEN RECORD OF MEETING
AUGUST 17, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Ronald F. Brann, William Appel Jr., and Andrew Ballantyne.

Members Absent: Richard H. Gray, Jr.

Public Attending: Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Assessor's Agent: Andrew Ballantyne made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 6:01 p.m. seconded by William Appel Jr. and approved 4-0-0. Vern Ziegler is on the phone and is presenting to the Board of Assessors the tax assessment calculations for the 2021-2022 tax year. William Appel Jr. moved to approve a 13.0 mil rate for the 2021-2022 tax year and to sign the Assessors Certification of Assessment, 2021-2022 Municipal Tax Assessment Warrant, Certificate of Commitment, and Certificate of Assessment to be returned to Municipal Treasurer seconded by Ronald F. Bran and approved 4-0-0. Andrew Ballantyne made a motion to adjourn as Board of Assessors at 6:21 p.m. and re-convene as Board of Selectmen seconded by William Appel Jr. and approved 4-0-0.

Previous Meeting Minutes: William Appel Jr. made a motion to approve the August 3, 2021, minutes as read seconded by Ronald F. Brann and approved 4-0-0.

Public Works:

- a) Culverts on Windsor Neck Road were changed and ditched. A 2' culvert near the China line that is 6'- 7' deep on one end will need replacing.
- b) Paving will begin on August 30th (Windsor Fair week). They will start with Maxcy's Mill Road and Erskine Road first.
- c) The 2016 Western Star is going in to be painted and undercoated.
- d) On Monday there was tree trimming done on Barton Road and on Weeks Mills Road today.

Transfer Station: Nothing.

Animal Control Officer: There have been stray kittens and dogs at large which have been taken to the shelter or returned to owners. 10-day notices for unlicensed dogs have been delivered to owners.

Cemetery Sexton:

- a) There are 2 upcoming burials, Jerre Colby and William Wheelock. There is a cemetery lot conveyance for Sandra Wheelock.
- b) Liz and Bob Harriman cleaned a total of 907 stones with Wet and Forget, of those, 147 of the stones got a 2nd spray.

- c) Wayne Mullens has not done any repairs on his list yet.
- d) The new flagpole is up at the Windsor Veteran's Monument. The light needs adjusting which Andrew Ballantyne will look at. Public Works will take down the old flagpole and take to the Public Works Garage. Preparation for the Windsor Veteran's Memorial Dedication on 9/11 at 2:00 p.m. is coming along well.
- e) **Andrew Ballantyne made a motion to approve the Cemetery Lot Conveyance for RHS #24 (B) Plots D, E and F seconded by William Appel Jr. and approved 4-0-0.**

Public Comment: Tom Reed asked if the Town is still looking to purchase the well pump for the cemetery. Tom Reed sent over to Theresa the contact information of Lee at Bison Pump.

Consideration of Warrants # 7 and # 8: Ronald F. Brann made a motion to approve Warrants # 7 and # 8 seconded by Andrew Ballantyne and approved 4-0-0.

Town Manager's Items:

- a) Theresa presented a Qualified Catering Organization Application for a catered function from Rustic Taps and Catering. This will be held at the Windsor Fairgrounds for a Craft Beer Tent during the Windsor Fair (8/29/2021 to 9/6/2021). **William Appel Jr. made a motion to approve the Qualified Catering Organization Application from Rustic Taps and Catering for a Craft Beer Tent during the Windsor Fair (8/29/2021 to 9/6/2021) seconded by Andrew Ballantyne and approved 4-0-0.**
- b) The 2007 International Plow Truck will be going up for sale.
- c) There is an appointment paper to approve. **William Appel Jr. made a motion to appoint Nina Tulio as Planning Board Member to June 30, 2024, seconded by Andrew Ballantyne and approved 4-0-0.**

Selectmen's Items: A Board of Selectman for China is asking for a written response as to why the Windsor Board of Selectmen does not want to contribute to the CRLA (China Regional Lake Association). There was much discussion and decided that our Board of Selectman Chairman, Ray Bates could be called for further discussion.

Ray Bates adjourned the Board of Selectmen's Meeting at 6:52 p.m.

These minutes were approved by the Board of Selectmen on Tuesday, August 31, 2021.

The next Regular Board of Selectmen's Meeting will be Tuesday, August 31, 2021, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary