



BOARD OF SELECTMEN RECORD OF MEETING
JUNE 7, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: None.

Public Attending: None.

Employees Attending: Theresa L. Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Sean Tekeema (*Interim Transfer Station Supervisor*), and Kyoko Roderick (*Selectmen Secretary*).

William Appel, Jr. called the meeting to order at 5:58 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Ray Bates made a motion to approve the May 25, 2021, minutes as read seconded by Richard H. Gray, Jr., and approved 5-0-0.**

Public Works – The vault near Reed Road has been removed. The base for the parking lot near the Veteran’s Memorial on Reed Road will be done on June 21st. It will cost approximately \$3,000.00 which will be charged to the Cemetery Expenses not the Veteran’s Memorial. There was discussion on a whether to use a 2” base or stone dust. **Ray Bates made a motion to use stone dust as the base for the parking lot at the Veteran’s Memorial seconded by Richard H. Gray, Jr., and approved 4-0-1 with Ronald F. Brann abstaining.**

Transfer Station – We should be receiving another reimbursement check from Grimmel soon since they hauled off another can on Thursday. Theresa handed out the Transfer Station monthly figures and it is down \$346.60 from this time last year in May but up \$12,663.85 overall for the year. Acme Scale Company did the truck scale recalibration, and the report came back good.

Animal Control Officer – Nothing new.

Cemetery Sexton –

- a) There have been 5 burials since June 4. Two new lots have been sold.
- b) A family who are non-residents of Windsor, however, have 2 houses in Windsor would like to be able to purchase cemetery plots at the resident rate of \$1,200.00 for a 6 plot as opposed to the non-resident rate of \$2,400.00 for a 6 plot. **Ray Bates made a motion to limit the Windsor Cemetery lot rates for Windsor residents only seconded by Richard H. Gray, Jr. and approved 4-0-1 with Ronald F. Brann abstaining.**
- c) There was damage to a barrel full of flowers by a vehicle that was parked in the cemetery for an event at The Fusion. Bill will speak to Lance regarding patrons parking in the cemetery and ask for The Fusion to put up no parking in the cemetery signs.
- d) Joyce has contacted 3 businesses that deal with flag poles. One is in Waldoboro that will do maintenance on existing flag poles. She is waiting on a return call. The 2nd is Flag Poles Etc. The pole will need to withstand 90-mile winds. There is a 4–6-week delivery time and free shipping if ordered by July. They are also offering \$50.00 off for the Veteran’s Memorial. The 3rd business is United States Flag which offers the same as Flag Poles Etc. but just a little more expensive. Joyce will discuss further and bring to the Board at a later meeting.

- e) There are 2 Cemetery Lot Conveyances that need approval. Wilbur S. and Geneva L. Ellis for RHS #94B-D, E, and F. and Katherine Newcombe for RHS #72B-D, E, and F. **Ray Bates made a motion to accept the Cemetery Lot Conveyance for RHS #94B-D, E, and F and RHS #72B-D, E, and F seconded by Andrew Ballantyne and approved 4-0-1 with Ronald F. Brann abstaining.**
- f) There is a grave that has been vandalized off Rt 32 going into the first driveway. The items were broken, and flowers crushed. Joyce fixed it as much as she could.

Public Comment: None.

Consideration of Warrants # 49 and # 50: Andrew Ballantyne made a motion to approve Warrants #49 and #50 seconded by Ray Bates and approved 5-0-0.

Town Manager's Items:

- a) Mitchell's Roofing finished the roof at the Transfer Station. They estimated \$5,430.00 but only charged \$4,700.00.
- b) There was money remaining in the salt account due to a mild winter, therefore the remaining amount will be put into the unassigned fund balance.
- c) Theresa read Ray Bates' Letter of Resignation for the Transfer Station Attendant. **Ronald F. Brann made a motion to accept Ray Bate's Letter of Resignation seconded by Andrew Ballantyne and approved 4-0-1 with Ray Bates abstaining.**
- d) Theresa gave a packet for Richard Gray Jr. to look over for an Agreement of Street Lighting with Central Maine Power that will potentially save the Town of Windsor around \$500.00 a year. It is to convert all streetlights to LED lighting. If everything looks good Theresa will be able to sign the agreement.

William Appel, Jr. made a motion to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters and to include Theresa Haskell, at 6:58 p.m. seconded by Ray Bates and approved 5-0-0. The Board of Selectmen came out of executive session at 7:26 p.m.

Selectmen's Items: Ray Bates said the Transfer Station will be down one person on Saturday so if anyone would like to come help around 9:00 a.m. to 10:00 a.m. that will be greatly appreciated. William Appel said he could help.

William Appel, Jr. adjourned the Board of Selectmen Meeting at 7:30 p.m.

These minutes were approved by the Board of Selectmen on _____

The next Regular Board of Selectmen's Meeting on Tuesday, June 22, 2021, at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary