



## MINUTES OF PLANNING BOARD MEETING

Monday, February 1, 2021  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Chair Carol Chavarie, Tom Squiers, Scott Farwell, Jerry Nault, Ken Chubbuck and alternate Nina Tullio.

Others present: Windsor Town Manager Theresa Haskell, Selectman Bill Appell and residents Paul and Donna Pinkham.

### Call to Order

The meeting was called to order at 7:00 p.m., by Chair Carol Chavarie.

### Previous Meeting Minutes, Consideration & Action

**Tom Squiers moved that the minutes from the January 4, 2021 Planning Board meeting be accepted as written. Ken Chubbuck seconded, all approved, 6-0.**

**Public Comment**—Paul and Donna Pinkham appeared at the Planning Board to further discuss plans for seeking a building permit for a home on their property on Back Meadow Road. Town Manager Theresa Haskell had contacted KVCOG after the January 4, 2021 Planning Board meeting for an opinion on whether Mr. Pinkham's plans triggered the definition of subdivision. The opinion of KVCOG was that this did meet the definition of a subdivision, and the Planning Board agreed. After some discussion, **Jerry Nault moved that Paul Pinkham may construct a dwelling for personal use on the property in question only after five years have passed since the sale of the first lot from the property, which will be May 19, 2024, and if he does wait until that date the Planning Board waives the requirement for a subdivision permit in this circumstance. Tom Squiers seconded, all approved 5-0.**

**New Business**—none

**Unfinished/Old Business**—CMP Power Line Upgrades—Theresa reported that CMP did not get abutters notices out in time for this meeting but should be ready for the next Planning Board meeting.

### Adjournment

The meeting was adjourned at 7:33 p.m.

**The next Planning Board meeting is scheduled for Monday, March 1, 2021, at 7:00 pm.**

Respectfully Submitted,  
Scott Farwell, Secretary