



BOARD OF SELECTMEN RECORD OF MEETING
DECEMBER 22, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Richard H. Gray, Jr., Andrew Ballantyne, Ray Bates, William Appel and Ronald F. Brann.

Members Absent: None.

Public Attending: Tom Reed and Ryan Carver.

Employees Attending: Theresa L. Haskell (*Town Manager*). Keith Hall (*Road Supervisor*) and Timothy Coston (*Transfer Station Manager*). Kyoko Roderick (*Board of Selectmen Secretary*) was absent.

William Appel, Jr. called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Ray Bates made a motion to approve the December 8, 2020 minutes as read seconded by Richard H. Gary Jr. and approved 5-0-0.**

Public Works –

- a. Keith Hall said he has had three loads of salt delivered and has ordered two more. Thanks to the mild winter we are under what we have used at this time last year.
- b. Keith said we have the Terrastar back up and running.
- c. Keith said Jim’s Truck #4 (2007 International) is having strobe light issues.
- d. Keith said we will be getting rain on Christmas Eve with high winds.
- e. Theresa said since Keith and Tim are here right now she would like to discuss Christmas Eve. Currently the office is closing at 12:30 p.m. The Federal and State is considering this a Holiday and will be closed. Theresa said a lot of other Towns are giving the employees this day off as a holiday to thank them for their time and effort regarding COVID pandemic as a “Thank You” for being a dedicated employee. There was much discussion. **Ronald Brann made a motion to have Theresa Haskell handle this, seconded by Ray Bates and approved 5-0-0.** Theresa said she will consider this day as a Holiday and pay the scheduled employees for the day off and that she truly appreciates all the dedicated employees during this COVID pandemic.
- f. Theresa also brought up the Compensation Time that could be given to the Public Works employees regarding overtime. There was much discussion. Theresa will write up something regarding the overtime for the Public Works employees and to move it to Compensation Time for the Board to review.

Transfer Station –

- a. Tim Coston said the safety rail over at the metal and construction debris area has now been fixed.
- b. Tim also said the tires have been hauled off.

Animal Control Officer – Nothing to report.

Cemetery Sexton – Nothing to report

Public Comment:

- a) Ryan Carver said the RSU School Board voted against having the Windsor Youth Basketball using the Windsor Elementary School (12-4). The RSU School Board said they are only allowing school teams to practice. Ryan said he feels as long as the Windsor Youth Basketball coaches and students follow the COVID guidelines they should be able to practice also. Some of these students are also on the school teams. By not allowing these kids to play will have a huge impact now and in the future of any sport. He would like the Board of Selectmen to write a letter supporting the Windsor Youth Basketball teams as long as they follow the current COVID guidelines and rules. Rick Gray said its not just the Youth Basketball Teams or other sports that are being affected of not having the Windsor School as an area for groups and students to excel it also includes the Boy Scouts and Girls Scouts. Ryan asked if the letter could get to him before January 10, 2021. The Board asked Theresa to write something up and they will review it at the next Board of Selectmen’s meeting.

Consideration of Warrants # 25 and # 26: Ray Bates made a motion to approve Warrants #25 and #26, seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager’s Items:

- a) Theresa said we had opened an account for the “Fuel Account” of our Public Works trucks in the amount of \$4,000.00 over a year ago and we haven’t used it at this time because we do not have an On Road Diesel tank installed yet and we will be charging a dormant fee if we do not use it. Theresa recommended we move the \$4,000.00 back into our main account. **Andrew Ballantyne made a motion to approve the Treasurer, Theresa Haskell to move the \$4,000.00 back into the main Town of Windsor’s account, seconded by Richard H. Gray Jr. and approved 5-0-0.** Theresa did say we still need to discuss the On Road Diesel tank for the Public Works Department on how we can get one and where it will be able to be located.
- b) Theresa said we received \$25,000.00 for the 2021/2022 NETCo Scholarship for Windsor Maine residents. She said this is now the eighth year we have received this donation and it has benefited 128 scholarships over the past 7 years (which averages about 18 students a year). The Town of Windsor is blessed and is honored that we are able to help our college students in furthering their careers.
- c) Employee Manual – The Board of Selectmen tabled this to the next Board of Selectmen’s meeting.

Selectmen’s Items:

- a. Ray Bates said the Federal Government can mandate employees to take the COVID vaccination. It will be up to the employer if they wish to mandate the employee to take the vaccine.

William Appel, Jr. adjourned the Board of Selectmen’s Meeting at 7:40 p.m.

These minutes were approved by the Board of Selectmen on _____

The next Regular Board of Selectmen’s Meeting will be Tuesday, January 5, 2021 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager