



BOARD OF SELECTMEN RECORD OF MEETING
JANUARY 5, 2021
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr., and Andrew Ballantyne.

Members Absent: None.

Public Attending: None.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), and Kyoko Roderick (*Selectmen Secretary*).

William Appel, Jr. called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Ray Bates made a motion to approve the December 22, 2020 minutes as read seconded by Andrew Ballantyne and approved 5-0-0.**

Public Works – Keith said during our last storm they were down 3 trucks. The McGee truck had a flat tire that was fixed. The transmission went out in the 2007 International and was fixed by Scott from Bickford. Keith mentioned they picked up 560lbs of stuff that had been left on the side of the roads.

Transfer Station – Theresa handed out monthly figures. For December we are at \$5,285.50 which is down \$1,465.70 from this time last year of \$6,751.20.

Animal Control Officer – Kim will be unavailable January 14, 2021. All ACO calls can be directed to Theresa Haskell.

Cemetery Sexton – Nothing new.

Public Comment: None.

Consideration of Warrants # 27 and # 28: **Ronald F. Brann made a motion to approve Warrants #27 and #28 seconded by Andrew Ballantyne and approved 5-0-0.**

Town Manager’s Items:

- a) Theresa read the Parke Property Forest Management Woodland Exam which stated nothing is recommended to be done at this time. There was brief discussion of possibly removing some of the pines near the fence line to be added to next year’s budget.
- b) Theresa read an email from Scott, Chelsea’s Town Manager, asking if the Town is interested in purchasing solar power. The Board of Selectmen has declined at this time.

- c) There was much discussion of the Employee Manual. This will be continued at the next Board of Selectmen Meeting.

Selectmen's Items: William Appel, Jr. stated he had reached out to Ryan Carver regarding the request for the Board of Selectmen to submit a letter in support of the Windsor Youth Sports Program. William suggested the President of the Windsor Youth Association write a letter and then have the Board of Selectmen review and add to it if necessary. Theresa said she would contact Howie Tuttle to get more information.

William Appel, Jr. adjourned the Board of Selectmen's Meeting at 7:59 p.m.

These minutes were approved by the Board of Selectmen on Tuesday, January 19, 2021.

The next Regular Board of Selectmen's Meeting will be Tuesday, January 19, 2021 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary