



BOARD OF SELECTMEN RECORD OF MEETING
NOVEMBER 24, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, and William Appel, Jr.

Members Absent: Andrew Ballantyne.

Public Attending: Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Manager*), and Kyoko Roderick (*Selectmen Secretary*).

William Appel, Jr. called the meeting to order at 6:03 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Ray Bates made a motion to approve the November 10, 2020 and November 17, 2020 minutes as read seconded by Richard H. Gray, Jr. and approved 4-0-0.**

Public Works – Keith Hall: They have been getting the trucks ready for the snow. The new 2021 Public Works Truck looks like it will not be ready until April 2021. They have been cleaning leaves out of culverts due to flooding. The antenna on McGee’s hired truck was repaired so the radio will work. This will be billed to McGee’s.

Transfer Station – Timothy Coston: The maintenance on the large drive on scale has been completed.

Animal Control Officer – Nothing new.

Cemeteries: Tim said the stumps were easily removed at the Veteran’s Memorial site.

Public Comment: None.

Consideration of Warrants #21 and #22: **Ray Bates made a motion to approve Warrants #21 and #22 seconded by Richard H. Gray, Jr., and approved 4-0-0.**

Town Manager’s Items: A pole permit application was submitted that required the Board of Selectmen’s signature. It is to be located on the Barton Road just past the Young Road. **Ray Bates made a motion to approve and sign the pole permit located on the Barton Road just past the Young Road seconded by Ronald F. Brann and approved 4-0-0.**

Selectmen’s Items: There was some brief discussion on the Employee Manual, but it was decided to continue further discussion at the next Board of Selectmen Meeting when all members are present.

William Appel, Jr. adjourned the Board of Selectmen's Meeting at 7:13 p.m.

These minutes were approved by the Board of Selectmen on Tuesday,

The next Regular Board of Selectmen's Meeting will be Tuesday, December 8, 2020 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary