



Meeting of the Board of Selectmen, Assessors and Overseers of the Poor

Date: December 8, 2020 at 6:00 p.m. Windsor Town Hall

Board Meeting Agenda, Personnel and Municipal Calendar of Events

Meeting Agenda

1. Call to Order/Pledge of Allegiance.
 2. Previous Meeting Minutes.
 3. Public Works – Keith Hall.
 4. Transfer Station – Tim Coston.
 - a) *Monthly Figures*
 5. Animal Control Officer – Kim Bolduc-Bartlett
 6. Cemetery Sexton – Joyce Perry
 7. Public Comment.
 8. Consideration of Payment Warrants (**#23 & #24**).
 9. Town Manager’s Items
 - a) *Updating the Purchasing Procedure Policy.*
 - b) *Employee Manual draft update*
 10. Selectmen’s Items.
- Adjournment.

Meeting Personnel

William Appel, Jr.
Ray L. Bates
Ronald F. Brann
Richard Gray Jr.
Andrew Ballantyne
Board of Selectmen

Theresa Haskell
**Town Manager,
Tax Collector,
Treasurer,
Bookkeeper,
Health Officer,
& Road Commissioner**

Kyoko Roderick
Secretary to the Board of Selectmen

CALENDAR ITEMS

Wednesday, December 16, 2020

Food Bank 5:00 p.m. to 6:00 p.m.

Tuesday, December 22, 2020

Board of Selectmen Meeting 6:00p.m.

Friday, December 25, 2020

Christmas Day Town Office & Transfer Station Closed

Wednesday, December 30, 2020

Food Bank 5:00 p.m. to 6:00 p.m.

Please note: All meetings will be at the Windsor Town Hall unless otherwise noted.